

TOWN OF GEORGETOWN - PLANNING COMMISSION

Meeting Minutes November 18, 2015

ATTENDANCE

Commissioners

Gary Tonge
Sue Barlow
Linda Dennis
John Painter - absent
Bob Ricker

Staff

Jocelyn Godwin, Planning
Tim Willard, Solicitor
Jamie Craddock, Planning

1. CALL MEETING TO ORDER

Chairman Tonge called the meeting to order in the Town Hall at 6:00 p.m.

2. APPROVAL OF OCTOBER 21, 2015 MEETING MINUTES

Commissioner Barlow moved, seconded by Commissioner Dennis, to approve the October 21, 2015 regular meeting minutes as presented. Commissioner Ricker abstained as he was not in attendance. **APPROVED**

3. CASE #2015-23

Historic Review

An application by Abbate Drafting Services, on behalf of M & M Rod, LLC, for the approval of an enclosure of the existing portico located at 15 Layton Avenue, identified as Sussex County Tax District 135 Map 14.20 Parcel 84.00 zoned HD (Historic District).

Jonathan Rodriguez presented the application on behalf of M & M Rod, LLC.

The Commission confirmed with the applicant that the sign was existing and that no changes were planned. The addition will contain produce, as it does now. The windows to be added along the front are fixed windows.

Commissioner Ricker moved, seconded by Commissioner Barlow, to APPROVE the application as presented for the addition. APPROVED (UNANIMOUS)

The walk-in freezer was also discussed, as it shows on the plan provided. The existing freezer will be removed and a larger freezer/cooler will be installed. The applicant stated that the pallets would be cleaned up that are currently in the area.

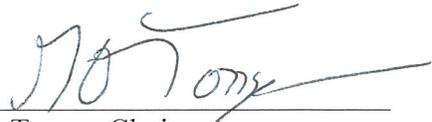
4. Planning Department Report

Mrs. Godwin reported that the Burger King site plan received final site plan approval on 11/13/15 and has applied for their building permit. Shops of College Park, Lot 9, will be resubmitting to the Commission for subdivision of the site plan approved for preliminary on 10/21/15.

5. ADJOURNMENT

Commissioner Ricker moved, seconded by Commissioner Barlow, to adjourn the meeting at 6:15 p.m. **APPROVED (UNANIMOUS)**

APPROVED:



Gary Tonge, Chairperson

ATTEST:



Jocelyn Godwin, Planning