

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, April 9<sup>th</sup>, at 7:00 PM: Regular Meeting, Town Hall
- ✓ **Planning Commission:** Wednesday, April 16<sup>th</sup>, 6:00 PM, Town Hall
- ✓ **Town Council Meeting:** Thursday, April 17<sup>th</sup>, at 5:00 PM: Certification of Candidates, Town Hall
- ✓ **Town Offices Closed:** Friday, April 18<sup>th</sup>, in observation of Good Friday

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- April Utility Billing: 2,123 bills mailed on April 1<sup>st</sup>, 2014; Total Billing is \$829,037
- Real Estate Transfer Tax Summary (March 2014)

	March 2014		March 2013	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$7,572	\$204,764	\$24,060	\$142,058

### **Planning**

- Delmarva Christian High School lighting and landscape plans submitted on April 1<sup>st</sup>, 2014
- Revised Sign Ordinance public hearing with Planning Commission scheduled for May 21<sup>st</sup>, 2014
- Building Permit Summary (March 2014)

Building Activity	March 2014	February 2014	March 2013
Permits Issued	36	16	19
Value of Improvements	\$3,738,433 <sup>1</sup>	\$121,536	\$580,994
Permit Revenue	\$18,175	\$1,005	\$3,270

### **Police**

- Significant Incident Reports distributed as received
- Two officers completed FBI Law Enforcement Executive Development Association Leadership Training (Grose & Tyndall)

<sup>1</sup> Beacon Hospitality – Microtel by Wyndham improvement is \$3,254,200

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## Public Works

- Started up the fountain
- Mulched beds on The Circle, Wilson Park and Layton Avenue
- Discovered water leak on North Bedford Street – scheduled for repair on Monday, April 7<sup>th</sup>

## Wastewater

- Large Lagoon depth is 17 ½ feet and Small Lagoon depth is 7 ½ feet
- Met with Beacon Engineering regarding a proposal to convert the Sussex Trust Pump station to gravity and reroute the Georgetown Plaza force main into the Easter Seals Regional Pump Station
- Rebuilding of air chain diffusers (disassembly, cleaning, reassembly) has been completed – reinstall planned for the week of April 7<sup>th</sup>

## TOWN MANAGER'S UPDATE ...

- Discussed impact fee concerns with County Bank
- Worked with local business regarding parking lot paving and impact of wet weather on project completion
- Represented the Town at the Chamber Economic Development lunch meeting – shared information on Downtown Design Standards project, Downtown Merchants Association, Branding opportunity and need for concert sponsorship (Gene Dvornick, Jocelyn Godwin)
- Received presentation from the Delaware Prevention Coalition on efforts in Sussex County (future presentation to Town Council)
- Attended Sussex County Association of Towns dinner meeting (Sue Barlow, Linda Dennis, Gene Dvornick, Bill West and Mike Wyatt). Presentations by Governor Markell:
  - ✓ Announcing proposed legislation on Downtown Development Districts;
  - ✓ Highlighting the issues face the Transportation Trust Fund and the proposed Gas Tax Increase; and
  - ✓ Explaining the proposed program for Clean Water in Delaware
- Participated in the ICMA 2014 Northeast Regional Summit – focus was the “Challenge of Cultural Change: How do you create and sustain excellence?”

***PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

