



Town of Middletown

19 West Green Street, Middletown, Delaware 19709
Phone: (302)378-2711 Website: www.middletownde.org

APPLICATION RELEASE FORM

Please read the following statements carefully before signing. In addition, please review your application to ensure you have answered every question accurately.

1. **Conditional Offers:** All offers are contingent upon successful drug screening, fitness for duty physical, reference and other background checks, and proof of authorization to work in the United States.
2. **References:** I authorize the Town of Middletown to verify the accuracy of all representations on this application and to contact any employer, person, or organization relevant to my application. In addition, by signing below, I authorize these employers, people, and organizations to provide the Town of Middletown with any information relevant to the Town of Middletown's employment decision.
3. **Drug Test:** I understand that all offers of employment by the Town of Middletown are contingent upon the results of a drug test arranged and paid for by the Town of Middletown. I also understand that if the test result is positive, if I fail or refuse to provide a specimen for analysis at the time requested, or if the specimen shows any signs of adulteration or substitution, the offer will be revoked, and I will not be eligible for further employment consideration.
4. **Driver's License:** I understand that if I am offered a position, I authorize the Town of Middletown to obtain a copy of my driving record. I further understand that if I do not meet the established driving standards required for the position, the offer of employment will be withdrawn.
5. **Application:** I understand that nothing contained in this application, or the granting of an interview, is intended to create an employment contract between me and the Town of Middletown. No promises regarding employment have been made to me, and I understand that no such promises are binding upon the Town of Middletown unless made in writing.
6. **Accuracy of Information:** I understand and agree that (a) the information I have provided is accurate to the best of my knowledge and subject to verification by the Town of Middletown and (b) a material misrepresentation or deliberate omission of fact may be justification for refusal of employment or, if employed by the Town of Middletown, dismissal.
7. **Conflict of Interest:** The Town of Middletown's policy restricts activities and relationships that create an actual or perceived conflict of interest with the Town of Middletown's business. Such conflicts may affect a person's employment or continued employment at the Town of Middletown. Failure to report potential conflicts may result in an offer not being made, an offer being rescinded, or corrective action up to and including dismissal.

Applicant's Printed Name: _____

Date _____

Applicant's Signature: _____