

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, August 27th, 6:45 PM: Public Hearing; 7:00 PM: Regular Meeting, Town Hall
- ✓ **Town Offices Closed:** Monday, September 1st, in observance of Labor Day
- ✓ **Sussex County Association of Towns:** Wednesday, September 3rd, at 6:00 PM, hosted by Sussex County Association of Realtors
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, September 5th, at 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, September 10th, 7:00 PM: Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of August 14th, the Town has collected \$1,411,127 (96%) of the FY 2015 Property Tax Billing (\$1,474,559)
- Collected \$724,753 (89%) of the July utility billing (\$811,993) – due date was August 11th, 2014
- Lead & Copper Results were mailed to all tested properties - both metals were below established action levels
- Actual v Budget (July 2014) has been prepared (copy attached)

Police

- Significant Incident Reports distributed as received
- Code Enforcement working with Delmarva Power regarding trespass and trash near the East Market Street Substation

Public Works

- Lynch Lane Water Tower has been cleaned and disinfected – back online
- Work Release (DOC) collected six (6) bags of trash along the railroad tracks
- Roadway paving at Georgetown Point has been completed (see photo 1 & 2)

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Planning

- Certificate of Occupancy issued for ATI Physical Therapy (Shops of College Park)
- Rear demolition of 136 East Market Street underway (see photo 3)
- Planning Commission:
 - Public Hearing
 1. Rezone Application – 126 West Market Street – ***Recommended Approval***
 - Regular Meeting
 1. Site Plan Review – 203 Edward Street (St. Michael the Archangel Church) – ***Concept reviewed and proceeding to Preliminary Plan***

Wastewater

- Large Lagoon depth is 7 ½ feet and Small Lagoon depth is 3 feet
- Site visit by DNREC - Ron Graber and Monica Boyer (new compliance contact)
- Controller issues at Delaware Tech pump station required replacement – older one is obsolete

TOWN MANAGER'S UPDATE ...

- Investigating meter payment opportunity through Mobile Pay technology
- Worked with Code Enforcement and Delmarva Power regarding trash issues near Waples Avenue (Jamie Burk, Gene Dvornick)
- Researched issues at a Margaret Street property and made contact with the owner
- Participated in Blueprint Community Meeting to review and outline options for \$10,000 mini-grant application (Gene Dvornick, Jocelyn Godwin, Chris Lecates)
- Met with URS to discuss the DNREC Surface Water Planning Grant Application – including a visit to the affected area (Gene Dvornick, Jocelyn Godwin)
- Attended Water Infrastructure Advisory Council Meeting
- Met with Delaware Forest Service representatives to discuss and formulate a plan regarding the cherry trees along East Market Street
- Met with Enterprise Fleet Management to discuss options (costs and savings) available through fleet management (Gene Dvornick, Laura Givens)
- Notified Town Engineer of concerns related to South Railroad Avenue Treatment Process (Bill Bradley, Gene Dvornick)

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Photo 1 - Linden Ave (Georgetown Point)



Photo 2 - Truitt Ave (Georgetown Point)



Photo 3 - Demolition (Rear of 136 East Market Street)

***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

**Town of Georgetown
Budget Versus Actual (Operating)
As of July 31, 2014**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.25% Percent of Budget</u>
<u>Revenue</u>				
General Fund	\$3,031,627	\$1,947,467	\$1,084,160	64%
Water Fund	\$1,047,796	\$270,149	\$777,647	26%
Sewer Fund	\$1,810,002	\$444,279	\$1,365,723	25%
Fund Transfers	\$478,618	\$150,000	\$328,618	31%
Total	<u>\$6,368,043</u>	<u>\$2,811,895</u>	<u>\$3,556,149</u>	<u>44%</u>

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Percent of Budget</u>
<u>Expenditures</u>				
General Fund	\$3,204,431	\$867,362	\$2,337,069	27%
Water Fund	\$808,539	\$202,057	\$606,482	25%
Sewer Fund	\$1,445,684	\$345,465	\$1,100,219	24%
Debt Service	\$909,389	\$765,747	\$143,642	84%
Total	<u>\$6,368,043</u>	<u>\$2,180,631</u>	<u>\$4,187,412</u>	<u>34%</u>

* Line item detail available upon request.

