

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, May 14, 2014
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Michael R Wyatt, Mayor
Steve M Hartstein, Ward One
Sue H Barlow, Ward Two
Bill West, Ward Three
Linda Dennis, Ward Four

STAFF PRESENT:

Eugene S Dvornick Jr, Town Manager
Stephani J Ballard, Town Solicitor
Angela Townsend, Town Clerk

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor Wyatt led the Pledge of Allegiance.

2. INVOCATION

Mayor Wyatt led the Invocation.

3. ADOPTION OF THE AGENDA

ITEM #7A RESOLUTION #2014-4 REVISED RESOLUTION ON THE TOWN'S BRANDING was added.

ITEM#6 JEFFERSON AWARDS FINALISTS will float.

Motion by Councilperson Dennis, seconded by Councilperson Barlow, to adopt the agenda as amended. **APPROVED (unanimous).**

4. APPROVAL OF APRIL 23, 2014 TOWN COUNCIL MINUTES

Motion by Councilperson Barlow, seconded by Councilperson Hartstein, to approve the minutes as presented. **APPROVED (unanimous).**

5. NATIONAL COMMUNITY ACTION MONTH PROCLAMATION

Mayor Wyatt presented Kaneisha Trott, First State Community Action Agency, with a Proclamation honoring National Community Action Month.

6. JEFFERSON AWARDS FINALISTS

Michele Fidance, National Director, Jefferson Awards and Lead360 presented Council with an overview of the Jefferson Awards/Lead360 program with recognition of the top three projects.

7. GREAT FUND APPLICATION REQUEST FOR FUNDING – GEORGETOWN LITTLE LEAGUE

The Georgetown Little League is seeking \$5,200.00 from the Georgetown Recreation Education and Arts Trust (G.R.E.A.T.) Fund to help offset material (lumber, siding, roofing, doors & paint) and labor costs related to restoration of an existing building for use as an announcer's booth and equipment storage. The current Fund Balance is \$134,567.11.

Motion by Councilperson Dennis, seconded by Councilperson Barlow, to approve the funding request of \$5,200 to the Georgetown Little League. **APPROVED (unanimous).**

7A. RESOLUTION #2014-4 REVISED RESOLUTION ON THE TOWN'S BRANDING

In March 2014 the Town discussed and approved Town wide Branding funding from DEDO. At that point, the proposal was \$9,000 with the Town's portion being \$2,000. DEDO has been kind enough to offer full funding, with a request that the \$2,000 that was earmarked with the proposal be used towards the implementation of one/several recommendations made as a result of the visit.

Councilperson Dennis emphasized the generosity of DEDO in stepping forward and alleviating the Town's portion of \$2,000 that initially was to be contributed. It is really a welcomed proposal that they have given us and a very generous one, to which I am very grateful.

Motion by Councilperson Barlow, seconded by Councilperson Dennis, to adopt Resolution #2014-4 Revised Resolution on the Town's Branding. **APPROVED (unanimous)**.

"Resolution #2014-4 is incorporated as part of the minutes.

8. TOWN HALL FACILITY UPDATES
A. FIRE & INTRUSION UPGRADES
B. ACCESS CONTROL

Town Manager presented Council with an overview of the proposal from Advantech. Funding would come out of Realty Transfer Tax.

<u>Proposal</u>	<u>Description</u>	<u>Installation</u>	<u>Ongoing</u>
7062-1-0	Town Hall Access Control	\$ 5,990.00	Service Plan (Optional) \$580.00
	<u>Subtotal Access Control</u>	<u>\$ 5,990.00</u>	<u>\$580.00</u>

7062-2-0	Town Hall Fire & Intrusion Detection	\$9,810.00	Annual Inspection \$325.00
			<u>Line Monitoring</u> \$431.40
	<u>Subtotal Fire & Intrusion</u>	<u>\$9,810.00</u>	<u>\$756.40</u>

Total Cost \$15,800.00 \$1,336.40

Councilperson Dennis stated concerns with this proposal in regards to the future of where Town Hall may be located and the whole issue of what needs to be done if we are to keep it here. So this item of discussion may be a little bit premature, it's my understanding that this system could be moved?

