

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS...

- ✓ **Board of Adjustment:** Wednesday, July 3rd, at 5:00 PM, Town Hall
 1. Shops at College Park–Retail
 - Reduction in required parking spaces
 2. Bayside Health
 - Waiver of required loading space
- ✓ **Town Offices Closed:** Thursday, July 4th, in observation of Independence Day
- ✓ **Perdue Check Presentation:** Monday, July 8th, 2:00 PM, North King Street Playground
- ✓ **Town Council Meeting:** Wednesday, July 10th has been *CANCELLED*

UPDATES FROM DEPARTMENTS...

Finance

- Actual v Budget (May 2013) has been prepared (copy attached)

Planning

- Contacted the University of Delaware, Institute for Public Administration, regarding facilitation of the 'Make our town, Our Town' workshop
- Reviewing proposed operating guidelines for the Board of Adjustment

Police

- Significant Incident Reports distributed as received
- Obtaining written bids for demolition of 101 Albury Avenue
- Continue to work with Waste Management on fencing along South Railroad Avenue

Public Works

- A new catch basin has been installed (uncovered from prior street resurfacing) at the intersection of East Laurel and North King Street. This should help with some of the flooding on East Laurel Street near John L. Briggs & Co. (see photo 1 below)
- Improvements to North King Street are planned to start July 9th, weather permitting
- An Invitation to Bid has been sent out for: (1) North Race Street (East Market Street to East Laurel Street) and (2) West Pine Street (South Front Street to Sussex Central Drive) - work includes mill and overlay. Bids are due July 15, 2013

Wastewater

- Installation of the chain link fence around the Kimmey Street pump station is in progress (see photo 2 below)

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TOWN MANAGER'S UPDATE...

- Represented Sussex County Association of Towns at a second hearing for HB 81
- Completed and submitted our Annual Comprehensive Plan Update to the Office of State Planning
- Testing at the new South Railroad Avenue well continues to be extremely positive for both quality and quantity
- Modified the Transitional Housing Task Force Report as discussed during the Council Meeting

PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT ELECTRONICALLY UNLESS OTHERWISE REQUESTED

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Photo 1



Photo 2

Town of Georgetown
Budget Versus Actual (Operating)
As of May 31, 2013

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.08% Percent of Budget</u>
Revenue				
General Fund	\$2,961,817	\$1,633,477	\$1,328,340	55%
Water Fund	\$1,177,000	\$4,703	\$1,172,297	0%
Sewer Fund	\$1,994,750	\$9,790	\$1,984,960	0%
Total	<u>\$6,133,567</u>	<u>\$1,647,971</u>	<u>\$4,485,596</u>	<u>27%</u>
Expenditures				
General Fund	\$3,106,616	\$247,171	\$2,859,445	8%
Water Fund	\$775,500	\$67,399	\$708,101	9%
Sewer Fund	\$1,476,240	\$66,307	\$1,409,933	4%
Debt Service	\$775,211	\$503,229	\$271,982	65%
Total	<u>\$6,133,567</u>	<u>\$380,876</u>	<u>\$5,249,462</u>	<u>6%</u>

* Line item detail available upon request.

