

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Sussex County Association of Towns:** Wednesday, November 6th, at 6:00 PM, hosted by Lewes at the Lewes Yacht Club
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, November 8th, at 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, November 13th, at 6:45 PM: Public Hearing – CDBG Funding; 7:00 PM: Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of October 24th, 2013, the Town has collected \$406,501 (49.6%) of the October Utility Billing (\$819,559) – Due date is November 4th, 2013
- Reimbursement in the amount of \$24,509 was received from USDA for the Town Hall Renovation Grant
- We are investigating, with our credit card processing company, adding online credit card payment options for utility and tax bills

Planning

- Shone Lumber has submitted a site plan for expansion of their current location
- Primeros Pasos has submitted their response to the Town Engineers comments
- Planning Commission Public Hearing on proposed code changes relating to Transitional Housing set for Wednesday, November 20th, 2013

Police

- Significant Incident Reports distributed as received
- Code Enforcement Officer is gathering information requested about tire storage and recycling

Public Works

- Margaret Street work continues – curb and gutter installation is in process (see photos 1 & 2)
- Staff cleared roots growing in a storm water conveyance line on West Pine Street

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Wastewater

- Large Lagoon depth is 11 feet and small Lagoon depth is 6 feet
- Hay Farmer has completed cutting the short field – once baled, full use of our fields will be available for effluent disposal (level was 9 feet on October 11, 2013)

TOWN MANAGER'S UPDATE ...

- Work on the new turn lanes (DuPont Boulevard/College Park Drive) has begun (see photo 3)
- Held conference call with DEDO and Heritage Consulting with regard to assistance with our Historic District Study Committee and downtown revitalization efforts. Agreed to form a Steering Committee of no more than 7 persons; background information requested: Ordinances, Blueprint Community Information, historic photographs, current photos
- Reviewed Downtown Merchant Survey results with working group. Branding surfaced as one of the items to investigate further. Results to be condensed into a presentation to a larger stakeholder group
- Presented our Comprehensive Plan Amendment regarding Level of Service at West Market Street/County Seat Highway (Route 9) and DuPont Boulevard (Route 113); Bridgeville Road/Seashore Highway (Route 18/404) and DuPont Boulevard (Route 113) to the PLUS Hearing
- Attended the Blueprint Communities Planning Team – reviewed current funding status; discussed formation of a 2014 Master Event Schedule & work plan
- Attended Delaware League of Local Governments. Key presenter was ATS on Red Light Enforcement Cameras. Issues to watch included: proposed Federal legislation on cell towers, MSA, FOIA, government employee bargaining unit formation, and DEFAC report on State of Delaware revenue estimates

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Photo 1- Curb & Gutter along Edward Street



Photo 2 - Margaret Street Progress



Photo 3 - New Left Turn Lanes - 113 North Bound

***PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***