

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, April 10, 2013
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 6:00 P.M. Executive Session
7:00 P.M. Regular Meeting

PRESENT:

Mike Wyatt, Mayor
Steve M Hartstein, Ward One
Sue H Barlow, Ward Two
Bill West, Ward Three
Linda Dennis, Ward Four

STAFF PRESENT:

Eugene S Dvornick Jr, Town Manager
Angela Townsend, Town Clerk
Stephani J Ballard, Town Solicitor

6:00 P.M.

Mayor Wyatt called the meeting to order.

Motion by Councilperson Hartstein, seconded by Councilperson Barlow to adjourn to Executive Session. **APPROVED (unanimous).**

6:00 P.M. EXECUTIVE SESSION

The Town Council went into Executive Session for discussion of a strategy session involving legal advice from an attorney-at-law, with respect to pending litigation, and a personnel matter on which the name, competency and ability of an individual employee is discussed.

Executive Session exited at 7:03p.m.

7:04 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor Wyatt led the Pledge of Allegiance.

2. INVOCATION

Mayor Wyatt led the invocation.

3. ADOPTION OF AGENDA

Item #9A CONTINUATION OF THE EXECUTIVE SESSION was added.

Motion by Councilperson Barlow, seconded by Councilperson Dennis, to adopt the agenda as amended. **APPROVED (unanimous).**

4. APPROVAL OF MARCH 27, 2013 TOWN COUNCIL MINUTES

Motion by Councilperson Hartstein, seconded by Councilperson Barlow, to approve the minutes as written. **APPROVED (unanimous). Abstained: Wyatt**

5. FY14 BUDGET

A. 2nd PRESENTATION & ADOPTION OF FY14 BUDGET

The Town Manager addressed the comments raised during the workshop and presented a balanced budget for consideration by the Town Council.

REVENUES FY 2014 BUDGET

| | |
|-----------------------|--------------------|
| General Fund Revenues | \$2,961,817 |
| Water Revenues | \$1,177,000 |
| Wastewater Revenues | <u>\$1,994,750</u> |
| Total Revenues | \$6,133,567 |

EXPENDITURES

| | |
|---------------------------|--------------------|
| General Fund Expenses | \$3,131,016 |
| Water Fund Expenses | \$1,098,752 |
| Wastewater Fund Expenses | <u>\$1,903,799</u> |
| Total Expenditures | \$6,133,567 |

Revenues Over (Under)

Expenditures \$ (0)

B. RESOLUTION #2013-3 ADOPTION OF FY14 BUDGET

The proposed Resolution outlines the recommendations discussed by Council, (Department appropriation amounts, Impact Fees, Out of Town Customers, and the appropriation limit).

Motion by Councilperson Dennis, seconded by Councilperson Barlow, to adopt Resolution #2013-3 Adoption of FY14 Budget. **APPROVED (unanimous)**.
“Resolution #2013-3 is incorporated as part of the minutes.”

6. BOARD OF ELECTION APPOINTMENTS

The annual Municipal election shall be conducted by a Board of Elections consisting of one (1) Inspector and two (2) Judges. The Board of Elections is appointed by the Mayor and the Town Council no later than the last regular meeting of the Council prior to the date of the Annual Municipal Election.

Margaret Bradley, Christine Lecates, Anita Burney, Wendy Ward, Kim Barrett, and Pat Semeraro as alternate have volunteered to work the Election on May 11th if need be.

Motion by Councilperson Barlow, seconded by Councilperson Dennis, to approve the submitted Board of Elections. **APPROVED (unanimous)**.

7. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

Sludge Removal

Synagro has begun the removal of sludge from the wastewater treatment facility. We have contracted for the removal on 1.0 million gallons – currently they are averaging 40 loads of 7,000 gallons each per day – it is anticipated they will be finished by mid next week weather permitting.

Service Line Replacement

The Service Line Replacement project has been completed. We have received permission from the State (Office of Drinking Water) to use the remaining funds to replace water meters town wide. The new meters have been ordered and once delivered, installation will begin.

Legislative Items

The legislative items we continue to follow remain unchanged as the Legislature is currently on Easter Break. They go back in session on Tuesday, April 16.

| <u>Bill</u> | <u>Description</u> | <u>Position</u> | <u>Status</u> | |
|--------------------|--|------------------------|-------------------------|---------------------|
| HB 4 | Reincorporation – New Charter | Support | Passed House | Out of Committee |
| HB 6 | Modification to Prevailing Wage Requirements | Support | House Administration | |
| HB 27 | Tax Refund Intercept for Collection of Property Taxes | Support | Out of Committee | |

“We Are One Georgetown” Survey

The “We Are One Georgetown” Survey is currently available online through the Town’s website. The door-to-door survey is scheduled for this Saturday, April 13, 2013. Press releases have been sent out advertising the event.

Miscellaneous

The Town and County continue to receive very positive feedback regarding the “Turning the Circle Blue” for Autism Awareness

- Special thanks to Public Works for all their efforts to beautify the Circle
- Water Leaks
 - Number 3 – 21742 Zoar Road; replaced meter fitting
 - Number 4 – 216 North Bedford Street; replaced service line
 - Number 5 – 102 East Laurel Street; abandoned old service
 - Number 6 – 413 South Bedford Street; replaced service saddle
 - Number 7 – 419 East Market Street; replaced service saddle

8. 1ST READING OF ORDINANCES

A. ORDINANCE #2013-7 BUILDING PERMIT FOR APPROVAL

This ordinance extends the potential number of days for the approval process. No action at this time. The 2nd reading & adoption will be at the April 24th Council meeting.

B. ORDINANCE #2013-8 AMENDMENTS TO A CONDITIONAL USE

This ordinance clearly requires that any change, modification, removal, expansion of use, or any deviation from defined conditions attached to a Conditional Use shall be reviewed by the Planning Commission and Town Council. No action at this time. The 2nd reading & adoption will be at the April 24th Council meeting.

C. ORDINANCE #2013-9 FEE CHANGES

The proposed changes in fees were discussed as part of the budget proposal and needs formal action by the Town Council to become effective. No action at this time. 2nd reading and adoption if agreeable will be April 24th Town Council meeting.

9. PUBLIC COMMENT

Tony Semeraro, 4 Cranberry Ct, Thanked the Council for being good stewards of the Town’s funds, by balancing the budget without raising taxes.

9A CONTINUATION OF EXECUTIVE SESSION

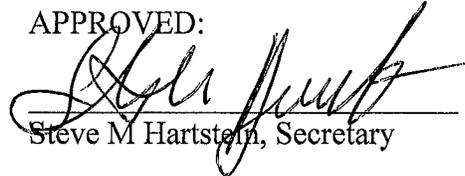
Motion by Councilperson Dennis, seconded by Councilperson Barlow, to adjourn to Executive session at 7:22p.m.

Executive Session exited at 8:14pm.

10. ADJOURNMENT

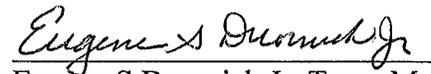
Motion by Councilperson Barlow, seconded by Councilperson Dennis, to adjourn at 8:15p.m. **APPROVED (unanimous).**

APPROVED:



Steve M Hartstein, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager