

# TOWN MANAGER'S WEEKLY REPORT

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## UPCOMING MEETINGS & EVENTS ...

- ✓ **Concert in the Park:** Tuesday, September 24<sup>th</sup>, 7:00 PM to 9:00 PM, Bedford Street Park
- ✓ **Delaware League of Local Government:** Sunday, September 22<sup>nd</sup>, 3:00 PM – 6:30 PM, Dover Downs
- ✓ **Town Council Meeting:** Wednesday, September 25<sup>th</sup>, 7:00 PM, Town Hall
- ✓ **Board of Adjustment:** No Meeting this month
- ✓ **SCAT Dinner:** Wednesday, October 2<sup>nd</sup>, 6:00 PM, Seaford Fire Hall
- ✓ **SCAT Steering:** Friday, October 4<sup>th</sup>, 9:00 AM, Arena's at the Airport

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- On Wednesday, September 18<sup>th</sup>, 20 properties were scheduled for utility cut-off. As of Friday, September 20<sup>th</sup>, 9 remained cut-off

### **Planning**

- New businesses submitting Change of Use applications:
  - 5 West Market – Attorney's Offices
  - 100 North Bedford – Attorney's Offices
- New business opening:
  - 16 North Race – Healthy Life
- Conceptual Review Application for Dunkin Donut submitted (October 16<sup>th</sup> Planning Commission)

### **Police**

- Significant Incident Reports distributed as received
- There is an increase in the number of unlocked vehicle break ins
- Targeted speed enforcement in process along selected streets

### **Public Works**

- Leak on North King Street at East Laurel Street was repaired (see photo 1)
- Sidewalk and intersection repairs, Cooper Alley and North Bedford Street were completed (see photo 2)

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## Wastewater

- Lagoon levels are approaching normal levels (9 1/4' large lagoon; 3 3/4' small lagoon)
- Annual Compliance Inspection Report completed and submitted to DNREC

## TOWN MANAGER'S UPDATE ...

- Interviewed by WBOC regarding the Margaret Street Rehabilitation project
- Met with Waste Industries (trash hauler) to discuss alternatives for trash receptacle replacement
- Held the East Market Street Tree Replacement Project Bidder meeting. Successful bidder was Chester River Landscaping (Chestertown, MD) – replacement anticipated near the end of September/first week in October
- Attended the DFIT Trustee & General Membership meeting – Policy Year ending July 1, 2013 was one of the best years with respect to Worker's Compensation. Georgetown had two (2) claims (compared to 2011: 2; 2010: 4; 2009: 12; 2008: 10)
- Preliminary FY 2013 Audit results were reviewed with the Auditor – Town is completing additional information requested to complete the audit
- Bill Bradley and I met with representatives of the Georgetown-Millsboro Rotary to discuss alternatives for “Flags for Heroes”

***PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

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**Photo 1 - North King Street & East Laurel Street**



**Photo 2 - Cooper Alley**