

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, October 21st, 6:00 PM, Town Hall
 1. Historic Review – 36 The Circle (Sign)
 2. Site Plan Review – Lot 9 Shops of College Park
 3. Site Plan Review – Georgetown Crossing
- ✓ **Delaware League of Local Governments:** Thursday, October 22nd, 6:00 PM, Duncan Center (Dover)
- ✓ **Town Council Meeting:** Wednesday, October 28th, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Sussex County Association of Towns:** Wednesday, November 4th, 6:00 PM
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, November 6th, at 9:00 AM, Arena's at the Airport

UPDATES FROM DEPARTMENTS ...

Finance

- As of October 16th, the Town has collected \$243,962 (26%) of the October 2015 Utility Billing (\$939,353)
- As of October 16th, the Town has collected \$1,467,409 (97%) of the FY 2016 Tax Billing (\$1,511,679)
- Monthly Key Revenue Items Report (September 2015) – copy attached

Wastewater

- Lagoon depths: Large Lagoon is 3.75 feet and Small Lagoon is 5.50 feet
- Diesel Doctor checked generator at Main Station – new fuel pump ordered
- Pulled transducer at Walls Creek pump station – adjusted level and reinstalled
- Trying a different cement on cuts made to lagoon liner to repair washouts – determining if it holds better

Public Works

- Town received Notice to Construct for the King Street Water Plant project
- All vehicles have been inspected and passed
- Parklet placed at Upper Crust

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Police

- Significant Incident Reports and Press Releases distributed as prepared
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Code Enforcement Report – September 2015 issued and posted to website (copy attached)

Planning

- Georgetown Elementary/Middle School – Final plan approval on October 13th
- Shops of College Park (Lot 9 Retail) – Final plan submittal on October 15th – Planning Commission agenda item for October 21st
- Burger King – Final plan submittal on October 15th

TOWN MANAGER'S UPDATE ...

- Provided interview to WBOC regarding Referendum
- Special Election held on Monday, October 12th and borrowing for Capital Improvements to 37 The Circle (Annex) and 39 The Circle (Town Hall) were approved
- Attended *Impress the Press* workshop to improve press releases and media information (Gene Dvornick, Laura Givens, Jocelyn Godwin)
- Addressed community questions & concerns (rumor control) over the former Tapman property
- Completed September 30th quarter end financial report for Community Oriented Policing grant
- Met with a representative of the Georgetown Chamber of Commerce to discuss Town support for a *Back to the Future* Event on October 21st (Gene Dvornick, RL Hughes, Angie Townsend)
- Planter, damaged by motor vehicle accident, repair completed on The Circle (see photos 1 and 2)
- Attended Water Infrastructure Advisory Council Meeting
- Researched mortgage and utility cost questions for new business venture looking to locate in Georgetown
- Finalized participant list for Downtown Development District stakeholder kick-off meeting (scheduled for October 26th)
- Reminder: South Railroad Avenue crossing repair scheduled to begin on Monday, October 19th

