

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, August 12th, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Planning Commission:** Wednesday, August 19th, 6:00 PM, Town Hall
- ✓ **Town Council Meeting:** Wednesday, August 26th, 7:00 PM, Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of July 24th, the Town has collected \$371,221 (44%) of the July 2015 Utility Billing (\$849,627)
- As of July 24th, the Town has collected \$1,441,836 (95%) of the FY 2016 Tax Billing (\$1,511,679)
- Actual v Budget (June 2015) has been prepared (copy attached)

Wastewater

- Lagoon depths: Large Lagoon is 9.50 feet and Small Lagoon is 4.25 feet
- Weeds along the Biolac clarifier curtain and post aeration curtain have been removed
- Farmer has completed cutting the hay field (zones 1 – 4) – removal anticipated this weekend
- During odor investigation near Dunbarton Apartments, a slight back up was discovered and jetted
- Over the last few days, personnel have responded to numerous odor complaints - sewer system has been inspected in these areas and found to be flowing properly

Planning

- Georgetown Plaza pad site addition – Engineer comments received
- 408 North Bedford Street – Temporary CO issued (office/meeting hall)
- Lot line adjustment – Wilson Street approved July 21st
- First draft of Parking Ordinance Revision received on July 22nd – Staff review underway
- Predevelopment Meeting scheduled for July 28th:
 1. 206 E. Laurel Street – Auto repair
 2. Shops of College Park - Daycare on July 13th

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Police

- Significant Incident Reports and Press Releases distributed as prepared
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Open House was a huge success – over 65 people attended
- Community Policing Grant application has been approved – total award is \$6,450 (funds will cover Cadets uniforms, purchase of a GPD community policing banner, assist with foot patrol overtime)
- New front doors have been installed and entrance looks great! (see photo 1 & 2)

Public Works

- Replaced light pole fixture (inner Circle)
- Stone placement at Town Limit signs completed
- Weed spraying continues (mostly completed) – clean up underway

TOWN MANAGER'S UPDATE ...

- Reviewed outstanding FY 2015 audit information needs with Auditor and followed up on same (Gene Dvornick, Laura Givens)
- Bid opening for milling and repaving of West Laurel Street held on Monday, July 20th - three bids received – formal action will be at the August 12th Town Council Meeting
- Worked with DelDOT Community Transportation Fund coordinator regarding Burger King Road
- Staff researched deeds and plats for Burger King Road ownership and maintenance
- Reviewed listing opportunities for 123 West Market Street with local realtors (Moving forward, at Council direction with Peninsula Commercial Alliance)
- Attended Sussex County Veteran Homelessness Working Group Meeting (Gene Dvornick, Jocelyn Godwin)
- Continued to finalize planning for “Mayor's Challenge - Sussex County Symposium”, scheduled for August 13th, with representatives of HUD, DSHA, and Sussex County
- Held a project review with Town Engineer focused on completion of the South Railroad Avenue Well & Treatment Facility, King Street Plant Upgrades, and Town Hall & Annex Project (Bill Bradley, Gene Dvornick, Rick Hudson)
- Reviewed Code Enforcement issues and concerns (Gene Dvornick, Chief Hughes, David Hume)
- Answered questions related to site excavation request for Shops of College Park
- Met with Duffield Associates to review and outline Plan Review Services and process flow (Gene Dvornick, Jocelyn Godwin)

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Photo 1 - New Entrance Doors (Police Station)



Photo 2 - New Sign (Police Station)

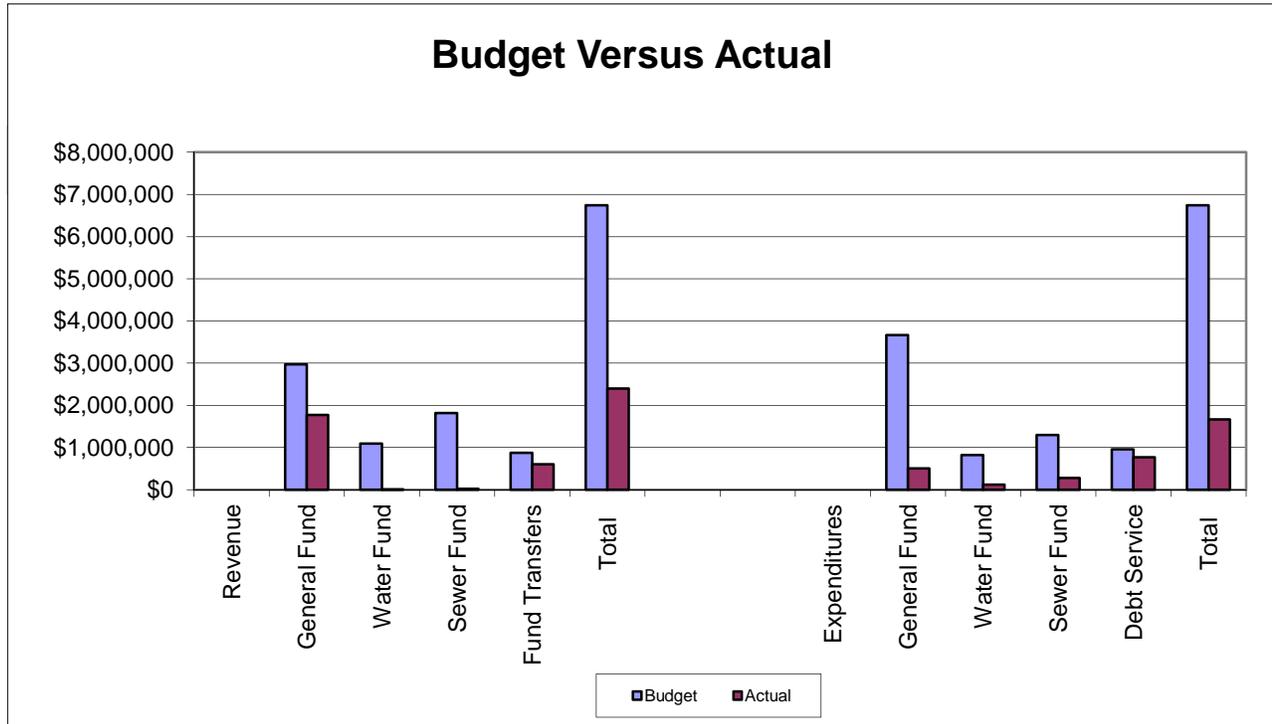
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

**Town of Georgetown
Budget Versus Actual (Operating)
As of June 30, 2015**

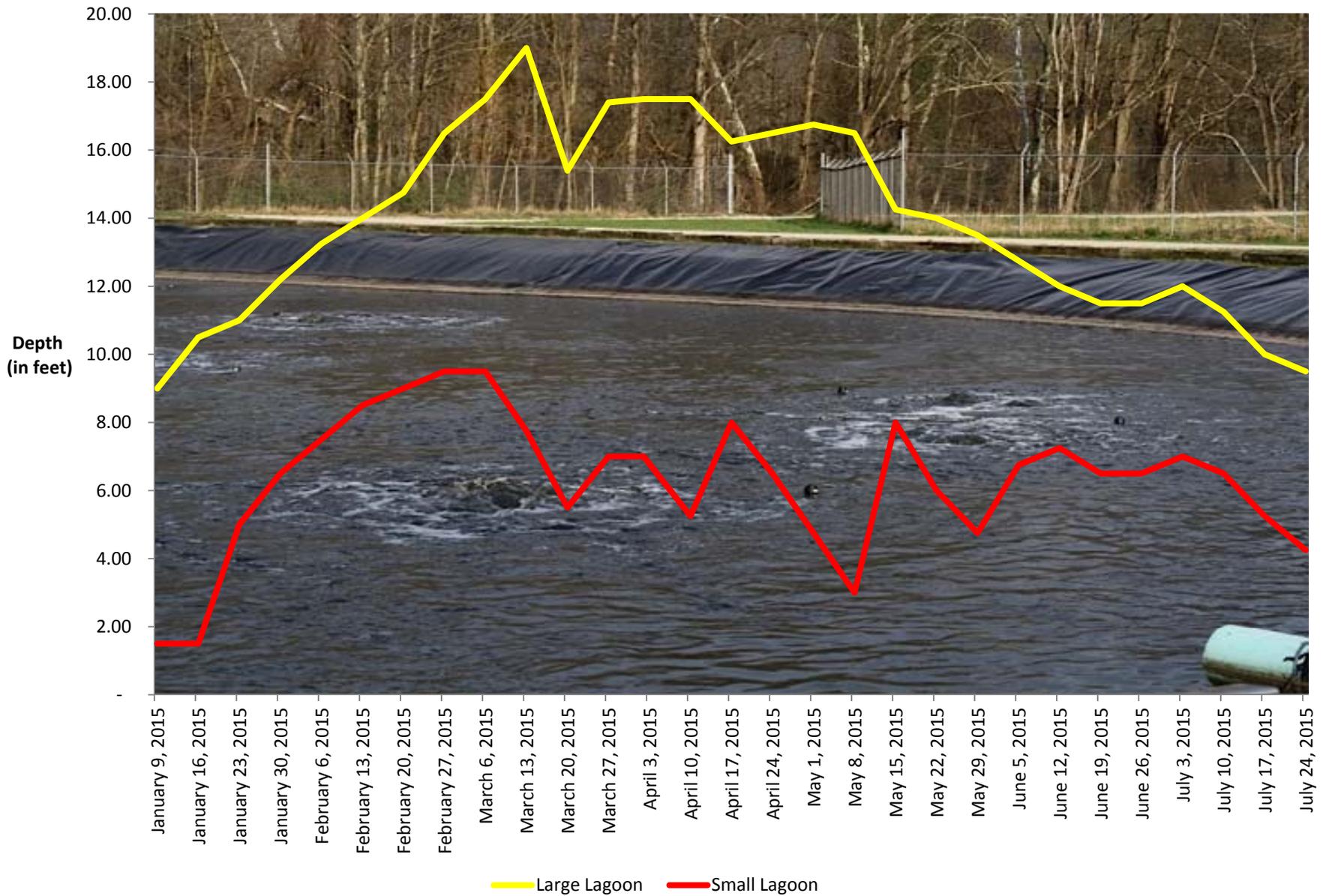
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.17% Percent of Budget</u>
<u>Revenue</u>				
General Fund	\$2,969,005	\$1,768,274	\$1,200,731	60%
Water Fund	\$1,088,500	\$4,238	\$1,084,262	0%
Sewer Fund	\$1,815,543	\$18,048	\$1,797,495	1%
Fund Transfers	\$870,656	\$603,357	\$267,299	69%
Total	<u>\$6,743,704</u>	<u>\$2,393,916</u>	<u>\$4,349,788</u>	<u>35%</u>

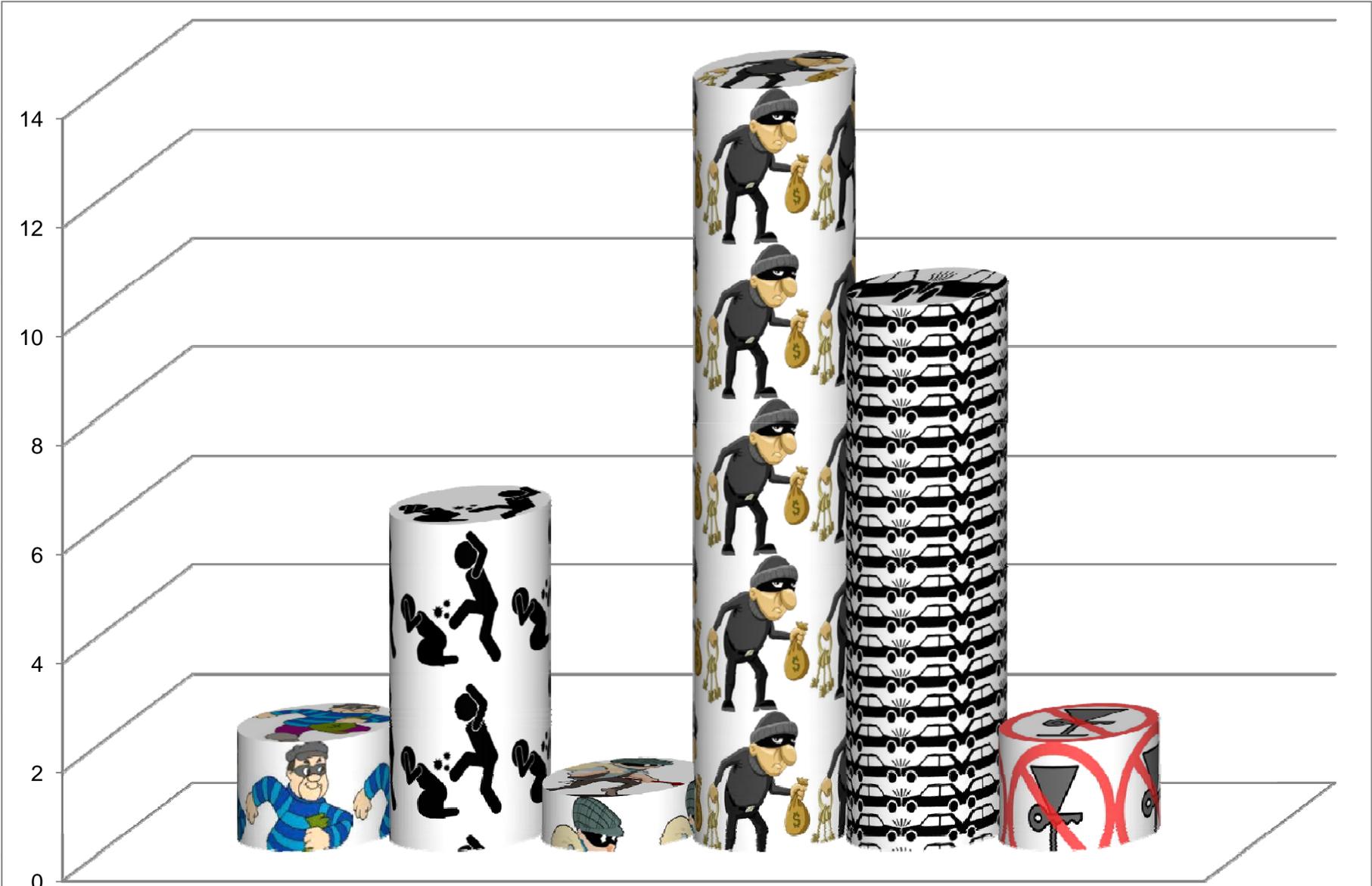
<u>Expenditures</u>				
General Fund	\$3,666,213	\$504,346	\$3,161,867	14%
Water Fund	\$823,241	\$121,318	\$701,923	15%
Sewer Fund	\$1,296,851	\$273,574	\$1,023,277	21%
Debt Service	\$957,399	\$767,519	\$189,880	80%
Total	<u>\$6,743,704</u>	<u>\$1,666,756</u>	<u>\$5,076,948</u>	<u>25%</u>

* Line item detail available upon request.



