

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, September 24, 2014
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 6:45 P.M. Public Hearing
7:00 P.M. Regular Meeting

PRESENT:

Bill West, Mayor
Steve M Hartstein, Ward One
Sue H Barlow, Ward Two
Chris Lecates, Ward Three
Dave Anderson, Ward Four

STAFF PRESENT:

Angela Townsend, Town Clerk
Eugene S Dvornick, Jr Town Manager

6:45 P.M. PUBLIC HEARING - ORDINANCE #2014-9 SIGNAGE HEIGHT

Revision to §230-176. Signs permitted in all districts

After discussions with businesses if a 3' by 5' flag is hung at an angle so the bottom is 6 feet above the sidewalk, the top of the pole exceeds the 10 ft. height restriction as stated in the Code. After discussion Council agreed to eliminate the maximum height of 10' with the condition that no flag shall be installed on the second story of a building. The Planning Commission recommended approval of verbiage as it was presented.

In Opposition: No one spoke.

In Favor: No one spoke.

Record will remain open for 14 days for written comment.

Public Hearing closed at 6:47pm.

1. PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

2. INVOCATION

Mayor West led the Invocation.

3. ADOPTION OF THE AGENDA

Motion by Councilperson Barlow, seconded by Councilperson Hartstein, to adopt the agenda as presented. **APPROVED (unanimous).**

4. APPROVAL OF SEPTEMBER 10, 2014 TOWN COUNCIL MINUTES

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to approve the minutes as presented. **APPROVED (unanimous).**

5. RECOMMENDATION FOR AWARD OF N MARGARET STREET – CONSTRUCTION IMPROVEMENTS PHASE 3

On September 19th the Town held the bid opening for Margaret Street – Phase III. Two bids were received:

<u>Bidder</u>	<u>Bid Amount</u>
Gateway Construction	\$149,745.00
Thompson & Sons Contracting LLC	\$217,867.50

The Town Engineer has reviewed the bids and confirmed they meet the bid requirements and recommends award of the contract to Gateway Construction. The bid amount was adjusted down to \$107,170.00 (\$42,575 lower) and below the funding level for this project - \$109,300 (CDBG and Town Match).

Motion by Councilperson Hartstein, seconded by Councilperson Lecates, to Gateway Construction at an amount not to exceed \$107,170.00. **APPROVED (unanimous)**.

6. **1ST READING OF ORDINANCES**

A. ORDINANCE #2014-9 SIGNAGE HEIGHT

The Public Hearing was held earlier tonight. This is the 1st reading; second reading will be at the October 8th Council meeting. No action at this time.

7. **2ND READING & ADOPTION OF ORDINANCES**

A. ORDINANCE #2014-8 YARD SALES

Modification to §225-3. Location; hours. Yard sales may be held by the owner or bona fide resident of a lot or parcel of land. Residents of multi-unit dwellings must obtain permission of the property owner. Trespassing on parcels not owned or leased by the individual operating the yard sale is strictly prohibited.

Motion by Councilperson Hartstein, seconded by Councilperson Barlow, to adopt Ordinance #2014-8 Yard Sales. **APPROVED (unanimous)**.

‘The Ordinance is incorporated as part of the minutes.’

8. **DEPARTMENTAL REPORTS**

A. GENE DVORNICK – TOWN MANAGER

West Pine Street

As the Town prepares to begin pavement rehabilitation on West Pine Street, there is a section of storm water conveyance in need or replacement. This is located on the northwestern end of the street and involves the replacement of 184 LF of pipe, rebuilding of two (2) catch basins and abandonment of one (1) catch basin. The work will be completed prior to the resurfacing of the street. Public Works is currently in the process of obtaining bids. Funding would be from Realty Transfer Tax Revenues.

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to authorize up to \$15,000 for completion of this work. **APPROVED (unanimous)**.

2014 Urban and Community Forestry Grant Application

On September 15th the Town submitted an Urban and Community Forest Grant Application seeking \$462.50 in assistance to remove a diseased Oak tree on the Circle. The total estimated cost is \$925.00 (lowest bid – received from Sussex Tree) and funding through this grant program is a 1:1 match.

Downtown Development District Application

Initial work on our Downtown Development District Application, due on/before November 1, 2014, has begun. An initial planning meeting with URS representatives was held on Thursday, September 18th. Once we firm up some aspects of our application, a workshop will be planned, most likely in mid-October, to update all parties and ensure alignment on the application to be submitted.

