

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Offices Closed:** Monday, November 11th, in observation of Veterans Day
- ✓ **Town Council Meeting:** Wednesday, November 13th, at 6:45 PM: Public Hearing – CDBG Funding; 7:00 PM: Regular Meeting, Town Hall
- ✓ **Planning Commission:** Wednesday, November 20th, 2013, 6:00 PM, Town Hall
 1. Public Hearing
 - Transitional Housing Modification
 2. Regular Meeting
 - Historic Review – 5 West Market Street (Signage)
 - Final Site Plan Extension – Everton Apartments
 - Preliminary Site Plan Review – Primeros Pasos
- ✓ **Delaware League of Local Governments:** Thursday, November 21st, 6:00 PM, Dover Downs

UPDATES FROM DEPARTMENTS ...

Finance

- As of November 9th, 2013, the Town has collected \$696,625 (85.0%) of the October Utility Billing (\$819,559) – \$123,279 (15.0%) remains outstanding
- Real Estate Transfer Tax Summary (October 2013)

| | October 2013 | | October 2012 | |
|----------------------|--------------|--------------|--------------|--------------|
| | Month | Year To Date | Month | Year To Date |
| Transfer Tax Revenue | \$22,035 | \$88,083 | \$13,127 | \$70,871 |

Planning

- Building permit for the Delmarva Christian High School Gymnasium has been issued

Police

- Significant Incident Reports distributed as received

Wastewater

- Large Lagoon depth is 11 ½ feet and small Lagoon depth is 5 ½ feet – closer to normal
- Baxter has cut the Prettyman field and is taking water. Also spraying on our own fields

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Public Works

- Margaret Street Project – curb and gutter installation continues. Sidewalk grading has started on the western side of the road (see photos 1 & 2)
- Stop Line at Mulberry Street and Cinder Way installed
- Fire hydrants within the Village of Cinderberry have been color coded according to the hydrant flow rate
- Light fixture in Wilson Park replaced

TOWN MANAGER'S UPDATE ...

- Replacement trees installed along East Market Street (see attached article)
- Prepared and issued Press Release for 2013 Leaf Pick up (copy attached)
- Met with Chief Topping, Stephani Ballard, Jason Staib (Attorney General's Office) to discuss a FOIA request from the ACLU
- Attended Sussex County Association of Towns dinner meeting – topic was Greater Lewes Community Village (senior assistance program)



Photo 1 - Margaret Street Progress

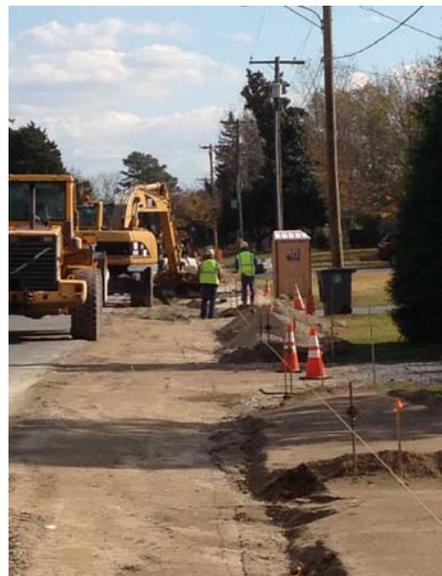


Photo 2 - Sidewalk Grading (Western side)

***PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

Cape Gazette

<http://capegazette.villagesoup.com/p/1075483>

Forest Service helps streetscape project take root in Georgetown

Nov 05, 2013



Source: Submitted

Delaware Forest Service Urban and Community Forestry Program Coordinator Kyle Hoyd (l-r) joins Georgetown Town Manager Eugene Dvornick and DFS urban forester Kesha Braunskill outside Georgetown Town Hall along East Market Street, where 18 new trees were planted as part of a \$37,000 streetscape improvement project.

The Delaware Forest Service funded a downtown streetscape improvement and tree planting project in Georgetown, highlighted by the planting of 18 new cherry and lilac trees along East Market Street near the Sussex County Courthouse. Total cost of the project was estimated at \$37,000. The DFS Urban and Community Forestry Streetscape Program - which offers a 50-50 match to recipients - provided \$17,000, which Georgetown officials matched with almost \$20,000 in project expenses and in-kind services.

In the first phase of the project, Georgetown's Department of Public Works spent two weeks removing the old trees, many of which were either poorly adapted to the sites or suffered from disease or other environmental stress. During that time, workers also conducted extensive excavation of the existing soil in the tree pits, which was eventually replaced with a special 50-50 mix of topsoil and organic matter to help ensure survival of the new plantings.

The second phase, the actual tree planting, took place under sunny skies in the last week of October. Kyle Hoyd and Kesha Braunskill of the Urban and Community Forestry Program supervised the work by Bridgeville's Nanticoke Nursery and Landscaping, which was awarded the contract to provide the soil, supply the new trees, and complete the project according to Delaware Forest Service specifications. In all, 18 trees, nine Okame cherry trees and nine Japanese Ivory Silk Lilac trees, were planted in the newly excavated sites.

These two species, though not native to Delaware, were selected for planting by forestry officials for their high tolerance to environmental stresses common to urban areas and the fact that they are unlikely to outgrow the site constraints. The cherry and lilac trees will also provide beauty and visual appeal to the downtown area, providing an attractive climate for businesses and residents.

The final phase, installation of new protective tree grates, is expected to take place by mid-November. The existing iron grates, which suffered past damage by motor vehicles or were modified to accommodate the previously oversized trees, will be replaced at the time the new ones are installed.

For more information, contact Kyle Hoyd, Urban and Community Forestry Program coordinator, Delaware Forest Service, 302-698-4578 or email kyle.hoyd@state.de.us.



Discussing Georgetown's East Market Street civic improvement project are (l-r) Delaware Forest Service urban foresters Kesha Braunskill and Kyle Hoyd along with Mike Milligan of Bridgeville's Nanticoke Nursery and Landscaping, which performed the work and supplied the trees. (Source: Submitted)



Town of Georgetown Press Release

FOR IMMEDIATE RELEASE

November 5, 2013
Contact: Gene Dvornick
Phone: (302) 856-7391

Town of Georgetown Leaf Collection

Residents Asked to Use Compostable Paper Bags

Georgetown – The Town of Georgetown will begin picking up bagged leaves on Monday, November 18 and will continue through Friday, November 22. Leaf collection is in residential areas only and residents are requested to follow these collection guidelines:

- Use of compostable paper bags is required – no plastic bags will be collected.
- Bagged leaves should be placed curbside for collection. Please do not place bags in the street, on bike lanes or sidewalks, or in drainage ditches.
- Pick up is limited to leaves only, no other debris such as branches, dirt and soil piles, garden material, grass clippings, and shrubs will be collected.

Collection will take place according to the following schedule:

| | | |
|------------------------|--------|--|
| Monday, November 18 | Ward 1 | Areas East of South Bedford Street and South of East Market Street |
| Tuesday, November 19 | Ward 2 | Areas East of North Bedford Street and North of East Market Street |
| Wednesday, November 20 | Ward 3 | Areas West of North Bedford Street and North of West Market Street |
| Thursday, November 21 | Ward 4 | Areas West of South Bedford Street and South of West Market Street |
| Friday, November 22 | | As determined by the Director of Public Works |

As pick up routes are already established, pick up is limited to what is placed curbside on the date scheduled above. Leaf collection may be impacted due to weather conditions and workload.

Residents with questions may contact Town Hall at (302) 856-7391.

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