

TOWN OF GEORGETOWN - PLANNING COMMISSION

Meeting Minutes June 25, 2019

ATTENDANCE

Commissioners

Michael Barlow

Linda Dennis

Penuel Barrett

Gordon Mariner - ABSENT

Staff

Jocelyn Godwin, Planning

Tim Willard, Solicitor

1. CALL MEETING TO ORDER

Commission Vice Chair Dennis called the meeting to order at 6:00 p.m.

2. ELECTION OF CHAIR

Commissioner Barrett moved, to nominate Commissioner Dennis. Commissioner Dennis respectfully declined.

Commissioner Dennis moved, seconded by Commissioner Barrett, to nominate Commissioner Barlow as Chair of the Commission. **APPROVED** (UNANIMOUS)

3. ELECTION OF VICE CHAIR

Commissioner Barlow moved, seconded by Commissioner Barrett, to nominate Commissioner Dennis as Vice Chair of the Commission. **APPROVED** (UNANIMOUS)

4. APPROVAL OF MAY 15, 2019 MEETING MINUTES

Chairman Barlow assumed leadership of the meeting.

Commissioner Barrett moved, seconded by Commissioner Dennis, to approve the May 15, 2019 regular meeting minutes as presented. **APPROVED** (UNANIMOUS)

5. SITE PLAN AMENDMENT REVIEW

CASE #2019-11 North Georgetown Elementary School

An application by Becker Morgan Group, Inc., on behalf of Indian River School District, for an amendment to an approved site plan. The property is located at 664 North Bedford Street, identified as Sussex County Tax Map ID 135-14.00-82.00 zoned ED (Education District).

Chad Carter, of the Becker Morgan Group, Inc., presented the application for a site plan amendment for a temporary classroom addition to help with the overcrowding. The plan meets the State Fire Marshal requirements, it is exempt from stormwater review and the LONC from DelDOT is pending approval.

The building is 64' by 23 ½' for two classrooms to hold 25-30 students each.

Commissioner Dennis moved, seconded by Commissioner Barrett, to APPROVE the site plan amendment contingent upon receiving all state agency approvals and satisfaction of the Town Engineer's comments. APPROVED (UNANIMOUS)

**6. PRELIMINARY SITE PLAN REVIEW
CASE #2014-02 Georgetown Historical Society, Marvel Museum**

An application by John B. Roach Engineering, LLC., on behalf of Georgetown Historical Society, for the preliminary site plan review and approval of a 2400 square foot open sided pavilion pole building and a 4000 square foot pole building. The property is located at 502 South Bedford Street, identified as Sussex County Tax Map ID 135-20.00-7.00 zoned ED (Education District).

John Roach, of John Roach Engineering, LLC, presented the application for the storage buildings for the Georgetown Historical Society to be used for storage of carriages. Jim Bowden, Society President, building is to environmentally protect their carriages. Pole building structure will allow climate control. Approval has been received from DelDOT, SCD and Fire Marshal. A waiver has been asked for to put in crusher run initially, until funding is received through CTF (funds through Senator Brian Pettyjohn), and then the paving.

Commissioner Dennis moved, seconded by Commissioner Barrett, to APPROVE the waiver request for parking lot hot mix paving and the preliminary site plan contingent upon getting state agency approvals and satisfaction of the Town Engineer's comments. APPROVED (UNANIMOUS)

7. PUBLIC COMMENT

No public comment was received.

8. Planning Department Report

Mrs. Godwin updated the Commission on upcoming projects.

9. ADJOURNMENT

Commissioner Dennis moved, seconded by Commissioner Barrett, to adjourn the meeting at 6:14 p.m. APPROVED (UNANIMOUS)

APPROVED:



Michael Barlow, Chairman

ATTEST:



Jocelyn Godwin, Planning