

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, March 19<sup>th</sup>, 6:00 PM, Town Hall
  1. Public Hearing
    - Conditional Use – 827 East Market Street (Chamber Office)
  2. Regular Meeting
    - Site Plan Review – 502 South Bedford Street (Marvel Museum)
    - Historic Review – 128 East Market Street (Signage)
    - Historic Review – 26 The Circle (Exterior Renovations)
- ✓ **Town Council Meeting:** Wednesday, March 26<sup>th</sup>, at 6:45 PM: Public Hearing; 7:00 PM: Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, March 27<sup>th</sup>, 6:00 PM, Dover Downs
- ✓ **SCAT Annual Legislative Breakfast:** Friday, March 28<sup>th</sup>, 9:00 AM, The Brick Hotel Restaurant & Tavern

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- No report this week

### **Planning**

- Board of Adjustment:
  - Special Exceptions – 827 East Market Street (New Chamber Office)
    1. Reduction of the required 25' interior drive width to the existing 10' – 18' width; ***Granted***
    2. Reduction of the required 16 spaces to the proposed 8; ***Granted***
    3. Request for 32 square foot sign; ***Granted 12 square foot sign***

### **Police**

- Significant Incident Reports distributed as received
- Reviewed traffic pattern alternatives to accommodate concurrent events on the Circle planned for May 10<sup>th</sup> (Town Election and Sussex Central Prom)

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## **Public Works**

- Construction on the Event Stage continues (see photo 1)
- New tree grates installed along East Market Street
- April billing meter re-reads underway

## **Wastewater**

- Large Lagoon depth is 17 feet and Small Lagoon depth is 6 ¾ feet
- Repaired irrigation line at Cedar Lane Plant (see photo 2)
- Handled Air Relief Valve (ARV) malfunction along DuPont Blvd (near Exxon)

## TOWN MANAGER'S UPDATE ...

- Provided Office of State Planning additional information regarding the Sussex Tech pump station and force main
- Work with SCAT Legislative Committee on presentation for legislative breakfast
- Attended Delaware League of Local Governments Congressional Visit (Sue Barlow, Gene Dvornick, Chief Topping)
- Coordinated with DEDO the Georgetown Branding Process – scheduled for the week of June 9<sup>th</sup>, with unveiling at the June 11<sup>th</sup> Town Council Meeting
- Reviewed March 1990 DNREC Preliminary Assessment of Stevenson Lane Site in preparation for Facility Evaluation scheduled for the week of March 17<sup>th</sup>
- Invitations to Responsible Bidders for the South Railroad Avenue Water Treatment Plant were sent out (Bearing Construction, George & Lynch, Layne Christensen & Teal Construction) – Sealed bids are due April 4<sup>th</sup>, 2014 by 2:00 PM. Award is anticipated to be made at the April 9<sup>th</sup> Town Council Meeting

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**Photo 1 - Event Stage under Construction**



**Photo 2 – Irrigation Line Repairs**

***PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***