

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Presentation – Downtown Development Districts:** Wednesday, October 15th, at 5:00 PM, Town Hall
- ✓ **Planning Commission:** Wednesday, October 15th, at 6:00 PM, Town Hall
 1. Regular Meeting
 - Historic Review – 15 South Race Street (Exterior Renovations)
- ✓ **Town Council Meeting:** Wednesday, October 22nd, at 7:00 PM: Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, October 23rd, 6:00 PM, Duncan Center (Dover)

UPDATES FROM DEPARTMENTS ...

Finance

- As of October 9th, the Town has collected \$1,424,526 (97%) of the FY 2015 Property Tax Billing (\$1,474,559)
- As of October 9th, the Town has collected \$55,941 (6%) of the October Utility Billing (\$913,166)
- Monthly Key Revenue Items Report (September 2014) – copy attached
- Real Estate Transfer Tax Summary (September 2014)

	September 2014		September 2013	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$21,555	\$96,108	\$12,685	\$66,048

Planning

- North Georgetown Elementary Addition re-submittal received October 9th, 2014
- Meeting with Microtel to discuss Certificate of Occupancy requirements scheduled for October 16th, 2014
- Signage permit for Dunkin Donuts issued
- Received Deeds for Shops of College Park street dedication
- Soliciting pricing for Comprehensive Plan update

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Wastewater

- Large Lagoon depth is 2 ¾ feet and Small Lagoon depth is 3 ½ feet
- Installed a new motor on pump 2 at the Big Park pump station
- Ordered flow meter for Stevenson Lane head works
- Abandoned Sussex Trust pump station

Public Works

- Completed storm water conveyance line replacement along West Pine Street (see photo 1 & 2)
- Anticipate West Pine Street mill & overlay to begin Monday, October 13th
- Completed directional bore for new street light fixture along West Market Street
- Completed new gravity sewer redirecting flow from the Plaza pump station to gravity lines connecting to the Easter Seals pump station (see photo 3)

Police

- Significant Incident Reports and Press Releases distributed as prepared
- Members of the Police Department provided traffic control point assistance for 2014 Wings & Wheels
- Chief Topping presented the Return Day Traffic Plan to event stakeholders and partner organizations

TOWN MANAGER'S UPDATE ...

- Assisted at a traffic control point for 2014 Wings & Wheels
- Attended Habitat for Humanity Advisory Committee meeting
- Town received DelDOT authorization to proceed with engineering design for Patriots Way utility redirection (reimbursement from DelDOT to Town for engineering costs)
- Secured reimbursement commitment through USDA-CF grant for Town Hall access, fire detection and intrusion systems
- Worked on final sections of Transitional Housing Task Force recommendations – follow up meeting on Friday, October 17th, 2014
- Town Benefits Committee met to review 2014 performance and discuss 2015 Health Care plan – indications are favorable for a minimal increase for 2015
- Reviewed developer issues related to: bus stop locations in the Shops of College Park; engineer review of contractor submittals for approval; and paving proposals
- Represented the Town at a ribbon cutting for *Simply Beautiful Salon* (Gene Dvornick, Chris Lecates)
- Participated in Return Day Traffic Plan Meeting (Gene Dvornick, Chris Lecates)

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Photo 1 - Root Intrusion: West Pine Street



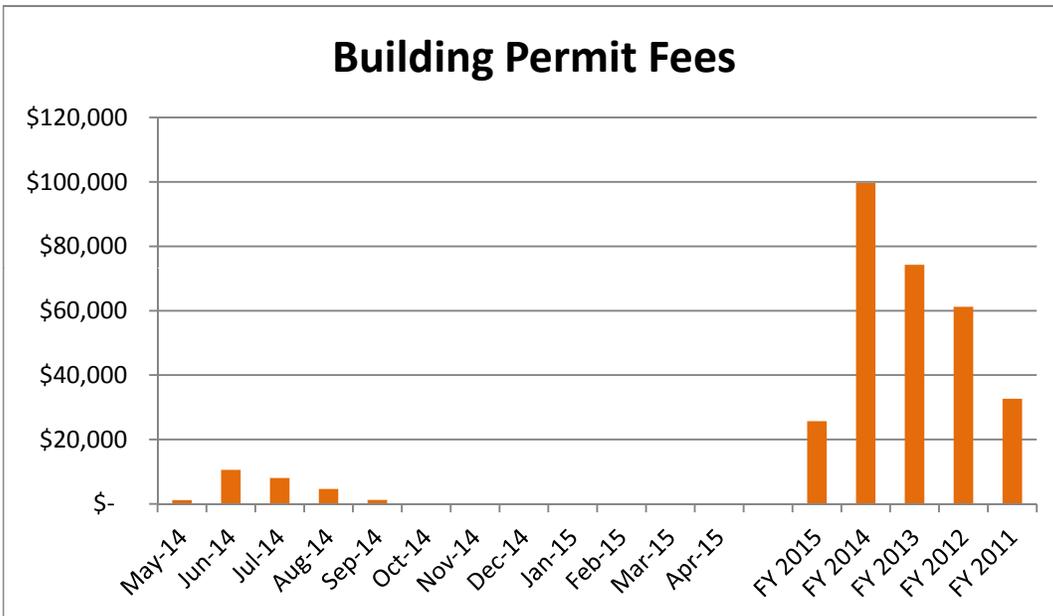
Photo 2 - Replacement Line: West Pine Street



