

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, January 8, 2014  
**Location:** Town Hall, 39 The Circle, Georgetown, DE  
**Time:** 4:30 P.M. Regular Meeting

**PRESENT:**

Michael R Wyatt, Mayor  
Steve M Hartstein, Ward One  
Sue H Barlow, Ward Two  
Bill West, Ward Three  
Linda Dennis, Ward Four

**STAFF PRESENT:**

Eugene S Dvornick Jr, Town Manager  
Angela Townsend, Town Clerk  
Eric Evans, Sup of Wastewater Facility

**4:30 P.M. REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Mayor Wyatt led the Pledge of Allegiance.

**2. INVOCATION**

Mayor Wyatt led the Invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilperson Dennis, seconded by Councilperson Barlow, to adopt the agenda as presented. **APPROVED (unanimous).**

**4. APPROVAL OF DECEMBER 11, 2013 TOWN COUNCIL MINUTES**

Motion by Councilperson Barlow, seconded by Councilperson Hartstein, to approve the minutes as presented. **APPROVED (unanimous).**

**5. 2<sup>nd</sup> READING & ADOPTION OF ORDINANCES**

**A. ORDINANCE #2013-19 TRANSITIONAL HOUSING MODIFICATIONS**

Town Manager stated that it has been brought to his attention that two or three areas need to be refined.

Motion by Councilperson Hartstein, seconded by Councilperson Barlow, to table Ordinance #2013-19 Transitional Housing Modifications at this time. **APPROVED (unanimous).**

**6. DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**FY 2015 Budget**

The Town has begun work on our FY 2015 budget. A timeline and budget development responsibilities has been provided to all Department Heads (copy provided to Council). It is anticipated we will have first draft of the initial Budget on/before the end of February.

**Georgetown Point**

The Town has received notification from the Delaware State Housing Authority of funding for Habitat for Humanity's Georgetown Point, Phase III. Funding was approved in the amount of \$175,000 towards seven (7) single family homes.

**Franklin Street Sewer Laterals**

Work along Franklin Street to address five (5) sewer laterals identified during the Inflow & Infiltration Study has begun. *Funding for this is provided through USDA.*

**East Market Street Light Replacement**

As part of the East Market Street Improvements, new street light poles are to be installed. The Town has received four (4) bids for the installation of the new pole bases:

<u>Vendor</u>	<u>Proposal</u>
Apple Electric	\$22,290.00
Dawson & Bedsworth	\$13,600.00
John W. Tieder, Inc.	\$9,081.00
ShureLine	\$19,800.00

The Director of Public Works and I have reviewed the proposals and recommend award to John W. Tieder, Inc. Funding for this is provided through CTF monies from Senator Booth.

Motion by Councilperson Barlow, seconded by Councilperson Dennis, to grant authorization to the Town Manager to sign the John W. Tieder, Inc. proposal at an amount not to exceed \$9,100.00. **APPROVED (unanimous).**

**106 North King Street**

The property located at 106 N. King Street has had the asbestos removed and demolition is anticipated to take place at the end of January/early February. One final attempt to have the property owner address the issues was unsuccessful.

**Ordinance Revision**

The Town is currently working to revise the following areas within the Town Code:

- **Annexation:** A new ordinance, as recommended by the Charter Revision Committee, outlining the annexation process.
- **Buffering Requirements:** Initial draft is being reviewed by staff.
- **Business License Suspension and Revocation:** Initial draft being prepared.
- **Signage:** Under review by staff and the Town Engineer. Next step will be circulation of a draft to Mayor and Council.

**Miscellaneous**

- Upcoming Events:
  - SCAT Steering, Friday, January 10, 9:00 AM, Arena's at the Airport
- Reminder: Town Offices will be closed on the following dates:  
 Monday, January 20, 2014 in observance of Martin Luther King Day

**B. ERIC RUST – SUPERINTENDENT OF WASTEWATER RECLAMATION FACILITY**

<u>Flows</u>	<u>Influent Flow January – December</u>		
	<u>2013</u>	<u>2012</u>	<u>Difference</u>
	334.8835 mg	278.8246mg	56.059mg

<b><u>Total rain fall recorded at the plant for the year</u></b>	55.63"	38.26"	17.37"
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**Gallons Sprayed on Town's field in 2013** 137.4789mg

**Gallons Sprayed on Baxter's fields in 2013** 93.2688mg

Baxter's did not spray the minimum 110 mg. for 2013, so the Town did not have to pay them the 2<sup>nd</sup> half of the land utilization fee, which amounted to \$10,715.20.

**Gallons Sprayed on Pettyjohn Woodlands** 98.8882mg

**Lagoon Depths** 75mg, 15.75ft.      **15mg, 7.0ft.**

**Upcoming Reports that will be due:**

The 2013 Annual Spray Irrigation report is due by Feb 1<sup>st</sup>

The 2013 Quality Assurance report is due by Jan 31<sup>st</sup>

We were unable to haul sludge this fall due to weather conditions, so we are scheduled to haul this spring.

**7. PUBLIC COMMENT**

Councilperson Dennis stated that a resident had contacted her with comments about the Town's lack of communication with information reaching the residents. The Town should be doing more to get information out to the residents. The 2014 trash/recycle should have been made available earlier than it was, so the information could have gotten out in a more timely fashion. He also felt the Town should explore other methods to get the information out to the residents. He was asked if he had any suggestions and he said no, that it was the Town's responsibility to contact other Towns and see how they deal with these issues, there might be something that we're missing. I am not quite sure what else the Town can do. The staff does a good job in having the information available here at Town Hall in addition to reminding residents of deadline and schedules. The resident also made comments on the signs that we have up (Lankford signs) around Town, when an event has occurred, the information is left up much too long. The information needs to come down in a more timely fashion.

Mayor Wyatt suggested that maybe the signs could be used to announce notices, but in a tasteful manner.

Sue Barlow wondered if this resident had ever heard of personal responsibility. The information is available at Town Hall, so one phone call would answer all their questions or concerns. You can call the Town Hall 5 days a week.

Town Manager stated information is also posted on Facebook, Twitter, the Town's website, and also the newsletter.

Councilperson West stated that he has brought that to Mr Lankford's attention about removing the information a day or two after the event.

Councilperson Barlow thanked the Angela Townsend, Town Clerk for her excellent job with the Christmas Party. She always come through and does an excellent job, and we don't ever appreciate her nearly enough.

**8. ADJOURNMENT**

Motion by Councilperson Barlow, seconded by Councilperson Hartstein, to adjourn at 4:45p.m. **APPROVED** (unanimous).

APPROVED:

  
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Steve M Hartstein, Secretary

ATTEST:

  
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Eugene S Dvornick Jr, Town Manager