

# Preauthorized Direct Debit Budget Billing



The Mayor & Council of Middletown  
19 West Green Street  
Middletown, DE 19709  
PHONE: (302) 378-2711  
FAX: (302) 378-9172  
www.middletownde.org

To take advantage of the Town of Middletown's Preauthorized Payment Plan or Budget Billing, fill out the form below and return it to the Town of Middletown. **A voided check MUST be attached to the completed form.**

Depositor's Name as Shown on Bank Records \_\_\_\_\_  
*Last* *First*

Name of Bank \_\_\_\_\_

**Location of Bank:**

Bank's Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Bank's ABA Routing Transit Number \_\_\_\_\_

Account type:

Savings Account       Checking Account      Accounting Number \_\_\_\_\_

Check box for Budget Billing

Start Month and Year for Preauthorized Payments \_\_\_\_\_  
Month Year

Town of Middletown Utility Account Number \_\_\_\_\_

Daytime Home Phone Number (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

I hereby authorize you to pay and to charge to my account any Town of Middletown utility bills that are transmitted through the PNC Bank's Electronic Automated Clearing House channels by the Town of Middletown utilities.

\_\_\_\_\_  
Signature Date

**ATTACH VOIDED CHECK HERE**

For Internal Use Only:

Received/Payment Included:	Date:
Entered:	Verified: