

Rental Property Registration Form



The Mayor & Council of Middletown
19 West Green Street
Middletown, DE 19709-1315
Phone: 302-378-1171
Fax: 302-378-5675
www.middletownde.org
permits&inspections@middletownde.org

REGISTRATION NO. _____ (*Office use only*)

Street Address of Rental Property: _____

Apartment/Unit No.: _____

Tax Parcel No.: _____ # of Units within Rental Property: _____

Type of Unit: Apartment/Condominium Duplex
Townhouse Single Family

Total # of Rooms: _____ of which are: Bedroom(s) _____; or Bathroom(s) _____

Basement: % Finished _____ Live- In Attic: % Finished _____

OWNER INFORMATION: (Please Print)

Property Owner name: _____

Property Owner address: _____

Contact / Agent Name: _____

Contact/ Agent Phone No: _____

Town Business License No: _____ Authorized Agent Town Business License No: _____

NOTE: It is both the Owner & Authorized Agent's responsibility to advise the Town of Middletown, in writing, of any changes to the above-referenced rental property.

The undersigned applicant(s) further states that he/she is knowledgeable of and has complied with and will continue to comply with all ordinances and codes of the Town of Middletown, including but not limited to: Chapter 120 Residential Rental Property Code; Chapter 119 Property Maintenance Code, Delaware State Housing Code; Town of Middletown Zoning Code, and all other applicable currently adopted codes of the Town of Middletown.

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT

Property owner's Signature

/ Print

Date

Chapter 120 - Rental Properties Ordinance - <http://ecode360.com/13832819>

OFFICE USE ONLY:

Approved by: _____ Date: _____

The Town of Middletown License and Inspection Department reserves the right to make changes or corrections to this form at their discretion.