

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, August 13<sup>th</sup>, 7:00 PM: Regular Meeting, Town Hall
- ✓ **Planning Commission:** Wednesday, August 20<sup>th</sup>, at 6:00 PM, Town Hall
- ✓ **Town Council Meeting:** Wednesday, August 27<sup>th</sup>, 7:00 PM: Regular Meeting, Town Hall

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- Collected \$447,734 (55%) of the July utility billing (\$811,993) – due date is August 11<sup>th</sup>, 2014
- Collected \$1,404,850 (95%) of the FY 2015 Property Tax billing (\$1,474,559)

### **Planning**

- Microtel Final Plan re-submittal received July 28<sup>th</sup>, under review by DBF
- Marvel Museum ROW dedication plan re-submittal on July 31<sup>st</sup>
- Site work at Dunkin Donuts continues (see photo 1)

### **Police**

- Significant Incident Reports distributed as received
- Code Enforcement Report – July 2014 issued and posted to website (copy attached)
- Detective Cordrey was a guest speaker at Wilmington University (topic was child & sexual abuse)
- Department will be conducting “Kids Camp” next week at Delaware Tech (forensics & criminal investigation)

### **Public Works**

- Weed spraying throughout Town continues
- Annual Copper & Lead samples collected and submitted for analysis
- Treatment building at South Railroad Avenue making significant progress (see photo 2)

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## Wastewater

- Large Lagoon depth is 9 ¼ feet and Small Lagoon depth is 4 ½ feet
- Herbicide application to the hay field has been completed by the farmer
- Yard maintenance (cutting & weeding) completed at Stevenson Lane

## TOWN MANAGER'S UPDATE ...

- Completed revisions to Extended Stay Hotel/Motel Ordinance
- Reviewed with Auditor final tax returns (Federal & State) for the Water & Supply Company
- South Railroad Avenue Well & Treatment Project Update:
  - ✓ Days into the Contract: 23 (13%); 180 days total; 157 days remain
  - ✓ Total billed \$196,752.51 (14%); Total project: \$1,555,647
- Participated in interview with United States Government Accountability Office (GAO) concerning Drinking Water State Revolving Fund (DWSRF):
  - ✓ Presentation on Georgetown use of DWSRF;
  - ✓ Answered numerous questions; and
  - ✓ Toured the South Railroad Avenue Project
- Reviewed all Town insurance policies which renewed July 1, 2014 (Gene Dvornick, Laura Givens, Julie Jacko, Dean Rubino)
- Met with representatives of Country Club Estates to discuss possibility of sanitary sewer expansion to their Community. Reviewed Feasibility Study and discussed potential next steps (Gene Dvornick, Steve Morrison, Tom Rust)
- Interviewed by Peter Neill (WRDE) for a news story on growth in Georgetown
- Attended Historic District Review Committee Meeting (Jamie Craddock, Gene Dvornick, Chris Lecates)

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**Photo 1 – Dunkin Donuts Site Work**

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**Photo 2 - South Railroad Avenue Project – Treatment Building**

***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***



### Code Enforcement Activity Report

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
All	All	07/01/2014	07/31/2014

#### Case Activity:

	<i>Burk, James</i>	<i>Total</i>
New Cases	51	51
Closed Cases	48	48
Open Cases at start of period	52	52
Open Cases at end of period	55	55

#### Violation Activity

<i>New Violations Cited</i>	<i>Burk, James</i>	<i>Total</i>
225-4 Advertising of Yard Sales	1	1
225-7 Violations and penalties (Yard Sales)	2	2
Accessory Structures	3	3
Addressing of buildings	2	2
Animals not allowed to be kept	2	2
Depositing garbage prohibited	7	7
Detrimental Objects	19	19
Failure of property owner to remedy; action by Town.	2	2
Fire Alarms	1	1
Fire safety	1	1
Growth of weeds	1	1
Height limit of other vegetation	12	12
Height of Grass	11	11
Indoor Furniture/Outside	6	6
Location; Hours (Yard Sales)	1	1
Maintenance of trees and other vegetation.	5	5
Notice deemed effective for remainder of year.	8	8
Overcrowding	1	1
Parking - Certain other parking prohibited	10	10

Permit for construction required	2	2
Rental/Business License	2	2
Spaces prohibited for sleeping purposes	1	1
Swimming Pools	1	1
Trash, Collection	6	6
Vacant structures and land	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	6	6
Violations and penalties (Licensing)	1	1
Violations and penalties. (Grass, Bushes, Trees, Vegetation)	15	15
Windows and doors to be weathertight.	1	1
Windows, Doors & Frames	1	1
<b>Totals</b>	<b>132</b>	<b>132</b>

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	1	07/01/2014	07/31/2014

**Case Activity:**

	<i>Burk, James</i>	<i>Total</i>
New Cases	11	11
Closed Cases	8	8
Open Cases at start of period	6	6
Open Cases at end of period	9	9

**Violation Activity**

<i>New Violations Cited</i>	<i>Burk, James</i>	<i>Total</i>
Depositing garbage prohibited	3	3
Detrimental Objects	5	5
Failure of property owner to remedy; action by Town.	2	2
Height limit of other vegetation	5	5
Height of Grass	5	5
Indoor Furniture/Outside	1	1
Maintenance of trees and other vegetation.	2	2
Notice deemed effective for remainder of year.	2	2
Trash, Collection	2	2
Vehicles wrecked, dismantled, inoperable or unregistered on private property	1	1
Violations and penalties. (Grass, Bushes, Trees, Vegetation)	6	6
<b>Totals</b>	<b>34</b>	<b>34</b>

