

TOWN OF GEORGETOWN - PLANNING COMMISSION

Meeting Minutes May 21, 2014

ATTENDANCE

Commissioners

Gary Tonge
Chris Lecates
Diane Greenberg
Chester Johnson
John Painter

Staff

Jocelyn Godwin, Planning
Tim Willard, Solicitor
Jamie Craddock, Planning

1. CALL MEETING TO ORDER

Acting Chair Lecates called the meeting to order in the Town Hall at 6:00 p.m.

2. APPROVAL OF MARCH 19, 2014 MEETING MINUTES

Commissioner Tonge moved, seconded by Commissioner Johnson, to approve the March 19, 2014 regular meeting minutes as presented. **APPROVED (UNANIMOUS)**

3. Introduction of new Commissioner, John Painter.

4. Election of Commission Chair

Acting Chair Lecates asked for nominations for the Chair position. Commissioner Johnson nominated Gary Tonge, seconded by Commissioner Greenberg. **APPROVED (UNANIMOUS)**

5. Election of Commission Vice Chair

Chairman Tonge asked for nominations for the Vice Chair position. Commissioner Lecates nominated Chet Johnson, seconded by Commissioner Greenberg. **APPROVED (UNANIMOUS)**

6. PUBLIC HEARINGS:
ORDINANCE: Revision to Article XXII Signs

Mrs. Godwin presented the proposed sign ordinance that will replace the current ordinance. Key areas addressed with the rewrite include:

- Definitions have been added
- Zoning related requirements now tie to Development Design Standards
- Sandwich Boards have now been added

The Commission had questions regarding the distance of the sign from the wall of the building. Decision was to remove the two foot maximum separation from the building in 230-167. H.3.

- Highway Commercial requirements are clearer and more detailed
- Electronic Message Boards have been added

The Commission requested that the verbiage be revised for an institutional use to include the Cheer Center.

- 'Complex' signage has been added to allow greater flexibility for larger projects
- 'OPEN' flags have been added with guidelines
- Window signs have been added.
- Sign maintenance requirements have been added to allow greater Code Enforcement
- Windblown Displays have been added

The Commission was notified that the Historic District sign standards will be addressed by the Design Guideline committee working with Heritage Consulting.

Chairman Tonge opened up the hearing for public comment. No one from the public is in attendance. Mrs. Godwin confirmed no correspondence was received either for or against. Chairman Tonge closed the public hearing.

Commissioner Lecates moved, seconded by Commissioner Greenberg, to recommend approval with the two changes of removing the two foot maximum separation from the wall for sandwich board signs (230-167.H.3) and to revise the verbiage to include the Cheer Center within the Institutional Use definition (230-164). APPROVED (UNANIMOUS)

7. ORDINANCE: Addition to §230-5, Definitions
ORDINANCE: Addition to §230-82 Permitted Uses

Mrs. Godwin presented a proposed definition and permitted use addition regarding Animal Grooming as prepared by the Town Manager. Concern was expressed regarding potential excessive noise from barking.

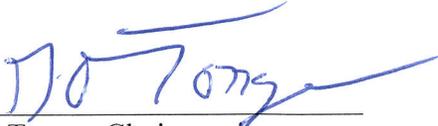
Chairman Tonge opened the public hearing for public comment. No one from the public is in attendance. Mrs. Godwin confirmed no correspondence was received either for or against. Chairman Tonge closed the public hearing.

Commissioner Johnson moved, seconded by Commissioner Greenberg, to recommend approval with the addition of 'excessive noise' to the items prohibited in the Permitted Use (230-82.R.). APPROVED (UNANIMOUS)

8. ADJOURNMENT

Commissioner Johnson moved, seconded by Commissioner Lecates, to adjourn the meeting at 6:56 p.m. **APPROVED (UNANIMOUS)**

APPROVED:



Gary Tonge, Chairperson

ATTEST:



Jocelyn Godwin, Planning