



Kent County Volunteer Firefighter's Association

September 8, 2021

1st Vice President Manley called the 1054th meeting to order at 7:00 p.m. at Station 51, Hartly Volunteer Fire Company. The invocation was given by Chaplain Walton. 1st Vice President Manley led the members present with the Pledge of Allegiance.

1st Vice President Manley suspended the meeting at 7:02 pm for dinner which was served by the Auxiliary members of Station 51 and was called back to order at 7:39 pm by 1st Vice President Manley.

2nd Vice President Boots presented the gratuities and conveyed our thanks and appreciation for a fine meal to the Auxiliary members of Station 51. A round of applause was heard. Kevin Hovis, President of Hartly Volunteer Fire Company gave the address of welcome and 2nd Vice President Boots gave the response.

It was motioned, seconded and passed to deviate from the normal order of business to recognize our deceased members in the fire service for Kent County.

Chaplain Rich Walton & Shirley Pennington performed the Memorial Service for our deceased members from 4-1-2020 thru 3-31-2021. The Memorial Service program is attached to these minutes.

It was motioned, seconded and passed to return to the proper order of business.

Roll Calls: Officers: 10 present, 2 absent;
Companies: 14 present, 6 absent; Past Presidents: 9
KCVFA, 4 DVFA and 5 Fire Company Presidents.

Introduction of Guests:

DVFA – President Jay Jones stated that this will be his last meeting as DVFA President. Dan Carrier will be taking over the reins next week. Jay talked about the successes that he has had over his year as President. Jay thanked everyone for their support over the years. I have enjoyed working with all of the groups of different people. A round of applause was heard. President Jay Jones stated that 2nd Vice President Ryder will give the report. 2nd Vice President Ken Ryder read the attached report. In attendance tonight is President Jay Jones,

1st Vice President Dan Carrier, 2nd Vice President Ken Ryder, Directors Gerald L Manley JR, Jim Woznicki, Jim Arrington.

DVFA Ladies Auxiliary – no report

DVFA Conference – no report

State Fire Chief's Association – no report

State EMS – no report

State Fire Police Association – Les States stated that their next meeting will be next Wednesday, 9-15-2021, at conference. Les reported that they will have their luncheon and the installation of new officers at conference.

State Fire Prevention Commission – Ron Marvel stated that everyone should have their red-light monies. Ron reported that 74% of the people in Delaware have at least one shot. Some companies are behind in the DIFRS in Kent County.

State Fire Marshal's Office – no report.

State Recruitment and Retention – no report

Delaware State Fire School – no report

Legislature – no report

Kent County Levy Court – no report

Kent County Fire Chief's Association – Shirley Pennington reported that the next meeting will be on 10-13-2021 at Station 51.

Kent County Fire Police Association – There are several community activities this month around Kent County. September 11 at 9:30am is the Eden Hill Bike Race that begins at the Eden Hill Medical Center in Dover, continues out to Hartly/Marydel area and returns through Camden/Wyoming back to the Eden Hill Medical Center in Dover. September 18th is the Amish Bike Tour that begins in Dover at the "Green" and travels through the Amish Community including Hartly and Marydel. On October 16th There will be the Yearly Amish Auction on Sharon Hill Road.

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Attending here tonight are Bill Carrow, 2nd Vice President, Secretary Randy Wood, Chaplain Bob Yerkes, Assistant Task Force Officer, Les States.

The Next Kent County Fire Police Meeting will be at Bowers Beach Station #40 on September 21, 2021.

Leon Hyde - President Kent County Fire Police Association

Kent County Emergency Medical Services Committee – no report

Kent County Ladies Auxiliary – no report

Kent Center Emergency Dispatch Center – no report

Kent County Emergency Management – no report

Kent County EMS (Paramedics) – no report

New Castle County Volunteer Firemen's Association – no report

Sussex County Volunteer Firemen's Association – President James Arrington has 2nd VP Dave Ruff & Ron Marvel with him tonight and our next meeting will be on 9-28-2021 Tuesday night at Station 77.

Delmarva Firefighter's Association – Ralph Satterfield stated that they are having a chicken BBQ in Greenwood this Sunday.

Mutual Relief – Steve White reported that their next meeting will be on 9-16-2021 at 3:00 pm at the conference. You have to take care of your members. You have to be active to collect from Mutual Relief.

ICHIEFS – no report

DEMA – no report

ICHIEFS – no report

NVFC – no report

It was motioned and seconded to approve the KCVFA meeting minutes for July 2021, motion passed.