Margaret Street Water Line Realignment

After completion of Construction Phases I & II of the N. Margaret St. Rehabilitation project, the Town experienced a water main failure at the intersection of N. Margaret & James Streets. During the repair of the break, it was identified that the three water mains that connect at the intersection were not in perfect alignment and close to the maximum allowable deflection in the joints. Accordingly, a plan was prepared for the replacement of the damaged curb, sidewalk and pavement and correcting the deflection issue in hopes of avoiding any future water main failures at the intersection.

The Town Engineer has reviewed a proposal from Teal Construction and recommends award at an amount not to exceed \$27,972.00. Funding will be from amounts already allocated to the Margaret Street Phase I & II projects.

Motion by Councilperson Lecates, seconded by Councilperson Barlow to award the Margaret Street Water Line Realignment to Teal Construction at an amount not to exceed \$27,972.00. **APPROVED (unanimous).**

Miscellaneous

- Upcoming Events:
 - Sussex County Association of Towns, Dinner Meeting, Wednesday, October 1, 6:00 PM – Lewes Yacht Club (Candidate’s Night)
 - SCAT Steering, Friday, October 3, 9:00 AM – Arena’s at the Airport
- September Service Anniversaries

<u>Employee</u>	<u>Department</u>	<u>Years</u>
Laura Givens	Administration	13
Matt Barlow	Police Department	11
Joel Diaz	Police Department	11
Bradley Cordrey	Police Department	10
John Wilson	Police Department	9
Angie Townsend	Administration	9
Donald Robinson	Public Works	6

9. PUBLIC COMMENT

Mike Wyatt, 703 E Market St, also has a business at 502 N Bedford St. Mr Wyatt asked permission to sell ice cream at the Bedford Park Concerts. The Committee voted to deny his request due to Mr Gordy Swift had started with the Concerts and the Committee wanted to finish with Mr Swift being there were only 2 concerts left. Mr Wyatt asked who the Concert members were. Mr Wyatt had talked to Gordy Swift about also selling ice cream and Mr Swift had no problem with him selling ice cream or with Mr Wyatt filing a complaint with the Town. Mr Wyatt doesn’t think its very business friendly in the Town.

Town Manager received correspondence from the Betts family, thanking the Town and employees for their generous gifts following their son’s accident.

Town Manager received an email from the Board of Director from the Village of Cinderberry in reference to a curb painting request in front of the Community Center. Mayor West asked the Town Manager to contact the Board to obtain approval for the recommended parking request by the Town as presented to Council.

Councilperson Sue Barlow voiced opposition to the parking request. This is a retirement community with 95% over the age of 65. A majority of the residents are infirmed. Mr Barlow's sister lives there, and frequents the center 3 to 4 times a week, and if she cannot park in front of the center, she won't be able to go. She cannot do the ramp in the rear. Residents in wheelchairs cannot use the rear ramp and open the rear door.

Mayor West suggested that the Town meets with the Board, to ensure the whole community is on board, without doing anything premature.

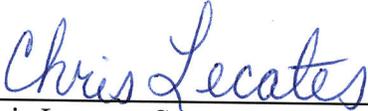
John Penuel, suggested having a "Pork in the Park" here in Georgetown. Mr Penuel thought it would be an event the Town could sponsor, and brought Council information on the event. Mr Penuel volunteered to serve on the committee and to help organize the event. Councilperson Barlow thought it would be a wonderful alternative to the Chicken Festival.

Town Manager informed Council that the Mayor had received correspondence from the Delaware Volunteer Firefighter's Association thanking the Town for the use of the stage. The Town was reimbursed for man hours along with the cost of transporting the stage. They were so impressed with the stage; they wanted to reserve the stage for next year. Councilperson Lecates suggested drafting a contract in the future for use of the stage.

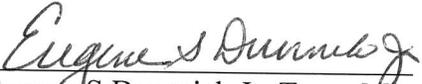
10. ADJOURNMENT

Motion by Councilperson Barlow, seconded by Councilperson Hartstein, to adjourn at 7:24PM. **APPROVED (unanimous).**

APPROVED:


Chris Lecates, Secretary

ATTEST:


Eugene S Dvornick Jr, Town Manager