

# TOWN OF GEORGETOWN - PLANNING COMMISSION

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## Meeting Minutes February 21, 2018

### ATTENDANCE

#### Commissioners

Gary Tonge  
Linda Dennis  
Penuel Barrett  
Michael Barlow  
Gordon Mariner - absent

#### Staff

Jocelyn Godwin, Planning  
Tim Willard, Solicitor  
Jamie Craddock, Planning

1. **CALL MEETING TO ORDER**

Commission Chairman Tonge called the meeting to order in the Town Hall at 6:00 p.m.

2. **APPROVAL OF JANUARY 17, 2018 MEETING MINUTES**

Commissioner Barlow moved, seconded by Commissioner Barrett, to approve the January 17, 2018 regular meeting minutes as presented. **APPROVED** (2 – Yeas, 1 – abstain (Dennis))

3. **CASE #2018-02**

**Historic Review**

*An application by, Morris & Ritchie Associates, Inc., for the approval of an 8' x 8' accessory storage shed to be placed at 8 West Market Street, identified as Sussex County Tax Map ID 135-19.08-79.00 zoned HD (Historic District).*

Dave Heatwole, of MRA, presented the application. The 8' x 8' shed will be used for storage only, for items such as survey stakes and other survey equipment. The applicant presented color samples of the Oxford Blue siding and Virginia Slate shingles that will be used on the building. It will have no utilities. It will be placed on the existing concrete pad and will not impact the existing parking.

The Commission questioned if the siding would be vertical or horizontal based on the provided picture and it was confirmed that the intent is for horizontal siding installation, to match the house.

**Commissioner Dennis moved, seconded by Commissioner Barlow, to APPROVE the application for the structure as proposed with the color and surface material as described. APPROVED (UNANIMOUS)**

**4. Planning Department Report**

Mrs. Godwin updated the Commission on recent projects and Predevelopment meetings scheduled.

UD IPA Planning 103 and 203 are being offered in March.

Welcome to the Commission! A guide for New Members was offered and will be provided as a pdf.

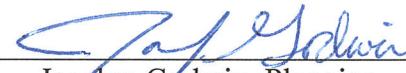
**5. ADJOURNMENT**

Commissioner Dennis moved, seconded by Commissioner Barrett, to adjourn the meeting at 6:25 p.m. **APPROVED** (UNANIMOUS)

APPROVED:

  
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Gary Tonge, Chairperson

ATTEST:

  
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Jocelyn Godwin, Planning