

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, September 10th, 7:00 PM: Regular Meeting, Town Hall
- ✓ **Planning Commission:** Wednesday, September 17th, at 6:00 PM, Town Hall
 1. Public Hearing
 - Revision to §230-76. Signs permitted in all districts
 2. Regular Meeting
 - Historic Review – 9 East Market Street (Signage)
 - BOA – 202 North Bedford Street (parking, interior drive, parking space, and screening)
 - BOA – 22297 DuPont Boulevard (Signage)
 - Site Plan Review – 664 North Bedford Street (Pole Building)
- ✓ **Town Council Meeting:** Wednesday, September 24th, at 6:45 PM: Public Hearing; 7:00 PM: Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of September 5th, the Town has collected:
 - \$1,420,969 (96%) of the FY 2015 Property Tax Billing (\$1,474,559)
 - \$759,425 (94%) of the July utility billing (\$811,993)
- Utility disconnect letters mailed and property postings took place on September 3rd – Disconnects are scheduled for Thursday, September 18th, 2014

Public Works

- Repaired water leak at 713 East Market Street
- Replaced electronic eye on East Market Street lights (Layton Avenue to King Street)
- Transported free road salt offered by State Facilities Management (supply for 2014/2015 winter)

Police

- Significant Incident Reports and Press Releases distributed as prepared
- During a crime prevention patrol at Wal-Mart, habitual offender apprehended
- Code Enforcement Report – August 2014 issued and posted to website (copy attached)

TOWN MANAGER'S WEEKLY REPORT



Planning

- North Georgetown Elementary Pole Building Cat II site plan submitted
- Primeros Pasos Final re-submittal comments received September 4th
- Microtel Final plans approved September 3rd, Board of Adjustment application (for signage submitted)
- Design Guidelines (Draft) presented at Downtown Delaware Idea Exchange
- Building Permit Summary (August 2014)

Building Activity	August 2014	July 2014	August 2013
Permits Issued	21	28	32
Value of Improvements	\$853,205	\$1,506,687	\$4,831,832
Permit Revenue	\$4,640	\$8,060	\$24,730

Wastewater

- Large Lagoon depth is 5 ¾ feet and Small Lagoon depth is less than 2 ¼ feet
- Reinstalled the supernatant pump at the plant
- Connected Godwin pump to transfer sludge from sludge pond 1 to sludge pond 2
- New controller for Del-Tech pump station set for installation early next week

TOWN MANAGER'S UPDATE ...

- Prepared and issued Press Release for "Turn the Town Teal"
- Represented the Town at the Georgetown COC Economic Development Council lunch meeting. Focus was a Tribute to Matt Haley (Gene Dvornick, Jocelyn Godwin)
- Margaret Street – Phase III Pre-bid meeting:
 - ✓ Project focus is Wilson to Market (175 LF curb & gutter, 3,000 SF of sidewalk, and 13,560 SF mill & overlay)
 - ✓ Bid due date is September 15th, 2014
 - ✓ 60 day contract
 - ✓ 6 potential bidders in attendance
- Attended Sussex County Association of Towns dinner meeting (Dave Anderson, Gene Dvornick, Chris Lecates, and Bill West). Topic was DelDOT Railroad Coordination
- Met with Sunny Gyani to discuss 501(c)3 organizations and options for housing needs
- Attended SCAT Steering Committee – limited discussion as the legislature is currently out of session
- Met with local property owners to discuss alternatives for various parcels in town (reuse of existing structure, impact of environmental issues, parking requirements, and pavement installation)

TOWN MANAGER'S WEEKLY REPORT



- Contacted DelDOT Railroad Coordination with respect to closure of the Cooper Alley crossing and planned repairs to the South King Street and South Railroad Avenue crossing
- DelDOT Press Release advising of nighttime closure of the Circle for repainting Wednesday, September 10th and Thursday, September 11th (rain dates are Wednesday, September 17th and Thursday, September 18th) (copy attached)

***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***



Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
All	All	08/01/2014	08/31/2014

Case Activity:

	Burk, James	Total
New Cases	51	51
Closed Cases	84	84
Open Cases at start of period	55	55
Open Cases at end of period	22	22

Violation Activity

New Violations Cited	Burk, James	Total
225-4 Advertising of Yard Sales	1	1
225-7 Violations and penalties (Yard Sales)	2	2
Accumulation (Scrap Tires)	3	3
Animals not allowed to be kept	1	1
Condemnation	1	1
Curbing & Paving	1	1
Deposit and accumulation of grass clippings	7	7
Depositing garbage prohibited	1	1
Detrimental Objects	11	11
Exterior Structures	3	3
Exterior Surfaces	1	1
Exterior Walls	1	1
Failure of property owner to remedy; action by Town.	1	1
Height limit of other vegetation	11	11
Height of Grass	11	11
Indoor Furniture/Outside	1	1
Location; Hours (Yard Sales)	1	1
Maintenance of trees and other vegetation.	3	3