Deceased Members: It was reported that there were 5 deceased members. They are Robert McClements (51), Dallas Haymond (52), Donald McKnatt (50), Larry Lewes (64) & W Donald Deputy JR (48).

Chaplain Walton asked for a moment of silence for our deceased members.

Report of Officers: All reports have been submitted or will be submitted in written or electronic form.

1st Vice President Gerald L Manley JR reported that the President & Fire Chiefs met with Levy Court to discuss the American Rescue Plan monies. The members of Levy Court offered their support to the fire companies. We are going to form a committee to discuss this item. They have no rules concerning this money yet. Gerald said that he attended the DVFA Officers' meeting. HB 193 was discussed at length. There are copies of this bill on the front table, please pick one up and take back to your fire company for discussion. This will be voted on at the DVFA Executive meeting in December 2021. The delegates & alternates need to come to the December DVFA meeting.

2nd Vice President Quintin "Quint" Boots had the following report.

1). 1st VP Manley, Myself, and Presidents and Chiefs of Kent County all met with a few Levy Court Commissioners to speak and get some questions answered about the potential of getting some extra funding from the county level.

2). I have worked with the bylaws committee to propose the potential bylaw change to go back to monthly meetings.
Q. Boots - 2nd VP of the KCVFA

Secretary Steele read the attached note regarding members giving reports at the county meeting. Please pick up your papers from the folders.

Treasurer's Report: Treasurer Pennington read the attached Treasurer's report for July 2021, August 2021. A motion was made, seconded and carried to

Kent County Volunteer Firefighters Association

Treasurer's Report for July 2021

Roland Trader Scholarship Account

Beginning Balance	\$13,985.70
Deposits	210.00
Interest	<u>.12</u>
Ending Balance as of July 31, 2021	\$14,195.82

Special Ops Account

Beginning Balance	\$34,611.82
Expenses	<u>584.72</u>
Ending Balance as of July 31, 2021	\$34,027.10

Money Market Account

Beginning Balance	\$42,646.06
Interest	<u>.36</u>
Ending Balance as of July 31, 2021	\$42,646.42

(Smoke Detectors \$ 806.60 and FF Relief Fund \$ 7,000.00)

Main Checking Account

Beginning Balance	\$ 5,686.64
Expenses	<u>99.00</u>
Ending Balance as of July 31, 2021	\$ 5,587.64

Total of all Accounts as of July 31, 2021 \$ 40,427.46

(Less Scholarship, Special Ops, FF Relief Fund, and Smoke Detectors)

Kent County Volunteer Firefighters Association

Treasurer's Report for August 2021

Roland Trader Scholarship Account

Beginning Balance	\$14,195.82
Deposits	250.00
Interest	<u>.12</u>
Ending Balance as of August 31, 2021	\$14,445.94

Special Ops Account

Beginning Balance	\$34,611.82
Expenses	<u>820.62</u>
Ending Balance as of August 31, 2021	\$33,206.48

Money Market Account

Beginning Balance	\$42,646.42
Interest	<u>.36</u>
Ending Balance as of August 31, 2021	\$42,646.78

(Smoke Detectors \$ 806.60 and FF Relief Fund \$ 7,000.00)

Main Checking Account

Beginning Balance	\$ 5,686.64
Deposit	300.00
Expenses	<u>223.83</u>
Ending Balance as of August 31, 2021	\$ 5,663.81

Total of all Accounts as of August 31, 2021 \$ 40,503.63

(Less Scholarship, Special Ops, FF Relief Fund, and Smoke Detectors)

KCVFA Bills for the month of August 2021

No bills for the month of August

KCVFA Bills for the month of September 2021

Hartly Fire Company Auxiliary	\$200.00
Reimburse Shirley Pennington for Sunshine	\$ 25.50
Reimburse Shirley Pennington for Memorial	<u>\$ 171.13</u>
Total of all bills for the month of Sept 2021	<u>\$ 396.63</u>

KCVFA bylaw changes 9-8-2021

Current bylaw

Article IV

Nomination and Election of Officers

Section 1: The nomination for the offices of President, First and Second Vice President, Secretary, Treasurer, and Directors shall be made at the July and September meetings. The election of officers shall take place at the September meeting.

Proposed bylaw

Article IV

Nomination and Election of Officers

Section 1: The nomination for the offices of President, First and Second Vice President, Secretary, Treasurer, and Directors shall be made at the July and August meetings. The election of officers shall take place at the September meeting.

Current bylaw

Article II

Meetings

Section 1: Regular stated meetings of the Association shall be held on the third Wednesday of January, March, May, July, September & November at 7:00 p.m.

proposed bylaw

Article II

Meetings

Section 1: Regular stated meetings of the Association shall be held on the third Wednesday of each month with the exception of December at 7:00 p.m.

