

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, February 19th, 6:00 PM, Town Hall
 1. Special Exceptions – 827 East Market Street (New Chamber Office)
- ✓ **2nd FY 2015 Budget Workshop:** Monday, February 24th, 4:30 PM, Police Station
- ✓ **Town Council Meeting:** Wednesday, February 26th, 7:00 PM, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, February 27th, 6:00 PM, Dover Downs

UPDATES FROM DEPARTMENTS ...

Finance

- Actual v Budget (January 2014) has been prepared (copy attached)

Planning

- Final Plan submission made for Dunkin Donuts & North Georgetown Elementary
- 2014 Business & Rental Licenses not renewed have been turned over to Code Enforcement for follow up

Police

- Significant Incident Reports distributed as received
- Secured lowboy trailer from LESO (see photo 1)
- Hired individual for vacancy in police department – DSP Academy Class begins February 24th, 2014

Public Works

- Picked up LESO vehicle from St. Julien's Creek Annex (Portsmouth, VA)
- Initial construction on Event Stage has begun

Wastewater

- Large Lagoon depth is 18 ½ feet and Small Lagoon depth is 5 ½ feet
- Replaced control board at Gordy Street pump station
- Continued repair of couplers and piping throughout Pettyjohn Woods (damage due to extreme cold)

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TOWN MANAGER'S UPDATE ...

- Met with property owner to discuss options for delinquent property taxes dating back to 2010
- Placed Town Engineer and Teal Construction on notice regarding concern over defective workmanship related to 1991 water system improvements
- Reviewed with Town Engineer timing for Solicitation for Bid on the South Railroad Avenue Well and Treatment Project (anticipated late February/early March)
- Attended FOIA Road Show presented by the AG's office
- Facilitated FY 2015 Budget Workshop
- Met with local business owner to discuss concerns and the relationship between the Town and local businesses



Photo 1 – New Lowboy Trailer

***PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

**Town of Georgetown
Budget Versus Actual (Operating)
As of January 31, 2014**

<u>Revenue</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.75% Percent of Budget</u>
General Fund	\$2,961,817	\$3,257,474	(\$295,657)	110%
Transfer from Sewer Impact Account	\$117,470	\$117,470	\$0	100%
Water Fund	\$1,177,000	\$945,591	\$231,409	80%
Sewer Fund	\$1,994,750	\$1,944,459	\$50,291	97%
Total	<u>\$6,251,037</u>	<u>\$6,264,994</u>	<u>(\$13,957)</u>	<u>100%</u>

<u>Expenditures</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Percent of Budget</u>
General Fund	\$3,106,616	\$2,902,390	\$204,226	93%
Water Fund	\$775,500	\$537,484	\$238,016	69%
Sewer Fund	\$1,476,240	\$905,524	\$570,716	61%
Debt Service	\$892,681	\$929,161	(\$36,480)	104%
Total	<u>\$6,251,037</u>	<u>\$4,345,398</u>	<u>\$976,478</u>	<u>70%</u>

* Line item detail available upon request.

