

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, May 21st, 6:00 PM, Town Hall
 1. Public Hearing
 - Revision to Article XXII Signs
 - Addition to §230-5 Definitions (Animal Grooming)
 - Addition to §230-82 Permitted Uses (Animal Grooming)
- ✓ **Delaware League of Local Governments:** Thursday, May 22nd, 6:00 PM, Dover Downs
- ✓ **Memorial Day Service:** Sunday, May 25th, 1:30 PM, The Circle
- ✓ **Town Offices Closed:** Monday, May 26th, in observance of Memorial Day
- ✓ **Town Council Meeting:** Wednesday, May 28th, at 7:00 PM, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- Initial FY 2014 Audit field work completed
- Auditors will be back on-site beginning June 9th

Planning

- DNREC sewer approval for North Georgetown Elementary received
- Final plans for Chamber and Southern Delaware Tourism Office approved and ready for signature

Police

- Significant Incident Reports distributed as received

Public Works

- Final walk through of Margaret Street completed with George & Lynch
- East Market Street new street light poles have been delivered – installation scheduled to begin the week of May 19th
- South Railroad Avenue pre-construction meeting held on May 13th
- Event Stage completed (see photo 1)

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Wastewater

- Large Lagoon depth is 15 ½ feet and Small Lagoon depth is 4 ¼ feet
- Grease issues at the Kimmeytown pump station were cleared through jetting and the vacuum truck
- Annual flow meter calibrations were completed on May 15th (SCI, South Bedford, Sussex Central and Woods at Walls Creek)

TOWN MANAGER'S UPDATE ...

- Attended De Lea Founders Insurance Trust (DFIT) Trustee meeting to review self insurance model, benefits for the insurance pool and cast ballot to go self insured. Anticipate significant savings on Workers Compensation premium
- South Railroad Avenue Water Treatment Project Pre-Construction Meeting was held on Tuesday, May 13th:
 - ✓ \$1,555,647 contract award to Teal Construction
 - ✓ 180 day contract
 - ✓ Notice to Proceed anticipated for June 16th, 2014 and completion on/before December 12th, 2014
 - ✓ Attendees: Teal Construction; DBF; DHSS, Bill Bradley, Gene Dvornick, Rick Hudson, Jeff Ward
- Represented the Town at the Greater Georgetown Chamber of Commerce Breakfast (Gene Dvornick, Chris Lecates, and Bill West). Speakers were Mayor-elect West and Councilperson-elect Lecates
- Prepared comments and represented the Town at the House Administration Committee Hearing on House Bill 333 (Limitations on Municipal Taxing Power)

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Photo 1 - Event Stage

***PLEASE NOTE THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***