Current bylaw

Kent County Volunteer Firefighter's Association

Standing Motions

A. The Kent County Volunteer Firefighter's Association only meets on January, March, May, July, September and November, it therefore shall be granted that the treasurer be authorized to pay any bills between the non-meetings months with the approval of the president.

proposed bylaw

Kent County Volunteer Firefighter's Association

Standing Motions

A. The Kent County Volunteer Firefighter's Association only meets each month with the exception of December, it therefore shall be granted that the treasurer be authorized to pay any bills between the next meeting with the approval of the president.

TABLE 1

2018, 2019, & 2020 EMS INCIDENTS & RUNS CALCULATION FOR OCTOBER 2021 DISTRIBUTION

1 Allocation \$50,000 \$0 \$85,742 \$85,742 \$85,742 \$85,742 check amount for each department

Station #	Grant	New Department Grant	Ambulance Grant	Fire Alarm Share Grant	EMIS Alarms & Assist Grant	Area Share Grant	Pop. Share Grant	Total Grant Appropriation
40	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 1,102.20	\$ 1,584.33	\$ 1,307.03	\$919.42	\$41,840.56
41	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 9,343.19	\$ 14,933.49	\$ 5,523.07	\$12,044.64	\$78,771.96
42	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 8,307.32	\$ 13,266.32	\$ 2,486.83	\$3,543.24	\$64,531.29
43	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 5,220.14	\$ 7,716.56	\$ 3,831.45	\$6,258.14	\$59,953.86
44	\$ 30,780.00	\$ 2,631.58	\$ -	\$ 8,761.47	\$ 177.50	\$ 4,912.93	\$5,478.94	\$52,742.41
45	\$ 30,780.00	\$ 2,631.58	\$ -	\$ 4,398.60	\$ 184.07	\$ 4,901.36	\$2,941.86	\$45,837.47
46	\$ 30,780.00	\$ 2,631.58	\$ -	\$ 19,314.02	\$ 170.92	\$ 4,901.36	\$23,790.57	\$81,588.45
47	\$ 30,780.00	\$ 2,631.58	\$ -	\$ 1,403.26	\$ 666.60	\$ 4,785.69	\$1,150.36	\$41,417.50
48	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 4,265.92	\$ 6,052.02	\$ 9,773.80	\$6,703.75	\$63,773.08
49	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 2,464.64	\$ 2,360.06	\$ 3,354.32	\$1,782.46	\$46,889.07
50	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 3,597.46	\$ 7,508.82	\$ 8,790.64	\$3,806.71	\$60,631.20
51	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 3,117.80	\$ 3,219.94	\$ 5,580.90	\$2,918.19	\$51,764.41
52	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 2,530.98	\$ 3,617.01	\$ 3,469.99	\$2,376.08	\$48,921.63
53	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 2,214.61	\$ 2,275.92	\$ 7,177.10	\$554.58	\$49,149.78
54	\$ 30,780.00	\$ 2,631.58	\$ -	\$ 3,418.86	\$ 798.08	\$ 4,740.87	\$477.06	\$42,846.46
55	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 3,403.55	\$ 5,261.83	\$ 2,631.41	\$5,068.74	\$53,293.11
56	\$ 34,296.00	\$ 2,631.58	\$ -	\$ 1,872.72	\$ 2,717.69	\$ 3,484.45	\$1,436.05	\$46,438.49
57	\$ 30,780.00	\$ 2,631.58	\$ -	\$ 1,005.25	\$ 145.94	\$ 4,088.80	\$280.81	\$38,932.39
64	\$ 10,800.00	\$ 2,631.58	\$ -	\$ -	\$ 13,084.88	\$ -	\$ 4,210.40	\$30,726.86
23	\$ 607,032.00	\$ 50,000.00	\$ -	\$ 85,742.00	\$ 85,742.00	\$ 85,742.00	\$85,742.00	\$1,000,000.00
24				171484.00		171484.00		\$1,000,000.00

- Bowers Fire Company, inc
- Camden-Wyoming Fire Company
- Carlisle Fire Company
- Cheswold Volunteer Fire Company
- Citizens' Hose Company, No. 1
- Clayton fire company, No. 1 Inc
- Dover Fire Department
- Farmington Volunteer Fire Company
- Felton Community Fire Company
- Frederica Volunteer Fire Company
- Harrington Fire Company, Inc.
- Hartly Volunteer Fire Coompany
- Houston Volunteer Fire Company
- Leipsic Volunteer Fire Company
- Little Creek Volunteer Rire Company
- Magnolia Volunteer Fire Company
- Marydel Volunteer Fire Company
- South Bowers Volunteer Fire Company
- Smyrna-Clayton American Legion Ambulance 64
- Special Ops Kent County Volunteer
- \$15,000.00 Firefighters Association

The Firefighter's Last Call

When I receive my final call
That great summons from on high,
The alarm that comes to one and all
From the Lord of Earth and sky

Would you respond as I have done
To neighbors along the way
Comfort my wife, daughter or son?
Please find some kind words to say.
Give my boots, coat, helmet and gloves

To a fine young man with pride.
Help him stand tall with those he loves
And my spirit by his side.

Maybe I'm just reminiscing
As I try to look ahead
Where fire alarms will never ring
This is so true Jesus said

May God sustain and strengthen all
My family and friends so dear
When I respond to my last call
And my Lord says come up here.

J. Harvey Dixon

Chaplain Emeritus, Maryland State Firemen's Association

Kent County Volunteer Firefighter's Association



Annual Memorial Service

September 8, 2021

Station 51

Hartly, DE

County Meeting Report September 2021

Conference 2021: Conference is next week. All registrations should have been in by now. We are looking forward to seeing all in Wilmington. Some highlights. We have 22 pieces of Fire Apparatus and Ambulances on display and we have 42 exhibitor tables in the Chase Center with some new vendors we never had before. The Opening Ceremonies' video will contain a salute to 100 years and will have some great pictures of the early fire service including a lot of nice early pics from Kent County. The Memorial Service on Friday will include all the members who have passed away the last two years. If you have not decided to come for whatever reason, we would hope you would reconsider.

Legislation: The Governor will be signing three bills at the Conference luncheon. HB249 the tuition legislation, SB92 the State Parks legislation, and SB160 the Cancer legislation

Funding Items: We received \$5 Million added to the Revolving Loan Fund, \$4 Million for replacement radios, \$75,000 for smoke detectors, an increase in Grant in Aid and a new position at the fire school to manage the Recruitment Program.

Recruitment and Retention Task Force: The grant application has been filed with the AmeriCorps program. We have worked with the fire school on the job description for the Recruitment Manager and we will be working with them to get the program off the ground. We will be holding a seminar at the conference to explain the program and to answer any questions. We would suggest you have someone from your company attend. The seminar is Wednesday, September 15th at 1:00 pm.

President	Jay Jones	Chaplain,	Pastor Bob Hudson
1st VP	Dan Carrier	Director,	Richard J. Perillo
2 nd VP	Ken Ryder	Director,	Gerald Manley
Secretary,	Elmer Steele	Director,	Jim Woznicki
Treasurer,	Terry Whitham	Director,	Jim Arrington
Asst. Treas.	Ray Stevens	Director,	Ron O'Neal
Director PP,		Executive Manager,	Warren Jones
Director,	Tom DiCristofaro		

Bowers Fire Co.
Camden Wyoming Fire Co.
Carlisle Fire Co.
Cheswold Fire Co.
Citizens' Hose Fire Co.
Clayton Fire Co.
Dover Air Force Base Fire Dept.
Farmington Fire Co.
Felton Fire Co.
Frederica Fire Co.



Harrington Fire Co.
Hartly Fire Co.
Houston Fire Co.
Leipsic Fire Co.
Little Creek Fire Co.
Magnolia Fire Co.
Marydel Fire Co.
Robbins Hose Fire Co.
South Bowers Fire Co.
Smyrna American Legion Ambulance

From KCVFA Secretary Ken Steele

To anyone that is giving a report at the County Association meeting, please provide the following information either prior to or after you give your report in writing to the KCVFA Secretary.

Your name, title & organization you represent

Date, time & location of your next meeting

Members of your organization that are with you here tonight

Your report

Thank you

Kenneth R Steele

KCVFA Secretary 2021-2022



HOUSTON VOLUNTEER FIRE COMPANY. INC.

FAX: (302) 422-3821

**157 Broad Street
P.O Box 122
Houston, Delaware 19954**

TELEPHONE: (302) 422-5811

September-2-2021

Kent County Volunteer Firefighter's Association

The Houston volunteer fire company would like to go on record supporting Carroll B Jester. For the position of director for Kent county volunteer firefighters association.

Respectively,

Joshua King
Secretary



FREDERICA VOLUNTEER FIRE Co.

