

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, January 28th, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Board of Adjustment:** Rescheduled for Wednesday, March 4th
- ✓ **Sussex County Association of Towns:** Wednesday, February 4th, 6:00 PM, Georgetown CHEER Center, Hosted by Town of Georgetown
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, February 6th, at 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, February 11th, 7:00 PM, Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of January 23rd, the Town has collected \$239,020 (29%) of the January Utility Billing (\$814,807)
- Completed and Submitted Annual Water Use & SSR Report for 2014 to Delaware Department of Natural Resources and Environmental Control, Division of Water Resources
- Working on preparation of 2014 Form 1099's

Planning

- Certificate of Occupancy issued:
 - China Wok (Shops of College park)
 - Yeeep! Thrift Shop (Georgetown Plaza)
- Planning Commission:
 - Regular Meeting
 1. 20545 DuPont Boulevard, seeking reduction in the required 40' front yard setback to 15' – **No Comments**
 2. Historic Review – 136 East Market Street (Sign) – **Tabled**
 3. Site Plan Review – 203 Edward Street, St. Michael the Archangel Catholic Church – **Approved**
- 2015 Business License renewal update. As of January 21st, the following has been renewed:
 - In-Town Business: 81% (\$26,610)
 - Out of Town Business: 58% (\$45,720)
 - Rentals: 88% (\$70,835)

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Wastewater

- Large Lagoon depth is 11 feet and Small Lagoon depth is 5 feet
- Irrigation pump C removed by A C Schultes – will be disassembled to provide an estimate for rebuilding
- Staff rebuilt three (3) air diffusers in the Bio-Lac

Police

- Significant Incident Reports and Press Releases distributed as prepared
- Officers participated in Office of Highway Safety (OHS) DUI and Distracted Driver enforcement

Public Works

- Well pump S1 (South Railroad Avenue) – back online and operating issue free
- Working on drainage issue at Highland Terrace and Pepper Street
- Rebuilt catch basin near Ambulance 93 garage
- Installed Traditionaire light head on pole at West Market Street & The Circle
- Completing street signage inventory (replacement of missing signs)

TOWN MANAGER'S UPDATE ...

- Met with Blueprint Communities Team to discuss the recent mini-grant award and how best to leverage funding for new banners and message boards for downtown (Gene Dvornick, Jocelyn Godwin, Chris Lecates)
- Met with representatives of Urban Grid to review the possibilities of installing a solar power array at the Cedar Lane plant
- Held meeting with downtown property owner and contractor to discuss exterior improvements and requirements (Jamie Burk, Gene Dvornick)
- Completed Voluntary Clean Up Program (VCP) application for Stevenson Lane and submitted to DNREC
- Represented the Town at Delaware League of Local Governments. Presentation by Sam Calagione (Dogfish Head Craft Brewery) on "Doing Business in Delaware". Key points: as a small business hearing "yep, we can help you"; to attract more businesses, quality education is essential; and small towns are the best
- Reviewed and commented on the draft Conceptual Site Model, Health and Safety Plan, and Proposed Sampling and Analysis Plan for the Stevenson Lane Site

***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
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