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	2	07/01/2014	07/31/2014

**Case Activity:**

	<i>Burk, James</i>	<i>Total</i>
New Cases	26	26
Closed Cases	22	22
Open Cases at start of period	14	14
Open Cases at end of period	18	18

**Violation Activity**

<i>New Violations Cited</i>	<i>Burk, James</i>	<i>Total</i>
225-4 Advertising of Yard Sales	1	1
225-7 Violations and penalties (Yard Sales)	2	2
Accessory Structures	3	3
Addressing of buildings	2	2
Animals not allowed to be kept	2	2
Depositing garbage prohibited	4	4
Detrimental Objects	7	7
Growth of weeds	1	1
Height limit of other vegetation	6	6
Height of Grass	5	5
Indoor Furniture/Outside	3	3
Location; Hours (Yard Sales)	1	1
Maintenance of trees and other vegetation.	3	3
Notice deemed effective for remainder of year.	5	5
Parking - Certain other parking prohibited	4	4
Permit for construction required	1	1
Trash, Collection	3	3
Vacant structures and land	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	4	4
Violations and penalties. (Grass, Bushes, Trees, Vegetation)	8	8
Windows and doors to be weathertight.	1	1
Windows, Doors & Frames	1	1
<b>Totals</b>	<b>68</b>	<b>68</b>

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	3	07/01/2014	07/31/2014

**Case Activity:**

	<i>Burk, James</i>	<i>Total</i>
New Cases	11	11
Closed Cases	16	16
Open Cases at start of period	32	32
Open Cases at end of period	27	27

**Violation Activity**

<i>New Violations Cited</i>	<i>Burk, James</i>	<i>Total</i>
Detrimental Objects	5	5
Height limit of other vegetation	1	1
Height of Grass	1	1
Indoor Furniture/Outside	1	1
Notice deemed effective for remainder of year.	1	1
Parking - Certain other parking prohibited	6	6
Permit for construction required	1	1
Rental/Business License	2	2
Swimming Pools	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	1	1
Violations and penalties (Licensing)	1	1
Violations and penalties. (Grass, Bushes, Trees, Vegetation)	1	1
<b>Totals</b>	<b>22</b>	<b>22</b>

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	4	07/01/2014	07/31/2014

**Case Activity:**

	<i>Burk, James</i>	<i>Total</i>
New Cases	3	3
Closed Cases	2	2
Open Cases at start of period		0
Open Cases at end of period	1	1

**Violation Activity**

<i>New Violations Cited</i>	<i>Burk, James</i>	<i>Total</i>
Detrimental Objects	2	2
Fire Alarms	1	1
Fire safety	1	1
Indoor Furniture/Outside	1	1
Overcrowding	1	1
Spaces prohibited for sleeping purposes	1	1
Trash, Collection	1	1
<b>Totals</b>	<b>8</b>	<b>8</b>

# DRINKING WATER STATE REVOLVING FUND ASSISTANCE

Town of Georgetown  
Delaware  
July 29, 2014

## Current Debt

- ▣ Total Debt: \$13,834,093
  - Water (28.74%)
    - Debt: \$3,976,465
    - Annual Payment: \$331,263 (Principle)
  - Sewer (71.26%)
    - Debt: \$9,857,628
    - Annual Payment: \$578,125 (Principle)
- ▣ Funding Sources:
  - USDA
  - SRF
  - GO Bonds

## Borrowing Provision

- ▣ Town Charter (§5.9 Power to Borrow Money and Issue Bonds)
- ▣ “The Town Council, after conducting a public hearing, may authorize the issuance of bonds, certificates of indebtedness, notes or other obligations of the Town under this Section in an aggregate amount of up to \$5,000,000 outstanding at any time, without regard to the requirements set forth in paragraphs (3) - (8) of Section 5.9 (a), if: (i) the funds to be borrowed are from a Federal or State source; (ii) the interest rate on such borrowing is fixed at zero (0%) percent; (iii) the borrowing comes with one hundred (100%) percent forgiveness of principal upon successful completion of the project financed with funds borrowed pursuant to this paragraph....”

## DWSRF Projects

- ▣ Service Line & Water Main Replacement
  - Cost of Project \$2,199,410
  - 0% Percent Interest with 100% Principle Forgiveness
  - Project Completed
- ▣ South Railroad Avenue (Wells & Treatment)
  - Cost of Project \$ 1,595,590
  - 0% Percent Interest with 100% Principle Forgiveness
  - Construction in Progress
- ▣ King Street Treatment Improvements
  - Cost of Project \$3,300,000
  - 0% Percent Interest with 100% Principle Forgiveness
  - Engineering Design Stage (Construction can begin once the SRR Well is up and running)

## Final Thoughts

- ▣ Without SRF funding, these projects would be delayed or not started
- ▣ Existing Infrastructure is getting older & older – Cost of construction is getting higher & higher
- ▣ Need for improvements and upgrades does not decrease especially with changing and new regulations
- ▣ Funding is critical to ensuring safe and clean drinking water
- ▣ Thank you for the continued funding of the State Revolving Fund