

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Board of Adjustment:** Wednesday, June 3rd, 5:00 PM, Town Hall
 1. 20663 DuPont Boulevard (Burger King), seeking waiver of required loading space
- ✓ **Sussex County Association of Towns:** Wednesday, June 3rd, 6:00 PM, The Rookery North, Hosted by Milford
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, June 5th, 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, June 10th, 7:00 PM, Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of May 28th, the Town has collected \$800,436 (91%) of the April 2015 Utility Billing (\$877,309)
- As of May 28th, the Town has collected \$586,760 (39%) of the FY 2016 Tax Billing (\$1,511,679)

Wastewater

- Lagoon depths: Large Lagoon is 13.5 feet and Small Lagoon is 4.75 feet
- Annual Compliance Inspection (DNREC) scheduled for June 17th
- Repaired the elbow on the center pivot (irrigation rig) of field 2
- Cleaned out wet well at the Plaza pump station
- Pulled pump 2 at the Plaza pump station, removed cutter, cleaned out and reinstalled

Police

- Significant Incident Reports and Press Releases distributed as prepared
- New Chief of Police – RL Hughes started on May 28th
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)

Public Works

- Completed grading at North King Street Playground (preparation for fence installation) and installed a yard spigot
- Cleaned up North Bedford Street Park and set up event stage for first Summer Concert

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- “Parklet” placed on East Market Street in front of the Upper Crust (See photo 1 & 2)

Planning

- Met with property owner regarding proposed relocation of entrance to warehouse
- Staff attended Delaware User Group Meeting, topics included:
 - ✓ Tax Ditch Web Map App;
 - ✓ First Map & ARCGIS tools; and
 - ✓ GIS implementation in Newark

TOWN MANAGER'S UPDATE ...

- Attended Annual Georgetown Memorial Day Service (see photo 3)
- Attended Progress Meeting for the Sewer System Repair Project. Status is as follows:
 - ✓ Contract start date: March 23, 2015
 - ✓ Contract period to final completion: 240 calendar days
 - ✓ Elapsed time to date: 66 Days (31%)
 - ✓ There were no pay requests submitted since April Progress Meeting
- Sewer main lining (part of the Inflow & Infiltration Project) started (see photo 4 & 5)
- Finalized initial 4 vehicle acquisition through Enterprise Fleet Management (1 – Ford F450, 1 – Ford F150, and 2 – Ford Explorers)
- Met with property owner to discuss options on warehouse entrance
- Researched Kimmey Street Park and found the Mosaic Art was approved by Council on April 27, 1994 – project was proposed by the Sussex County Arts Council – Funding in the amount of \$3,230.00 was granted by the Land & Water Conservation Trust Fund
- Approved final artwork proofs for Street Banners – production will be next
- Provided initial orientation for new Code Enforcement Officer
- Handled several code violations – either by personal contact or Notice of Violation, Followed up on previously recorded violations

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Photo 1 - "Parklet" along East Market Street



Photo 2 - "Parklet" from sidewalk view



Photo 3 – Memorial Wreaths placed at War Memorial

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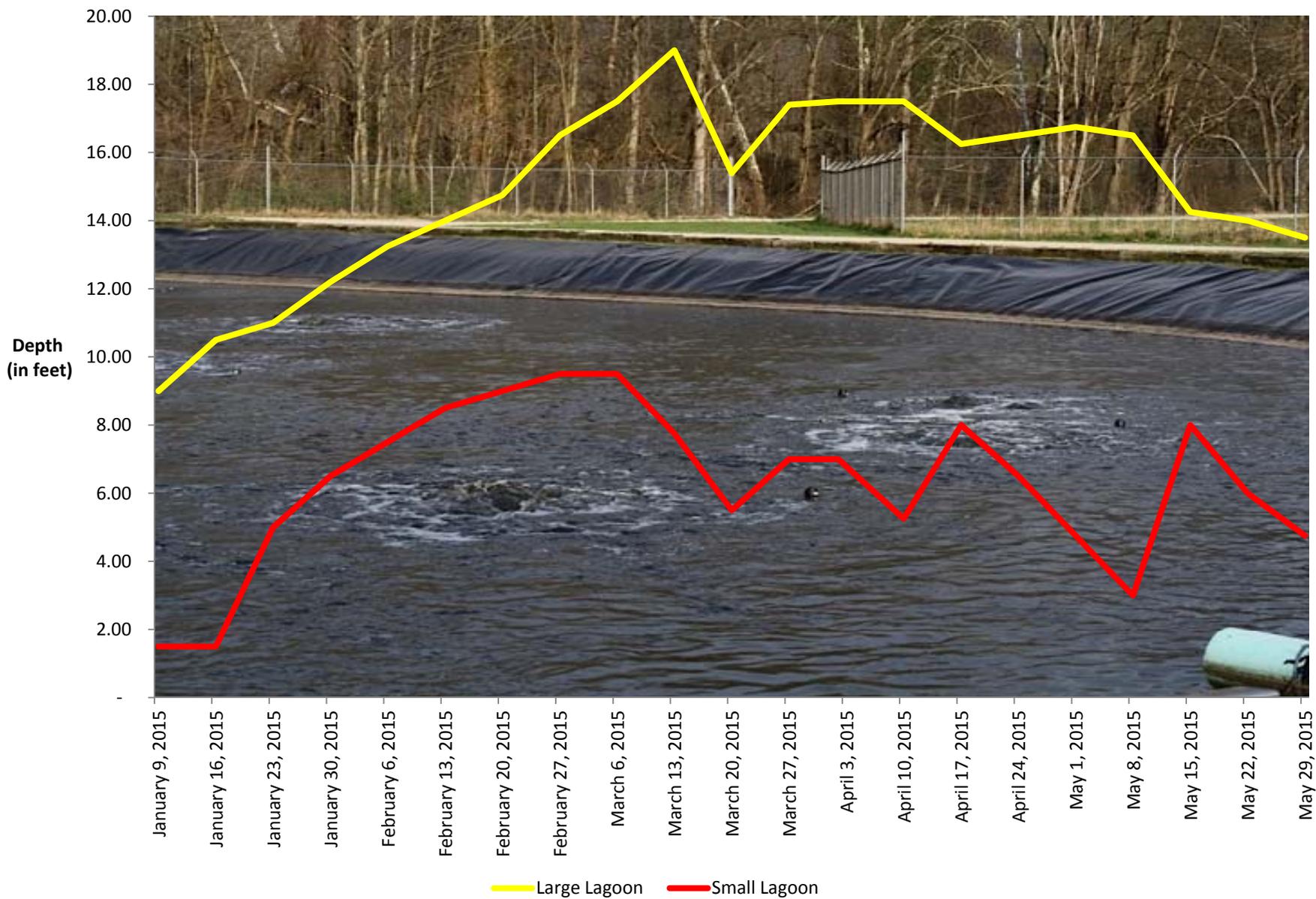
**Photo 4 - Pipe Lining
(Edward Street at South Front Street)**



**Photo 5 - Pipe Lining
(South Front Street)**

***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

WWTF Lagoon Depths





Town of Georgetown Press Release

FOR IMMEDIATE RELEASE

May 27, 2015

Contact: Gene Dvornick

Phone: (302) 856-7391

Town of Georgetown Names Randall (RL) Hughes as Chief of Police

New Chief brings significant law enforcement experience

Georgetown – At this evening’s Town Council meeting, Mayor Bill West announced the appointment of Randall (RL) L. Hughes, II, as the Town's new Police Chief. This appointment was unanimously approved by the Members of Council.

Hughes worked for the Delaware State Police for 24 years, retiring as a Major, the Department of Safety & Homeland Security for 5 years, as Deputy Principal Assistant, and is currently completing an assignment as Acting Director, Delaware Division of Forensic Science. His extensive background includes operational and budget management, policy development and improvement, strategic planning as well as training and development.

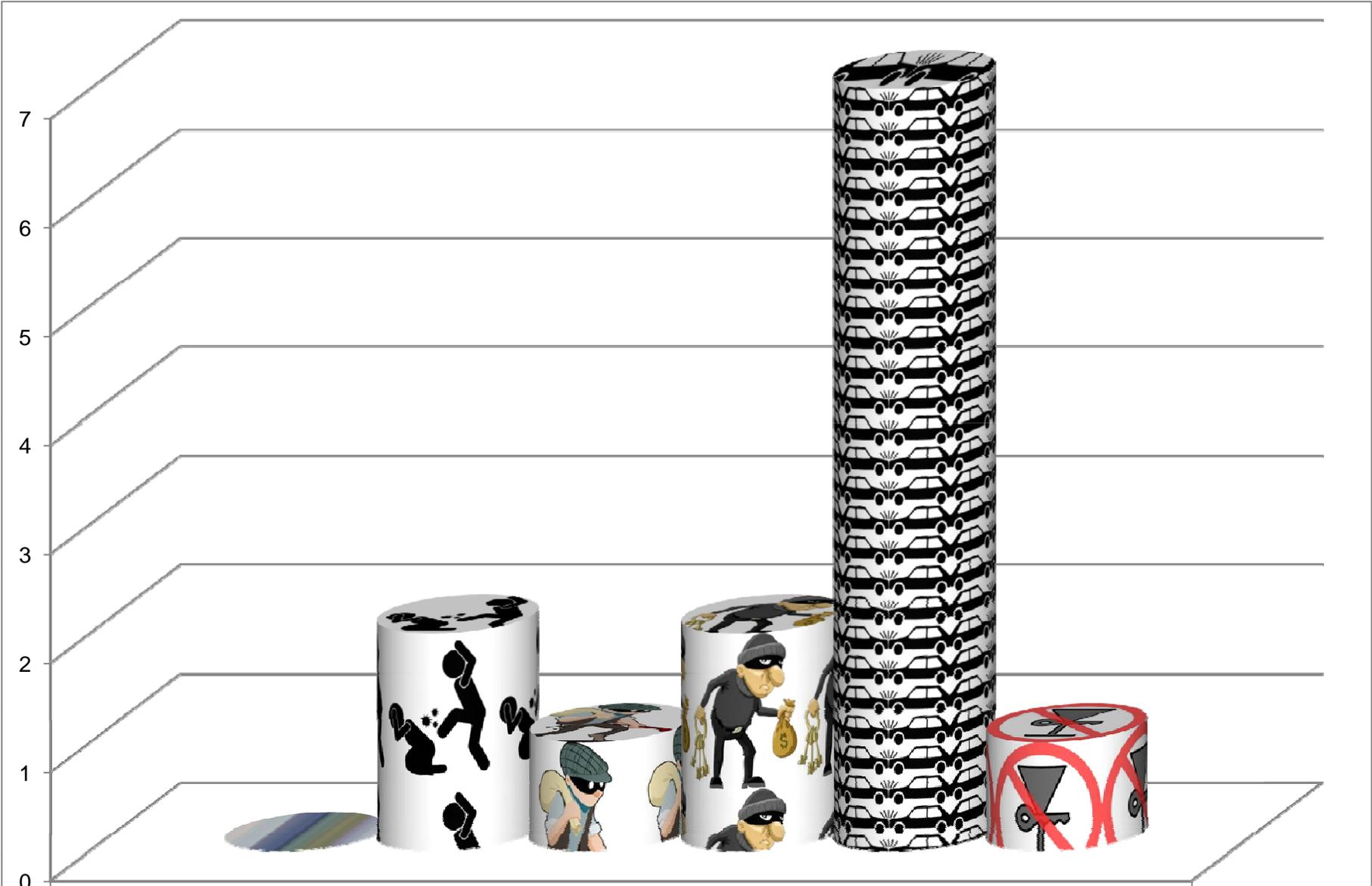
Hughes commented "I am thrilled about this opportunity to serve and I look forward to continuing my law enforcement experience." As the head of the department, Hughes will lead a team of 15 employees. He also will help set the vision and direction for the police department along with managing operations and the department's budget.

Prior to Hughes, joining the force, Captain Ralph (Rusty) Holm served as the interim Police Chief. “Rusty did an excellent job overseeing the department and keeping our Town safe throughout the selection process” Mayor Bill West said.

Hughes starts his new position as Police Chief on May 28.

Anyone desiring additional information should contact the Town Hall at (302) 856-7391.

#



Weekly

■ Robbery
 ■ Assault
 ■ Buglary
 ■ Thefts
 ■ Collision
 ■ DUI

