

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** No Meeting this month
- ✓ **Town Wide Yard Sale:** Saturday, September 14th, 7:00 AM to Noon
- ✓ **Concert in the Park:** Tuesday, September 24th, 7:00 PM to 9:00 PM, Bedford Street Park
- ✓ **Town Council Meeting:** Wednesday, September 25th, 7:00 PM, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- Reimbursement request for Town spent funds, related to the Town Hall Project, has been prepared for submission to USDA (\$44,561.20)
- Completed refinance of USDA 2003 debt (\$403,371.30) – rate reduced from 4.0% to 2.375%

Planning

- Tenant fit out for the second floor, Medical Arts Pavilion, has been submitted
- Predevelopment meetings have been scheduled for: 827 East Market (new Chamber Office & partition of parcel); Expansion of Probation & Parole at the Townsend Building on DuPont Boulevard
- County Seat Apartments, third building – Certificate of Occupancy being finalized

Police

- Significant Incident Reports distributed as received
- Code Enforcement Reports have been posted to the Town web site
- Code Enforcer was on duty this past Saturday (09/07) working town wide enforcement
- Sussex Fence has picked up the building permit for installation of the fence at Waste Management (scheduled to begin installation the week of September 23rd)

Public Works

- Fountain brick work is complete and the fountain is back in operation (see photo 1)
- “Children Playing” signs have been installed along North King Street
- Tree removal along East Market Street is completed

TOWN MANAGER'S WEEKLY REPORT



Wastewater

- Lagoon levels are approaching normal levels (10' large lagoon; 5' small lagoon)
- Hay farmer is looking to resume cutting the last week of September

TOWN MANAGER'S UPDATE ...

- Continued negotiations with the FOP bargaining unit – final revisions to the proposed contract are in process
- Met with DNREC, Division of Soil & Water Conservation to discuss the Savannah Ditch (future Town Council Agenda item)
- Attended Sussex Association of Towns Dinner Meeting
- Attended SCAT Steering Committee and discussed the DAG and FOIA presentation at the SCAT Dinner and legislative issues anticipated in the upcoming legislative session (HB 81 – Collective Bargaining; FOIA; Betterment Tax standardization)



Photo 1 - Fountain back in operation

***PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***