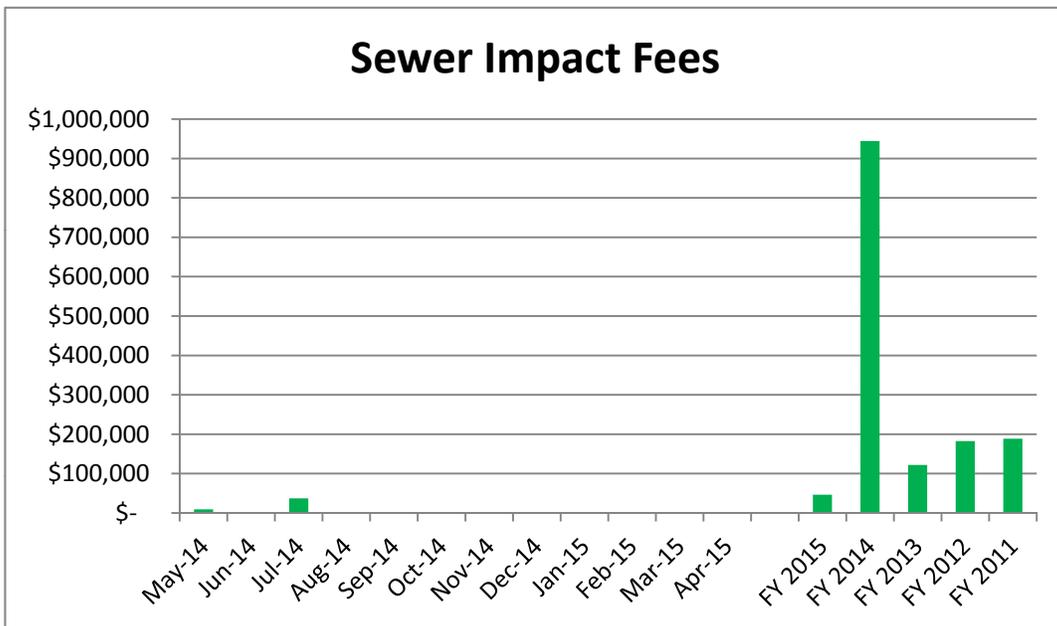
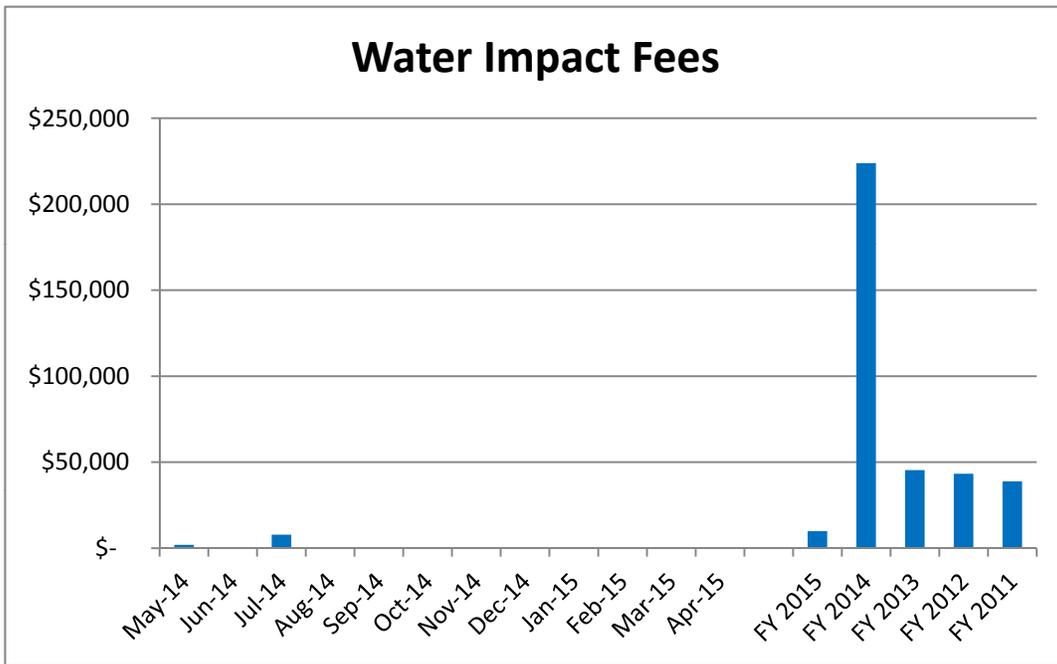
Photo 3 - New Sewer Manhole: Old Laurel Road

***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

Key Revenue Items



Key Revenue Items



Key Revenue Items

