

# TOWN OF GEORGETOWN - PLANNING COMMISSION

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## Meeting Minutes April 19, 2017

### ATTENDANCE

#### Commissioners

Gary Tonge - absent

Linda Dennis

John Painter

Penuel Barrett

Michael Barlow- absent

#### Staff

Jocelyn Godwin, Planning

Tim Willard, Solicitor

#### 1. CALL MEETING TO ORDER

Commission Vice Chairman Painter called the meeting to order in the Town Hall at 6:00 p.m.

#### 2. APPROVAL OF MARCH 15, 2017 MEETING MINUTES

Commissioner Dennis moved, seconded by Commissioner Barrett, to approve the March 15, 2017 regular meeting minutes as presented. **APPROVED** (UNANIMOUS)

#### 3. CASE #2017-04

#### Historic Review

*An application by, Impact Graphix on behalf of All Rise Café, for the approval of (2) signs to be located at 7 East Market Street, identified as Sussex County Tax Map ID 135-14.20-202.00 zoned HD (Historic District).*

Zeke Wing, of Impact Graphix, presented the application. The existing hanging sign will be kept and be refaced. Proposed is a 15" x 92" sign above the entrance. The door will be repainted to match the blue of the signs. The Commission expressed concern that the prior hanging sign had blown off during a storm. The applicant confirmed that an additional eyehook was added to the side of the sign so that it does not sway and there is much less chance of the sign coming down.

**Commissioner Dennis moved, seconded by Commissioner Barrett, to APPROVE the application as presented. APPROVED (UNANIMOUS)**

#### 4. CASE #2012-16

#### Architectural Review

*An application by, Georgetown Professional Center, LLC., for the review and approval of elevations for the construction of a 9,572 square foot medical building on an existing approved site, located at 501/503 West Market Street, identified as Sussex County Tax Map ID 135-19.00-72.03 zoned HC (Highway Commercial).*

Palmer Gillis, the developer of the building, presented the application. The site is already done except for the second building. The applicant clarified that the building is a professional office building and not exclusively for medical. The building could have up to three occupants. The elevations provided for the second building is in keeping with the architecture of the existing building. The entrance was discussed off of West Market as being narrow. It was confirmed that the ladder truck has sufficient space and the entrance off of Old Laurel Street is wider.

**Commissioner Barrett moved, seconded by Commissioner Dennis, to APPROVE the application as presented. APPROVED (UNANIMOUS)**

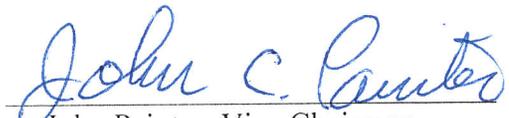
**5. Planning Department Report**

Mrs. Godwin informed the Commission that signage modifications are being proposed. A public hearing is being scheduled for 5/17/17.

**6. ADJOURNMENT**

Commissioner Dennis moved, seconded by Commissioner Barrett, to adjourn the meeting at 6:26 p.m. **APPROVED (UNANIMOUS)**

APPROVED:

  
John Painter, Vice Chairman

ATTEST:

  
Jocelyn Godwin, Planning