

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS...

- ✓ **Planning Commission:** Wednesday, May 15th, at 6:00 PM, Town Hall
 1. Public Hearing:
 - Ordinance Revision–Off-Street Parking Spaces (Hotel, Motel, Lodging Inn)
 - Ordinance Revision–Definitions & Permitted Uses (Brewery Operations)
 - Case 2013-08–Rezone Application: 413 South Bedford Street (UB 2 to LI-1)
 2. North Georgetown Elementary School
 - 60' x 60' pole building–temporary classrooms
 3. Bayside Health
 - Preliminary Approval reinstatement
- ✓ **Transitional Housing Report Workshop:** Tuesday, May 14th, 4:30 PM, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, May 16th, 6:30 PM, Dover Sheraton
- ✓ **Spring into Spring:** Saturday, May 18th, 1:00 PM to 9:00 PM, The Circle
- ✓ **PLUS Meeting:** Wednesday, May 22nd, 10:15 AM, Dover
 1. Comprehensive Plan Amendment

UPDATES FROM DEPARTMENTS...

Finance

- The FY 2013 Financial Audit has begun
- Quarterly utility bills were due Friday, May 3rd–approximately 300 reminder notices have been mailed

Planning

- Attended IPA “Master Planning in Delaware”

Police

- Significant Incident Reports distributed as received

Public Works

- Will be installing electric eyes on each light pole head to automatically control when the street lamps on The Circle turn on/off

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- The Maintenance I position closed today (May 10). A total of 43 applications were received. The Director of Public Works and I will be review them to identify candidates for interview
- Took delivery of 1,000 new Master Meter (20 year battery life water meter)– installation will begin shortly

Wastewater

- Conducted grease trap inspections of businesses in the Georgetown Plaza
- Pettyjohn Woods Final Walkthrough is scheduled for Tuesday, May 14th
- Baxter Farms has signed the Agreement approved at the May 8 Town Council Meeting

TOWN MANAGER'S UPDATE...

- DelDOT work on the new signal at East Market Street/Race Street has begun (see Figure 1 below)–new base has been installed on the northwest corner of the intersection
- Identified, with Bill Bradley, the locations for the Corporate Limit and Business License signage installation (see Figure 2 below) - now complete
- Georgetown Arts & Flowers volunteers installed plants on The Circle, around Town Hall, at the Police Station and Wilson Park
- Attended 25th Annual Congressional Fire Services Dinner in Washington, DC
- We have received the detail on the Delmarva Power electric reliability improvements planned for Georgetown. A copy is attached and will be posted on the Town website.

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Figure 1



Figure 2

PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT ELECTRONICALLY UNLESS OTHERWISE REQUESTED



A PHI Company

Delmarva Power electric reliability improvements in Georgetown

- Beginning in mid-May 2013, Delmarva Power will begin electric reliability improvements in the Town of Georgetown with projected completion in August.
- These upgrades on the Delmarva Power overhead electric distribution system are designed to improve electric service for customers in the area and will occur during normal daytime business hours. We will attempt to minimize the impact of traffic interruptions and will coordinate street closures with the town.
- Reliability upgrades will include the replacement of electric distribution poles and the installation of new wire, crossarms, transformers, switching equipment and other assorted improvements to the Delmarva Power electric distribution system serving the area.
- Project work will occur in the following areas:
 - North Front Street
 - North Railroad Avenue
 - Race Street
 - Laurel Street
 - Edwards Street
 - Margaret Street
 - Wilson Street
 - Elizabeth Street
 - School Lane
- Limited outages will be required with this project and will be coordinated directly with customers at least 24 hours prior to an interruption. Any outages for businesses will be coordinated to take place during non-business hours.
- Delmarva Power appreciates the patience of its Georgetown customers as the company strives to improve the town's electric service reliability. Questions about the project can be referred to Delmarva Power Senior Public Affairs Manager Jim Smith at jim.a.smith2@delmarva.com or at (302) 934-3342.

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