Town Manager stated that he believed that it could be reusable wherever we relocated. Councilperson Dennis asked that if he could verify that. I prefer that we as Council understand that before we make this kind of investment.

Town Solicitor stated that she had issues with some wording and conditions on the contract, it needs some work, she would address those issues.

Councilperson Dennis asked that this item be deferred until these issues are clarified and we have all the information.

Motion by Councilperson Dennis, seconded by Councilperson Barlow, to defer this item until the language in the contract is clarified and verify if the equipment can be moved to another site. **APPROVED (unanimous)**.

9. **2ND READING & ADOPTION OF ORDINANCES**

A. ORDINANCE #2014-2 TRANSITIONAL HOUSING MODIFICATIONS

Town Manger presented Council with overview of the Ordinance for the 2nd reading. Councilperson Dennis stated these recommendations are a result of a long process, it's very important to move forward with these changes to the Code. This Ordinance does a number of things; it defines special needs housing, adequate definitions, and occupancy standards which are especially important. This is the first installment of changes to be made; there are other important changes that involve appropriate language in terms of registering these special needs homes with their sponsorship. I also want to thank the group along with experts from the State that participated, for giving so generously of their time.

Motion by Councilperson Barlow, seconded by Councilperson Hartstein, to adopt Ordinance #2014-2 Transitional Housing Modifications. **APPROVED (unanimous).**
"Ordinance #2014-2 is incorporated as part of the minutes."

B. ORDINANCE #2014-3 TRUCK AND TRACTOR PARKING

This Ordinance prohibits the parking a tractor and a trailer in residential areas.

Motion by Councilperson Dennis, seconded by Councilperson Barlow, to adopt Ordinance #2014-3 Truck and Tractor Parking. **APPROVED (unanimous).**
"Ordinance #2014-3 is incorporated as part of the minutes."

C.ORDINANCE #2014-4 LICENSE RESTRICTION, SUSPENSION, REVOCATION

The proposed Ordinance addresses §130-5 Appeals from decisions of Town Manager and §130-9 License, suspension and revocation. At the last meeting it was recommended that the suspension/revocation of a license be publicly posted, it has been agreed that the posting of those suspensions would be on the Town's website.

Motion by Councilperson Hartstein, seconded by Councilperson Barlow, to adopt Ordinance #2014-4 License Restriction, suspension, revocation. **APPROVED (unanimous).**
"Ordinance #2014-4 is incorporated as part of the minutes."

10. **DEPARTMENTAL REPORTS**

A. GENE DVORNICK – TOWN MANAGER

Service Line Replacement Project

The Town has received official notification from the Division of Public Health, Drinking Water State Revolving Fund (DWSRF) Loan D-2047, for the amount of \$2,199,410, has been fully disbursed and as the terms are 100% principal forgiveness and 0% interest, the Town has met all conditions of the Financing Agreement.

South Railroad Avenue Well & Treatment Project

The Pre-construction Meeting for the South Railroad Avenue Treatment Facility was held on Tuesday, May 13. The total award is for \$1,555,647, the Notice to Proceed is anticipated to be issued on June 16, 2014 with 180 days on the contract. Anticipated completion date is December 12, 2014.

Funding for this project is through the Division of Public Health, Drinking Water State Revolving Fund (DWSRF) Program with 100% principal forgiveness and 0% interest.