P.O. Box 283

FREDERICA, DELAWARE 19946

EMERGENCY #911 • (302) 335-3235 • FAX 335-1169



September 8, 2021
Ken Steele, Secretary
KCVFA
32 Streamside Circle, Apt #3
Smyrna, DE 19977

Dear Ken:

The Officers and Members of the Frederica Vol. Fire Company would like to endorse the name of Shirley Pennington for the Office of Treasurer of the Kent County Volunteer Firefighter's Association.

Shirley is an Active Member of the Frederica Fire Company, currently serving as Treasurer and is active in most of our fun raising activities. Shirley has also served as Treasurer of the KCVFA for several years and we feel that Shirley is well qualified to continue in her current position

The Frederica Fire Company would like to seek the support from the other member companies in the KCVFA to support Shirley in this position. Thank you in advance for your support.

Sincerely yours,

Bill Betts, Secretary

cc: File

Office of the Secretary



**To: Kent County Volunteer Fireman's Association Board
and All Concerned**

From: Secretary Bryan Muise on the behalf of the Carlisle Fire Company

Subject: Letter of Recommendation for Past President Marvin Sharp

In reference to the Position of Director within the Kent County Volunteer Fireman's Association. The Carlisle Fire Company, its membership and Board of Directors would like to extend our Formal Recommendation of Past President Marvin Sharp for the position of Director. Marvin has consistently demonstrated commitment to the Fire Service over many years, remained professional when executing his elected duties and is a valuable member of the Carlisle Fire Company. We know if appointed Director, he would continue to excel and prove to be a valuable member to your organization and operation.

On Behalf of the Fire Chief and President, we thank you in advance for your consideration of Marvin and for the opportunity.

Please do not hesitate to reach out to myself with any questions, comments or concerns. We look forward to hearing from you further, Thank you again and stay safe!

\\SIGNED

Secretary Bryan Muise

Fire Captain 42-19

bryanmuise@carlisle42.com

Kent County Volunteer Firefighter's Association
September 8, 2021

accept the Treasurer's Reports. We have received over \$600 in memory of Clarence O'Neal.

Written or Email Correspondence: Secretary Steele stated that he received some endorsement nomination letters for two directors & treasurer.

Report of Committees:

Bylaw committee – We have one bylaw change to be brought up under the proper order of business.

Fire Advisory Board – We have on item for the proper order of business.

Fire Prevention Committee – Shirley Pennington said that we are moving forward with this. The packets have been delivered to each fire company. They will be delivered to the schools in September. They will be due to the county by 11-12-2021. They will be judged on 11-21-2021 at Station 49.

Appreciation night – Shirley Pennington said that this is scheduled for Station 48 on 2-26-2022. They are having a meeting to review their pricing.

Revolving Loan – Jay Jones spoke about this program. He stated that there is five million dollars in the fund. If you get a loan from now to 5-15-2022 the rate is 1%. After that date the rate rises to 2%. We need to use these funds so we will get more funding from the state.

Payment of Bills: Treasurer Pennington reported that there are bills for September 2021 to be paid tonight. It is attached to these minutes. It was motioned, seconded and carried to pay the bills.

Nominations of Officers for 2021-2022 – Bill Betts stated that we have letters for the following, President Gerald L Manley JR (44), 1st Vice President Quinton Boots (53), 2nd Vice President Kenneth Frazier (54), Secretary Ken Steele (44) & Treasurer Shirley Pennington (49). Curtis Sharp declined his

nomination due to work commitments. Letters were received for Directors Marvin Sharp & Carroll Jester.

Unfinished Business: NONE

New Business

It was motioned & seconded to approve the attached distribution from Levy Court, motion passed.

It was motioned & seconded to accept the attached bylaw changes as the first reading, motion passed.

It was motioned & seconded to have Secretary Steele cast a ballot for the uncontested offices for 2021-2022, President Gerald L Manley JR, 1st Vice President Quinton Boots, 2nd Vice President Kenneth Frazier, Treasurer Shirley Pennington, Directors Marvin Sharp & Carroll Jester, motion passed

It was motioned & seconded to have Treasurer Pennington cast a ballot for the office of Secretary, Kenneth Steele, for 2021-2022, motion passed.

It was motioned & seconded to send a letter to gentleman for the memorial holder, motion passed.

Good of the Association

Chaplain Rich Walton talked about the CISM, there will be a meeting on 10-14-2021 at 7:00 pm at Station 49 to discuss.

The next meeting for KCVFA will be at Station 44, Citizens' Hose Company – November 17, 2021 at 7:00 pm. This is the installation of officers meeting.

Chaplain Rich Walton gave the benediction.

It was motioned, seconded and carried to adjourn at 8:53 p.m.

Respectfully submitted,



Kenneth R Steele, Secretary