

**Keep Friendswood Beautiful Board Meeting
Minutes
March 22, 2016**

Board members in attendance:

**Susan Stephens
Sherry Goen
Paul Marx
Natasha McAdoo
Todd Mendenhall
Mary Wise
Kaye Corey
Martha Cotton
Mary Piwetz, Volunteer
Leslie Peralta
Tim Anderson, Volunteer
Shawn Potter, Guest
Tammy Zurawski, Volunteer
James Toney, Director of Parks and Recreation
Katy Blanchard, Staff**

1. Call to order: The meeting was called to order at 6:31 pm.

2. Discussion on the approval of February 23, 2016 minutes: James made a statement about the minutes regarding the Park Dedication Fund. He stated that Tom's comment in February minutes is not accurate. James did some research and the fund must be used for community park use only. Susan made a motion to approve the minutes as presented, Natasha second the motion and the motion was passed unanimously.

3. Communications/Guest: Shawn Potter was introduced by Sherry Goen. Shawn is also interested in being a member of Keep Friendswood Beautiful Board.

A. Volunteer Hours: Sherry asked the board to please send in your volunteer hours.

B. Committee Reports

****Executive Committee – Sherry Goen:** Stated the executive meeting was mostly about planning the affiliate luncheon. Sherry talked about the luncheon and told the board about some of the things that were discussed at the luncheon such as, grants, non-profit vs. 501C3, and programs. Also, she stated something she learned was that the board should look into using other organization such as Galveston Bay for money or volunteers.

**** Public Awareness – Natasha:** Update on the Photo Contest (April 18th – May 6th) - Table

**** Education – Patty Steinke:** Patty couldn't make it. Sherry stated that the Education Committee will be going to Primrose to do a presentation.

****Beautification-Kaye Corey:** Sherry stated that we plan to table the Matching Grant. Kaye stated that the company that landscaped FM2351 will be coming in to take inventory to replace anything that has died before we take over the maintenance. Kaye also brought up there is a sign over by the Large Pavilion that is faded and can't be read. Sherry brought up about the Eagle Scout project at the memorial and asked the members to join. Sherry also let the board know about all the new spring color and mulch that will be added. Sherry informed the board about the quotes for the medians and work should start soon. Sherry received an email from Friends of Downtown Friendswood about speaking at their meeting regarding the FM518 maintenance on April 19th. The board gave Natasha permission to go speak on the behalf of KFB.

****Parks-Tom:** Tom was not at the meeting. James Toney gave an update on the sidewalk installation in front of City Hall and at Stevenson Park. The bridge is officially under construction and is still set to be ready by April 4th. James also informed the board about old city park improvements.

****Environmental Action- Paul Marx:** Paul informed the board he went to look at 1776 park to see if it could be potential area for a clean-up. He said 1776 park was very nice and no litter to be found. He will continue to look for a place to have a clean-up. Susan made a motion to approve Friendswood Hardware for the next Beautification Award, Todd second the motion was approved unanimously. Friendswood Hardware will receive the next Business Beautification Award.

C. Median Maintenance

D. Keep Friendswood Beautiful

****Budget Consideration/ Santa in the Park Funds:** Sherry tabled this item until next meeting.

****Stevenson Park Landscaping:** Sherry informed the board about all the new spring color and mulch being added beginning April 4th.

****KTB Conference (Sugarland June 20-22):** Katy informed the board that if they sign up they need to be sure they will be able to make it because we can't cancel. Natasha, Kaye, Paul and Leslie still plan on being at the conference on Tuesday. They will confirm by May 11th to confirm weather attending day or day and dinner.

****Rain Barrel Workshop:** Katy stated the workshop is confirmed for August 6th, check has been sent. We are good to go. She stated she would like to do the art contest again this year.

****Spring Sparkle:** Clear the Air is confirmed to remove the Freon from the refrigerators. Shredding and Galveston Bay are confirmed as well for Spring Sparkle. The board said the flyer needs to be posted on the Facebook and the city website.

****FHS Recycle Club Report:** Katy informed the board that there is no updated this month.

**** Back to School Event W/ Vocal Trash and FISD:** Sherry announced that the band is confirmed for the concert. The extra entertainment cost needed to be approved. Susan made a motion to approve that KFB set aside \$750 for moonwalks and face painting for the end of the school. Paul Marx second the motion and the motion was approved unanimously.

****New Shirts:** Board approved their sizes. Jeff Smith and Kate Cross were not present to approve sizes.

4. New Business: No New business.

5. Adjournment: The meeting was adjourned at 7:50 p.m.

Approved by:

Kimberly Ramirez

Date:

April 26, 2016