Curb Painting – North & South Bedford Street

The Town has received three (3) bids for curb painting along North Bedford Street (from The Circle to Bramhall Street – 5,700’) and South Bedford Street (from The Circle to The Meadows – 4,850’). The proposals are as follows:

<u>Vendor</u>	<u>Price</u>	<u>Cost/Ft</u>
Cassidy Painting	\$19,500.00	\$1.85
Matt’s Management Family	\$5,775.00	\$0.55
Moore Seal Coat & Striping	\$10,550.00	\$1.00

The Director of Public Works and I have reviewed the proposals and recommend award to Matt’s Management Family. Funding for this will be Municipal Street Aid.

Motion by Councilperson Hartstein, seconded by Councilperson Barlow, to grant authorization to the Town Manager to sign the Matt’s Management Family proposal at an amount not to exceed \$5,800.00. **APPROVED (unanimous).**

Miscellaneous

Upcoming Events:

- Delaware League of Local Governments, Thursday, May 22nd, 6:00 PM, Dover Downs
- Memorial Day Service, Sunday, May 25th, 1:30 PM, The Circle
- Reminder: Town Offices will be closed on Monday, May 26th, in observance of Memorial Day

Legislative Items

There are a few pieces of legislation we have been actively engaged with and offering comment on:

<u>Bill</u>	<u>Description</u>	<u>Position</u>	<u>Status</u>	
HB 6	Modification to Prevailing Wage Requirements	Support	Failed in Committee	
HB 7	Prevailing Wage Opt Out	Support	Failed in Committee	
HB 27	Tax Refund Intercept for Collection of Property Taxes	Support	Passed House	Finance
HB 81	Police Officers’ and Firefighters’ Employment Relations Act	Oppose	Passed House	Out of Committee
HB 147	Police Chief Due Process	Support	Signed by Governor	
HB 158	Line-Of-Duty Death Benefits	Support	Signed by Governor	
HB 169	Compensation for Tax Exempt Properties Owned by the State	Requested More Information	House Appropriations (Tabled in Committee)	
HB 230	Consumer Protection	Requested More Information	Economic Development/Banking/ Insurance/Commerce	

HB 287 w/ HA 1	Establishes a Set Prevailing Wage	Support	Labor	
HB 333 w/HA 1	Limitation on Taxing Powers	Support	Out of Committee (To Be Amended)	
SB 23 w/ SA 1	Municipalities and Limitations on Firearm Regulations	Neutral		Judiciary
SB 157	Open Meetings – Allows Lease and Sale Discussion in Executive Session	Support	Out of Committee	Passed Senate
SB 191	Downtown Development Districts	Support	Housing & Community Affairs	Passed Senate
	Clean Water Funding			
	Gasoline Tax Increase			

B. BILL BRADLEY – DIRECTOR OF PUBLIC WORKS

The Public Works Department have installed 48 flag post holders around the circle for the Flags For Heroes event.

We had a final walk through inspection on the Margaret Street Project today. George & Lynch will be coming back in to repair the properties by removing the stone and replacing the top soil and grass seeding. This should close this portion of the project out. The Department we will then repair the water main defect at the intersection of James Street.

We are in the process of replacing the 17 street lights on East Market Street from the RR tracks to the Circle with the metal poles and concrete bases. We have the poles and accessories now and we will start installation on Monday May, 19th.

Councilperson West thanked the Public Works Department for all their hard work this past winter with keeping the streets cleared.

11. PUBLIC COMMENT

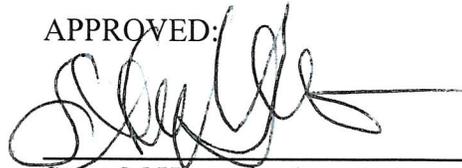
No public comment

12. ADJOURNMENT

Motion by Councilperson Barlow, seconded by Councilperson West, to adjourn at 7:38PM.

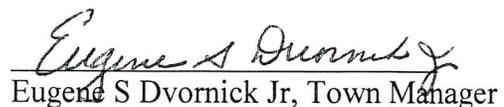
APPROVED (unanimous).

APPROVED:



Steve M Hartstein, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager