



## THE POLICY TO OBTAIN A MARRIAGE OR CIVIL UNION LICENSE IN OCEAN CITY, NJ

### WHEN SHOULD YOU APPLY FOR A MARRIAGE OR CIVIL UNION

- If the applicants are residents of New Jersey, the license can be obtained from the Registrar in the municipality in which either applicant resides. The license is valid in any municipality in the State of New Jersey.
- If the applicants are non-residents of New Jersey, and wish to be joined in ceremony in Ocean City, the applicants must apply in Ocean City.
- Once the application has been filed, there is a 72 hour waiting period before the ceremony can take place. The application is valid for up to 6 months and is retained in the Registrar Office. Keep in mind that if a ceremony is taking place on a Saturday or Sunday, you must apply by the previous Tuesday to allow for the 72 hour waiting period and since the Registrar office is not open on weekends, the license must be issued and picked up by Friday.

*If for some reason, the 72 hour waiting period cannot be met, the applicants must appear before a Superior Court judge to have it waived and that signed waiver must be presented to the Registrar prior to the license being issued.*

### TO APPLY FOR THE MARRIAGE OR CIVIL UNION LICENSE—An Appointment is Required

#### Required documents when applying for a marriage license:

Each applicant must supply valid identification that establishes name, age, date of birth and proof of residency. This may be supplied by one or more documents issued by a government agency, such as a certified copy of a birth certificate, driver's license, military identification, passport or state/country identification card.

Your social security card or social security number.\*

A witness, 18 years of age or older.

The \$28 application fee.

*\*Social security number is required by law for US citizens and will be kept confidential.*

#### Additional Helpful documents when applying for a Marriage License:

If you are divorced, your divorce decree

If former spouse is deceased, death certificate

If applicant is under the age of 18, consent of both parents is required.

If an applicant is under the age of 16, both parental consents and judicial approval of such consents are required.

*Any documents in a foreign language must be accompanied by a certified English translation.*

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## **THE POLICY OF OBTAINING A DOMESTIC PARTNERSHIP LICENSE**

*A domestic partnership may only be registered by individuals who are 62 years of age or older and meet all other requirements for being deemed eligible to register a Domestic Partnership. A Domestic Partnership may be registered by same sex or opposite sex couples (again if age 62 years or older.)*

## **OTHER INFORMATION YOU NEED TO KNOW**

- (1) Once the license is issued, it is valid for 30 days
- (2) According to State law (N.J.S.A. 37:1-13), the following individuals can perform a marriage or civil union ceremony.
  - (a) Judges of a Federal District Court
  - (b) United States Magistrates
  - (c) Judges of Municipal Courts, Superior Courts or Tax Courts
  - (d) Mayors or Deputy Mayors
  - (e) County Clerks
  - (f) Clergyman
  - (g) Minister of Any Religion
- (3) **TWO (2)** witnesses are required entering into a matrimonial or Civil Union. The witnesses must be at least 18 years old.
- (4) After the ceremony the license is recorded in the municipality in which the service took place. You must contact that municipality in order to receive **a certified copy**.

## **TO SCHEDULE AN APPOINTMENT FOR YOUR MARRIAGE LICENSE APPLICATION - PLEASE CALL CALL 609 525-9328**

Be sure to contact the Registrar well in advance of the ceremony.....  
If you have additional questions, you may contact:

**Registrar of Vital Statistics  
City Clerk's Office  
861 Asbury Avenue  
Ocean City, New Jersey 08226  
8:45 am to 4:30 pm  
(609) 525-9328**

*Beach Permits can be obtained by going to the Ocean City's Web site:  
[www.ocnj.us](http://www.ocnj.us) or by calling (609) 525-9283*