

**4th of July Committee
Meeting Minutes
March 16, 2016**

Committee members in attendance:

Darrell Fales
Michelle Scarpa
Chris Scarpa
Kathy Molinaro
Barbara Blanchard
Tony Scarpa
Terri Corbett
Rufino Ramirez
James Toney, Director of Parks and Recreation
Kimberly Ramirez, Staff
Katy Blanchard, Staff
Jeff Newpher, Public information officer
Gary Williams, Staff
Billy Enochs, City Council Liaison

1. Called to order: Meeting was called to order at 6:11p.m.

2. Communications from the public: Barbara introduced Richard Roller a guest who wants to join the committee. He informed the group that he wants to join the group. Jeff Newpher attended the meeting, the city's PIO. He informed the committee of the parade video, he wants to do something similar this year, he can edit the parade with taking out the gaps and put a description of each category. They would like to have a dedicated host and hostess for the parade announcements, do yall have any suggestions on who could host the parade. Katy asked if the feedback from the parade announcer would interfere, Jeff stated no. He asked about former mayor David Smith, committee said yes that's a good idea. Committee threw out Lucy Woltz or Laura Ewing. Jeff asked if the committee could send in their nominations to city staff.

3. Discussion and possible action regarding February 17, 2016: Chris made a motion to approve the minutes as presented, Kathy second the motion and the motion was passed unanimously.

4. Discussion and possible action regarding the 2016, 4th of July Celebration

A. Breakfast: Barbara stated that their ready, they need to contact Dunn Bros to confirm coffee sponsor.

B. Parade: Stacy was not here, but everything is good. Staff informed the committee that we have 5 parade applications. James informed the group that we sent a letter to the Shriners to ask them to participate.

C. Day Program: Michelle stated we added an additional bungee to the amusement ride quote; Michelle made a motion to approve Awesome Events latest quote, Tony seconded the motion and the motion passed unanimously. Kathy asked about a ticket booth, James stated we're approaching ACU to confirm their trailer. James will get a DJ.

D. Evening: James stated that we have an evening band; Barbara did contract Terry Vaughn and we need to know how many people will use the RV. Barbara will ask them to drop off and pick them up. Gary asked about not using the large generator for the stage and possibly gets another one; Gary said it was a great big hassle. James will ask Jason with Sun Belt Rentals about getting another generator, a 35, 40 kW. New Hope has given us permission for the city to use their parking lot and also getting Methodist church parking lot as well with providing security. Thinking about adding a trailer for the "Heroes" for the parade. James suggested contacting Intents, call Chris for his trailer. Limit the number of people that will be on the trailer and announce the invite at the Memorial Day celebration, put them behind grand marshal. We'll need to make some banners for the trailer. Order will be chief, trailer, Grand Marshal, heroes, dignitaries, Budweiser and Lighthouse. Would like to contact the military band. Get status of the Budweiser Clydesdales. Darrell stated that EMS is asking to put their 24ft trailer at the evening program. James stated the new basketball pavilion at Centennial should be finished by the 4th. Suggested to put the EMS Trailer at the back end of the crowd. Billy suggested having more porta potties. Kimberly informed the committee that we'll need someone to handle the gate. Having a dignitary tent, Rufino is driving the dignitary van. Let the dignitary's know that they have their badge at the tent to gain entry. Michelle offered she'll stay at the gate. Determine a cut off time for the gate coverage, 8:30pm. Gary stated that one gate needs to stay open at the back. Let PD handle it from there.

5. Adjournment: meeting adjourned at 6:57pm.

Approved by:

Kimberly Ramirez

Date:

April 20, 2016