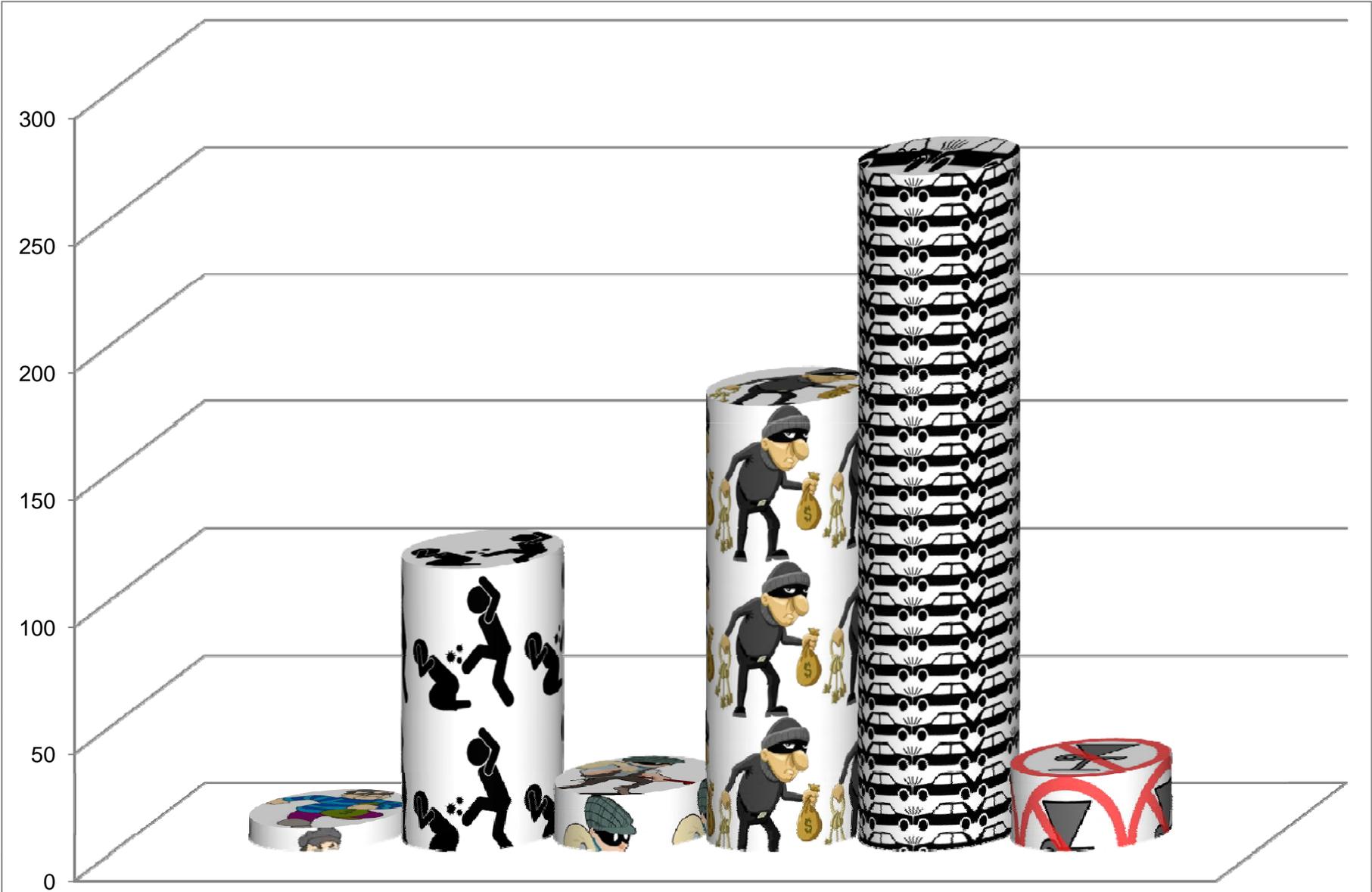
WWTF Lagoon Depths





Weekly

■ Robbery
 ■ Assault
 ■ Buglary
 ■ Thefts
 ■ Collision
 ■ DUI



Year to Date

■ Robbery
 ■ Assault
 ■ Buglary
 ■ Thefts
 ■ Collision
 ■ DUI