

Rental Property Registration/Inspection Information



The Mayor & Council of Middletown
19 West Green Street
Middletown, DE 19709-1315
Phone: 302-378-1171
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www.middletownde.org
permits&inspections@middletownde.org

RE: RENTAL PROPERTY REGISTRATION

The Town of Middletown has updated the rental registration ordinance and has revisions to the rental inspection policy & procedures. All properties utilized as rental properties **must** be registered with the Town. There are **no fees** involved in this registration process.

Enclosed please find a copy of the following:

1. Rental Property Ordinance (Chapter 120) (Updated)
2. Owner's Rental Property Registration Forms (Updated)
3. Rental Property Registration Form (Updated)
4. Rental Property Inspections Procedure (Updated)
5. Rental Inspection Checklist (Updated)
6. Clean Hands Ordinance (14-11-01)

The above information can also be found on our Website (www.middletownde.org) and can be reproduced. The **Owner's Rental Property Registration Forms** and **Rental Property Registration Form** both forms must be completed and returned to properly register the property. The documents can be returned to:

Town of Middletown
Inspection Department
19 W. Green Street
Middletown, DE 19709

Or scanned and e-mailed to permits&inspections@middletownde.org

Should you have questions regarding this registration process, please feel free to contact the Inspection Department at 302-378-1171.

Thank you in advance for your cooperation in this matter.

Sincerely,

THE MAYOR AND COUNCIL OF MIDDLETOWN

Enclosures (6)

1/5/15