



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

PURCHASING DIVISION  
SUMMARY OF RFP

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

DATE RECEIVED: Tuesday, December 6, 2016 @ 2:00 PM, EDT  
CITY QUOTE #: Q-17-001  
PROPOSAL NAME: Registered Municipal Auditing (RMA) Services  
for The City of Ocean City

NAME, ADDRESS & BID OF EACH BIDDER			Ford Scott Associates, L.L.C.								
			1535 Haven Avenue								
			Ocean City, NJ 08226								
			Leon P. Costello, Partner								
			Phone: 609-399-6333								
			Fax: 609-399-3710								
KEY: Recommended for Award											
ITEM	DESCRIPTION	UNIT	BASE PROPOSED RATES			BASE PROPOSED RATES			BASE PROPOSED RATES		
			2017	2018	2019	2017	2018	2019	2017	2018	2019
1	Registered Municipal Auditing Services - Annual Audit Fee	Annually	\$31,500.00	\$32,000.00	\$32,800.00						
2	Related Hourly Costs & Fees - Budgetary Assistance	Per Hour	\$120 to \$175	\$120 to \$175	\$120 to \$175						
2	Related Hourly Costs & Fees - Special Presentations & Telephone Consultations	Per Hour	\$120 to \$175	\$120 to \$175	\$120 to \$175						
2	Related Hourly Costs & Fees - Review of Completed Documents	Per Hour	\$120 to \$175	\$120 to \$175	\$120 to \$175						
3	Fee Schedule - Partner or Supervising Auditor	Per Hour	\$120 to \$175	\$120 to \$175	\$120 to \$175						
3	Fee Schedule - Account Manager	Per Hour	\$95 to \$150	\$95 to \$150	\$95 to \$150						
3	Fee Schedule - Senior Staff	Per Hour	\$60 to \$95	\$60 to \$95	\$60 to \$95						
3	Fee Schedule - Junior Staff	Per Hour	\$50 to \$75	\$50 to \$75	\$50 to \$75						
3	Fee Schedule - Clerical Staff	Per Hour	\$45 to \$70	\$45 to \$70	\$45 to \$70						
REQUIRED INFORMATION											
Required Number of Copies (3):			Yes / No		Yes	Yes / No			Yes / No		
Right to Extend - Time for Award:			Yes / No		Yes	Yes / No			Yes / No		
Stockholder Disclosure Statement:			Yes / No		Yes	Yes / No			Yes / No		
Non-Collusion Affidavit:			Yes / No		Yes	Yes / No			Yes / No		
Manadatory Equal Opportunity Language:			Yes / No		Yes	Yes / No			Yes / No		
Acknowledge of Receipt of Addenda:			Yes / No		None	Yes / No		None	Yes / No		None
NJ Affirmative Action Regulation Complainece Notice:			Yes / No		Yes	Yes / No			Yes / No		
Disclosure of Investment Activites in Iran Statement-Two Part Form:			Yes / No		Yes	Yes / No			Yes / No		
NJ Business Registration Certificate (BRC):			Yes / No		Yes	Yes / No			Yes / No		
Statement of Authority:			Yes / No		Yes	Yes / No			Yes / No		
Sworn Statement by Professional Services Provider:			Yes / No		Yes	Yes / No			Yes / No		
W-9:			Yes / No		Yes	Yes / No			Yes / No		