

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, January 15<sup>th</sup>, 6:00 PM, Town Hall
  1. Site Plan Review (Preliminary) – Route 113, South of Comfort Inn (Donut Shop)
- ✓ **Town Offices Closed:** Monday, January 20<sup>th</sup>, in observation of Martin Luther King's Birthday
- ✓ **Town Council Meeting:** Wednesday, January 22<sup>nd</sup>, 7:00 PM, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, January 23<sup>rd</sup>, 6:00 PM, Dover Downs

## UPDATES FROM DEPARTMENTS ...

### Finance

- FY 2015 Budget Development Process has begun
- Utility Billing Comparison:

	3 <sup>rd</sup> Qtr/January 2014		3 <sup>rd</sup> Qtr/January 2013		Difference	
	Usage	Billing	Usage	Billing	Usage	Billing
Water	45,339,285	\$245,877	55,054,697	\$284,107	(9,715,412)	\$(38,230)
Sewer	54,929,498	\$422,096	63,310,839	\$478,570	(8,381,341)	\$(56,473)
Trash	N/A	\$111,424	N/A	\$110,528	N/A	\$ 896

### Planning

- Beacon Hospitality (Microtel) foundation permit issued
- 2014 Business License renewal update. As of January 7<sup>th</sup>, the following has been renewed:
  - In-Town Business: 75% (\$24,206.00)
  - Out of Town Business: 55% (\$41,682.00)
  - Rentals: 86% (\$65,890.00)
- Building Permit Summary (December 2013)

Building Activity	December 2013	November 2013	December 2012
Permits Issued	9	26	7
Value of Improvements	\$188,796	\$2,223,062	\$245,603
Permit Revenue	\$1,155	\$11,625	\$1,360

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## **Police**

- Received funding from Senator Pettyjohn (CTF Funds) to secure a mobile radar sign
- Significant Incident Reports distributed as received
- 106 North King Street has had the asbestos removed in preparation for demolition

## **Public Works**

- Work on Margaret Street is completed (see photo 1)
- Repaired water main on Lynch Lane (see photo 2)
- Dewatering installed along Franklin Street in preparation for Inflow & Infiltration repairs (see photo 3)

## **Wastewater**

- Large Lagoon depth is 15 ¾ feet and Small Lagoon depth is 7 feet
- Completion of Annual Regulatory Reports is underway

## TOWN MANAGER'S UPDATE ...

- Attended ribbon cutting for North East Tea & Bean (21 East Market Street)
- Investigated, with Bill Bradley and Delaware Forest Service, tree concerns raised by a resident
- Toured, with Georgetown-Millsboro Rotary, PATS Aircraft
- Attended Sussex County Association of Towns Dinner Meeting – guest speaker was Governor Markell
- Reviewed; with Bill Bradley, Jeff Ward and the Town Engineer, proposed revisions to the Town's Design and Construction Standards
- Attended the SCAT Steering Committee meeting – extensive discussion on development of the 2014 SCAT Legislative agenda. Topics include: Municipal Street Aid, recycling, Prevailing Wage, Tax Intercept, Workers Compensation

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**Photo 1 - Margaret Street**



**Photo 2 - Lynch Lane Water Main**

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**Photo 3 - Franklin Street Dewatering**

***PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