Notice deemed effective for remainder of year.	8	8
Parking - Certain other parking prohibited	7	7
Permit for construction required	3	3
Rental licenses (applicant shall certify, in writing)	2	2
Rental/Business License	4	4
Scrap Tire Management – General	2	2
Trash, Collection	6	6
Vacant structures and land	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	2	2
Violations and penalties (Licensing)	4	4
Violations and penalties. (Grass, Bushes, Trees, Vegetation)	13	13
Violations and penalties. (Scrap Tires)	3	3
Windows, Doors & Frames	1	1
Totals	117	117

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	1	08/01/2014	08/31/2014

Case Activity:

	<i>Burk, James</i>	<i>Total</i>
New Cases	5	5
Closed Cases	8	8
Open Cases at start of period	9	9
Open Cases at end of period	6	6

Violation Activity

<i>New Violations Cited</i>	<i>Burk, James</i>	<i>Total</i>
225-4 Advertising of Yard Sales	1	1
225-7 Violations and penalties (Yard Sales)	1	1
Deposit and accumulation of grass clippings	1	1
Failure of property owner to remedy; action by Town.	1	1
Height limit of other vegetation	2	2
Height of Grass	2	2
Notice deemed effective for remainder of year.	2	2
Vehicles wrecked, dismantled, inoperable or unregistered on private property	1	1
Violations and penalties. (Grass, Bushes, Trees, Vegetation)	2	2
Totals	13	13

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	2	08/01/2014	08/31/2014

Case Activity:

	<i>Burk, James</i>	<i>Total</i>
New Cases	18	18
Closed Cases	28	28
Open Cases at start of period	18	18
Open Cases at end of period	8	8

Violation Activity

<i>New Violations Cited</i>	<i>Burk, James</i>	<i>Total</i>
Accumulation (Scrap Tires)	1	1
Curbing & Paving	1	1
Detrimental Objects	5	5
Exterior Structures	2	2
Height limit of other vegetation	7	7
Height of Grass	7	7
Indoor Furniture/Outside	1	1
Maintenance of trees and other vegetation.	2	2
Notice deemed effective for remainder of year.	6	6
Permit for construction required	1	1
Rental/Business License	1	1
Scrap Tire Management – General	1	1
Trash, Collection	2	2
Vacant structures and land	1	1
Violations and penalties (Licensing)	1	1
Violations and penalties. (Grass, Bushes, Trees, Vegetation)	8	8
Violations and penalties. (Scrap Tires)	1	1
Windows, Doors & Frames	1	1
Totals	49	49

Location Type	Location Field	Date From	To
Ward	3	08/01/2014	08/31/2014

Case Activity:

	Burk, James	Total
New Cases	22	22
Closed Cases	44	44
Open Cases at start of period	27	27
Open Cases at end of period	5	5

Violation Activity

New Violations Cited	Burk, James	Total
Accumulation (Scrap Tires)	2	2
Animals not allowed to be kept	1	1
Deposit and accumulation of grass clippings	5	5
Depositing garbage prohibited	1	1
Detrimental Objects	6	6
Exterior Structures	1	1
Exterior Surfaces	1	1
Exterior Walls	1	1
Height limit of other vegetation	2	2
Height of Grass	2	2
Maintenance of trees and other vegetation.	1	1
Parking - Certain other parking prohibited	5	5
Permit for construction required	2	2
Rental/Business License	1	1
Scrap Tire Management – General	1	1
Trash, Collection	4	4
Violations and penalties (Licensing)	1	1
Violations and penalties. (Grass, Bushes, Trees, Vegetation)	3	3
Violations and penalties. (Scrap Tires)	2	2
Totals	42	42

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	4	08/01/2014	08/31/2014

Case Activity:

	<i>Burk, James</i>	<i>Total</i>
New Cases	6	6
Closed Cases	4	4
Open Cases at start of period	1	1
Open Cases at end of period	3	3

Violation Activity

<i>New Violations Cited</i>	<i>Burk, James</i>	<i>Total</i>
225-7 Violations and penalties (Yard Sales)	1	1
Condemnation	1	1
Deposit and accumulation of grass clippings	1	1
Location; Hours (Yard Sales)	1	1
Parking - Certain other parking prohibited	2	2
Rental licenses (applicant shall certify, in writing)	2	2
Rental/Business License	2	2
Vehicles wrecked, dismantled, inoperable or unregistered on private property	1	1
Violations and penalties (Licensing)	2	2
Totals	13	13



**DELAWARE DEPARTMENT OF TRANSPORTATION
NEWS RELEASE**

DelDOT Public Relations / 800-652-5600 or 302-760-2080 / dot-public-relations@state.de.us / www.deldot.gov

September 4, 2014

Repainting of Georgetown Circle Will Require Nighttime Closure

Georgetown -- WHEN: 8 p.m. until 5 a.m., on Wednesday, September 10 and Thursday, September 11, pending weather.

Rain dates: Wednesday, September 17 and Thursday September 18 with same timeframe.

WHERE: Georgetown Circle between Route 9/Market Street and Bedford Street in Georgetown.

WHAT: The Delaware Department of Transportation's (DelDOT) announces that the repainting of the traffic circle will require nighttime closure. The repainting of the circle will require the removal and restriping of the pavement markings and painting of the crosswalks.