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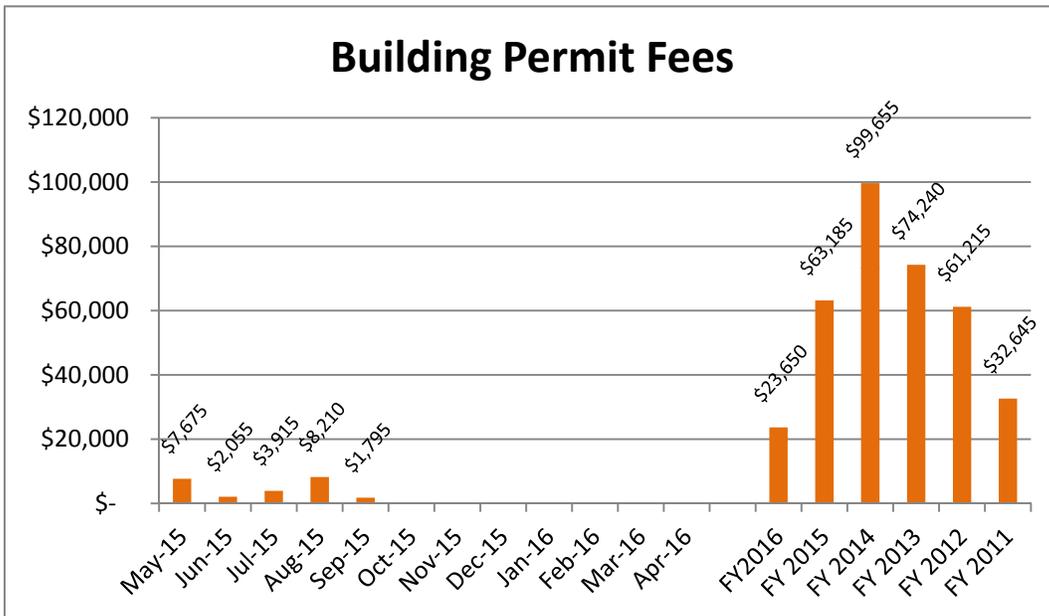
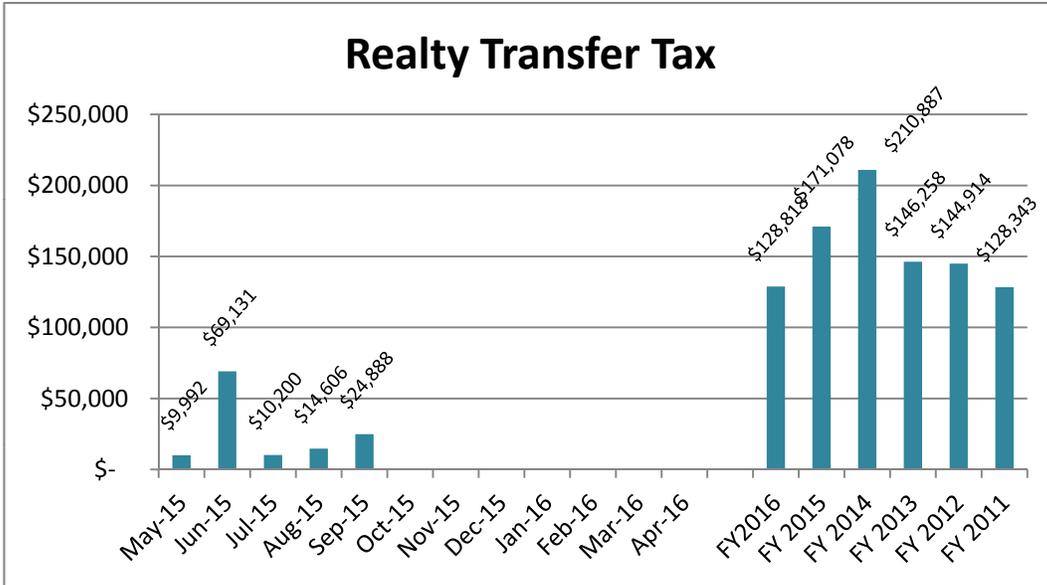
Photo 1 - Planter Repair (Before)



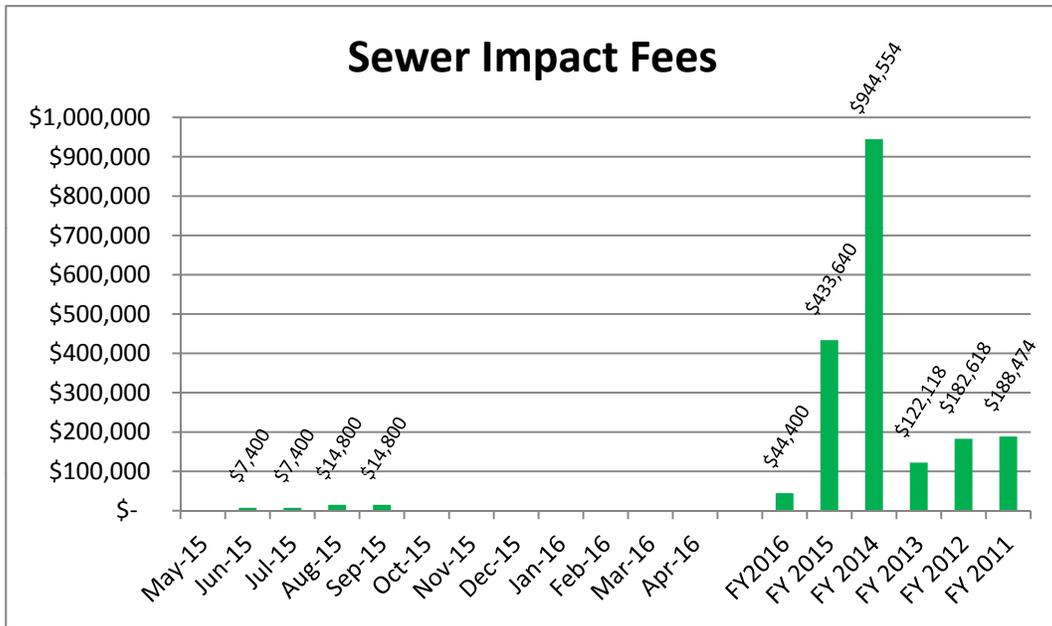
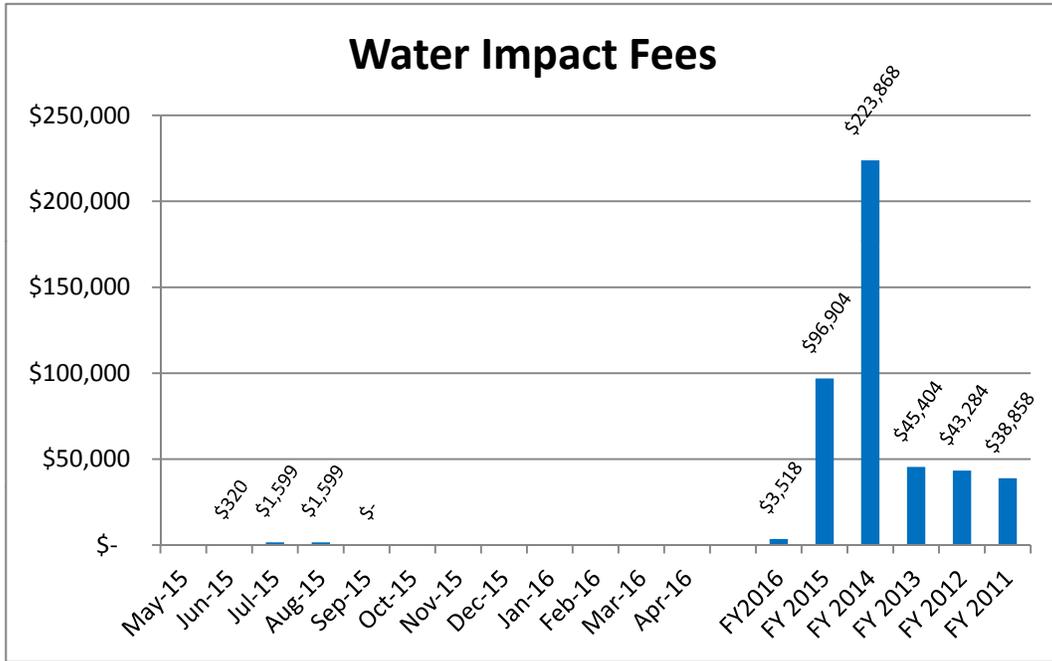
Photo 2 - Planter Repair (After)

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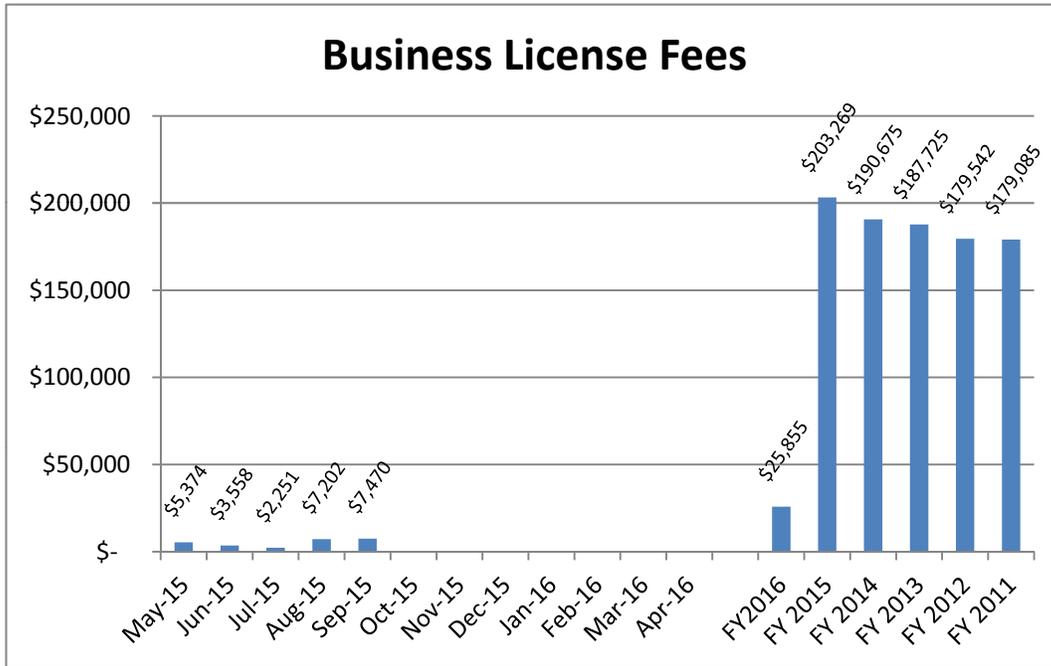
Key Revenue Items



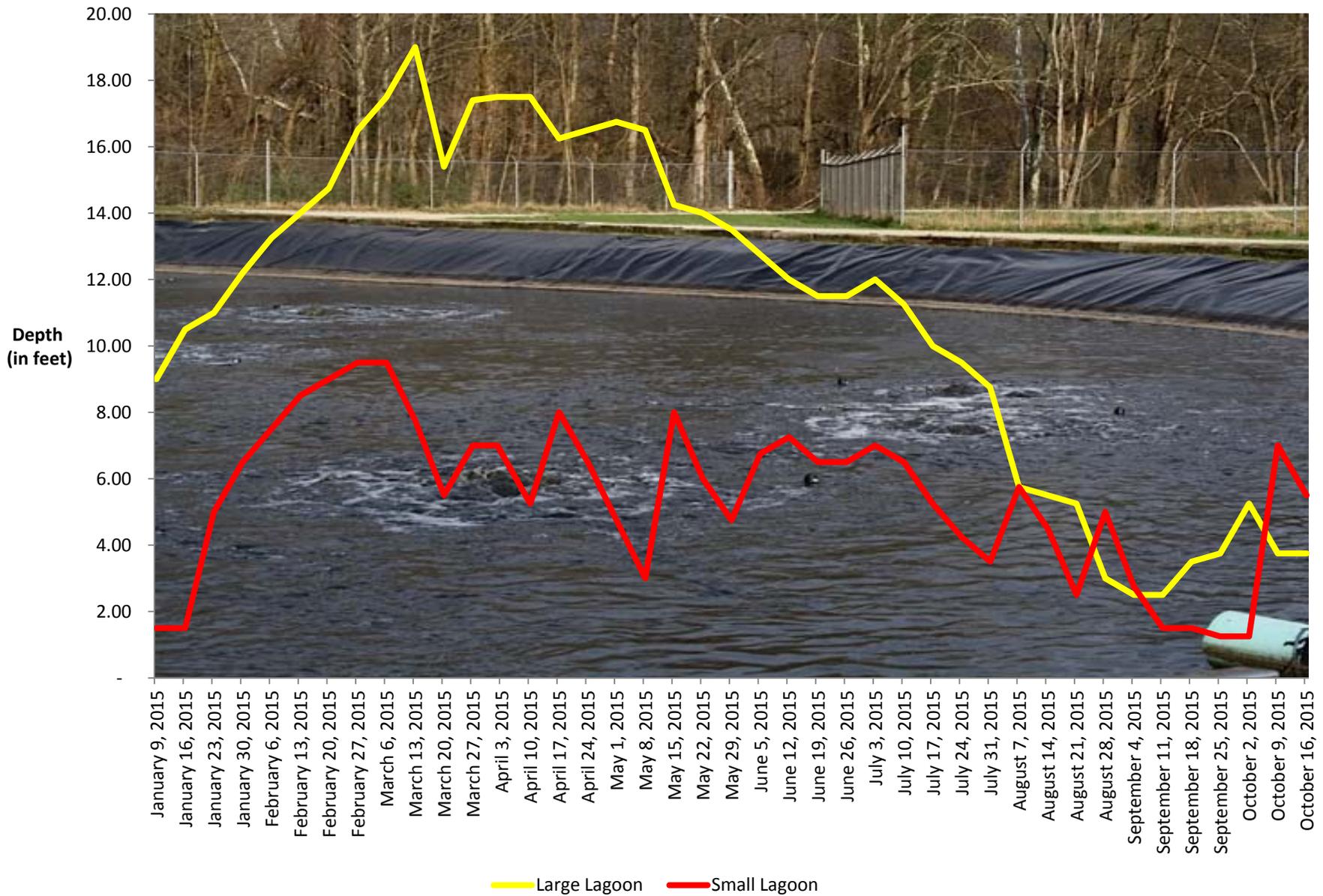
Key Revenue Items

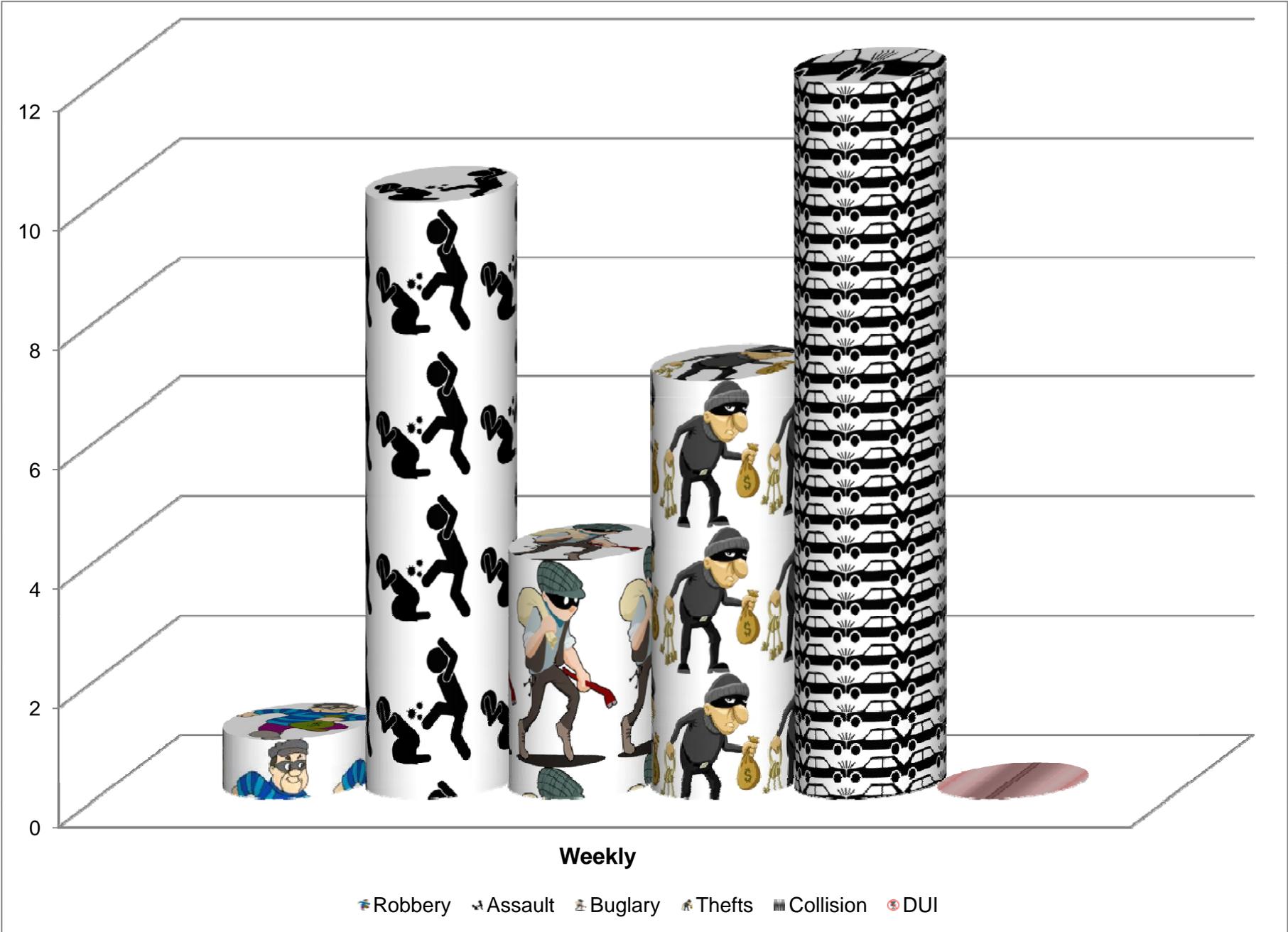


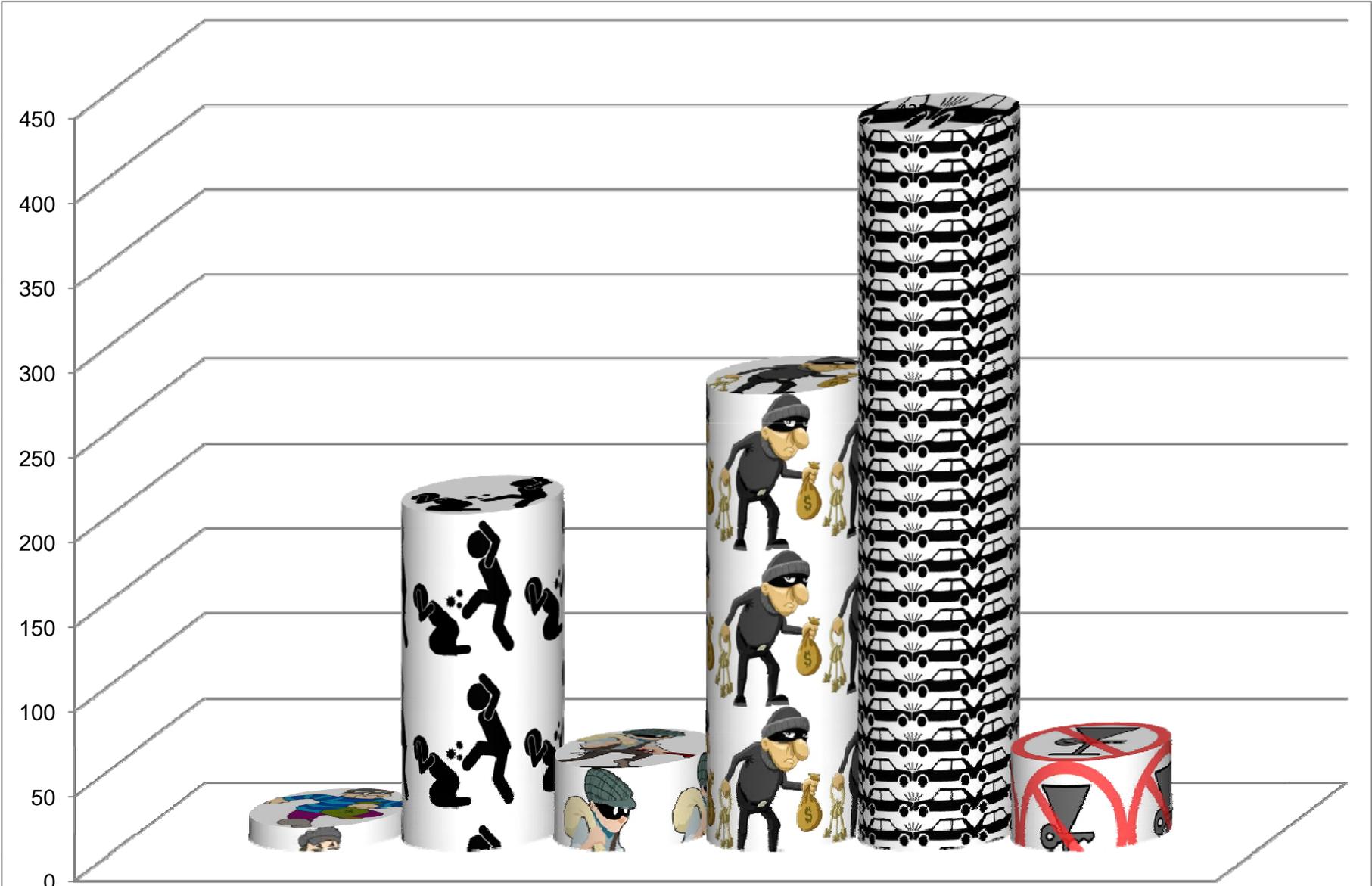
Key Revenue Items



WWTF Lagoon Depths

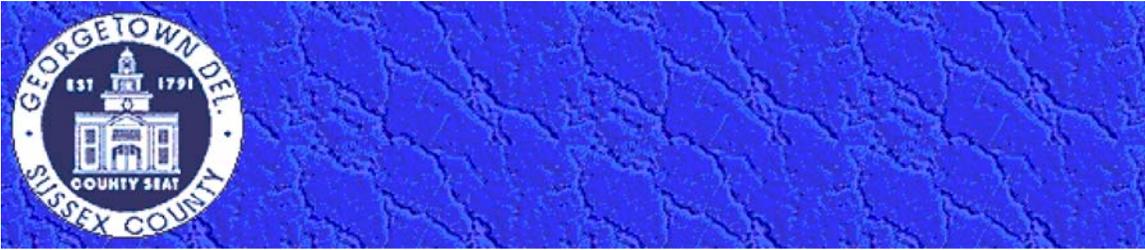






Year to Date

■ Robbery
 ■ Assault
 ■ Burglary
 ■ Thefts
 ■ Collision
 ■ DUI



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
All	All	09/01/2015	09/30/2015

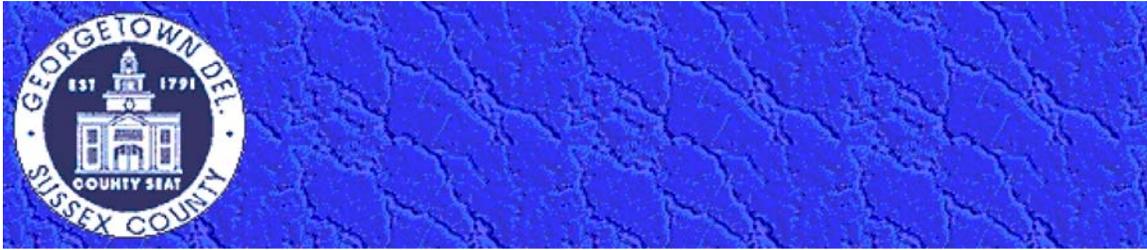
Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
New Cases		36	36
Closed Cases	6	53	59
Open Cases at start of period	12	56	68
Open Cases at end of period	6	39	45

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
Accessory Structures		1	1
Animals not allowed to be kept		1	1
Certificate of occupancy and compliance		1	1
Chimneys		1	1
Condemnation		2	2
Depositing garbage prohibited		1	1
Detrimental Objects		17	17
Disposal of collected grease material		1	1
Floors, Bathroom and Kitchen		2	2
Growth of weeds		8	8
Height of Grass		8	8
Holiday Lighting		2	2
Insect and rat harborage		6	6
License restriction; revocation		1	1
Openable windows		1	1
Parking - Certain other parking prohibited		3	3
Permit for construction required		2	2
Rental/Business License		3	3
Scrap Tire Management – General		2	2
Signs General Regulations		1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property		8	8

Violations and penalties (Licensing)		1	1
Windows, Doors & Frames		1	1
Yard Waste		1	1
Totals		75	75



Code Enforcement Activity Report

Report Criteria:

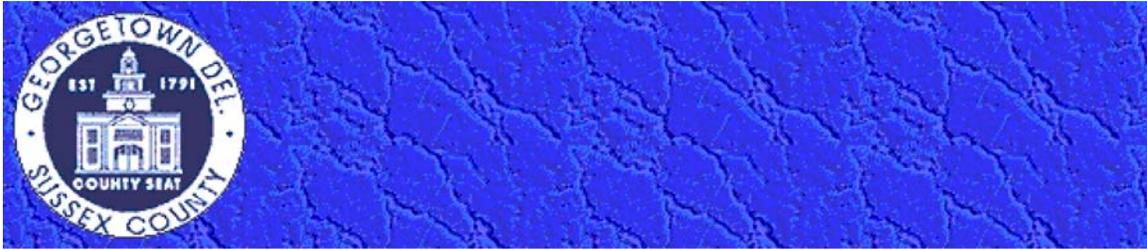
<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	1	09/01/2015	09/30/2015

Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
New Cases		9	9
Closed Cases	1	14	15
Open Cases at start of period	4	14	18
Open Cases at end of period	3	9	12

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
Animals not allowed to be kept		1	1
Certificate of occupancy and compliance		1	1
Condemnation		1	1
Detrimental Objects		5	5
Growth of weeds		1	1
Height of Grass		1	1
Insect and rat harborage		2	2
Parking - Certain other parking prohibited		2	2
Vehicles wrecked, dismantled, inoperable or unregistered on private property		3	3
Totals		17	17



Code Enforcement Activity Report

Report Criteria:

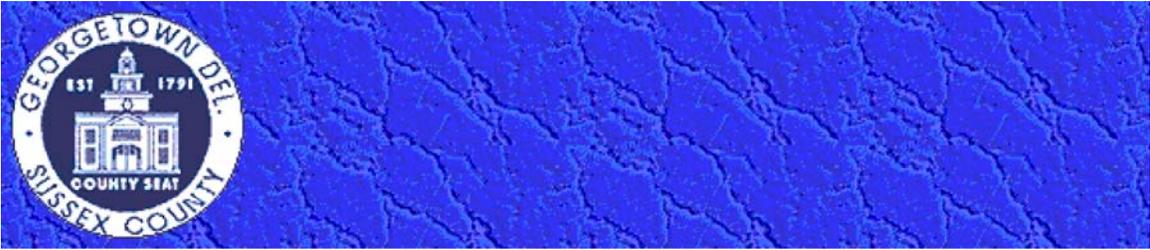
<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	2	09/01/2015	09/30/2015

Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
New Cases		22	22
Closed Cases	4	31	35
Open Cases at start of period	5	27	32
Open Cases at end of period	1	18	19

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
Accessory Structures		1	1
Chimneys		1	1
Condemnation		1	1
Depositing garbage prohibited		1	1
Detrimental Objects		11	11
Disposal of collected grease material		1	1
Floors, Bathroom and Kitchen		2	2
Growth of weeds		4	4
Height of Grass		4	4
Holiday Lighting		1	1
Insect and rat harborage		3	3
License restriction; revocation		1	1
Openable windows		1	1
Parking - Certain other parking prohibited		1	1
Permit for construction required		2	2
Rental/Business License		3	3
Scrap Tire Management – General		2	2
Vehicles wrecked, dismantled, inoperable or unregistered on private property		5	5
Violations and penalties (Licensing)		1	1
Yard Waste		1	1
Totals		47	47



Code Enforcement Activity Report

Report Criteria:

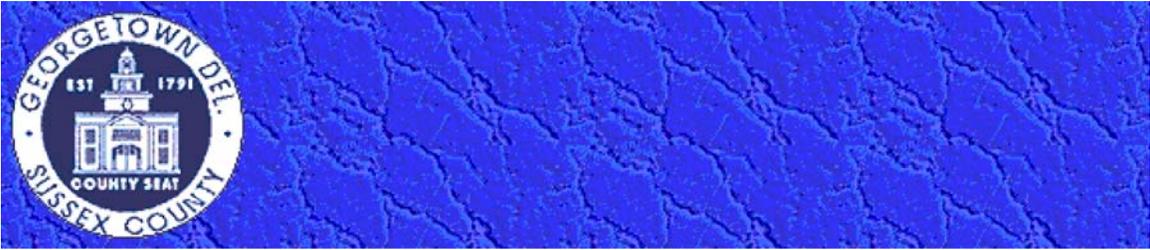
<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	3	09/01/2015	09/30/2015

Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
New Cases		3	3
Closed Cases	1	6	7
Open Cases at start of period	2	14	16
Open Cases at end of period	1	11	12

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
Detrimental Objects		1	1
Growth of weeds		2	2
Height of Grass		3	3
Insect and rat harborage		1	1
Totals		7	7



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	4	09/01/2015	09/30/2015

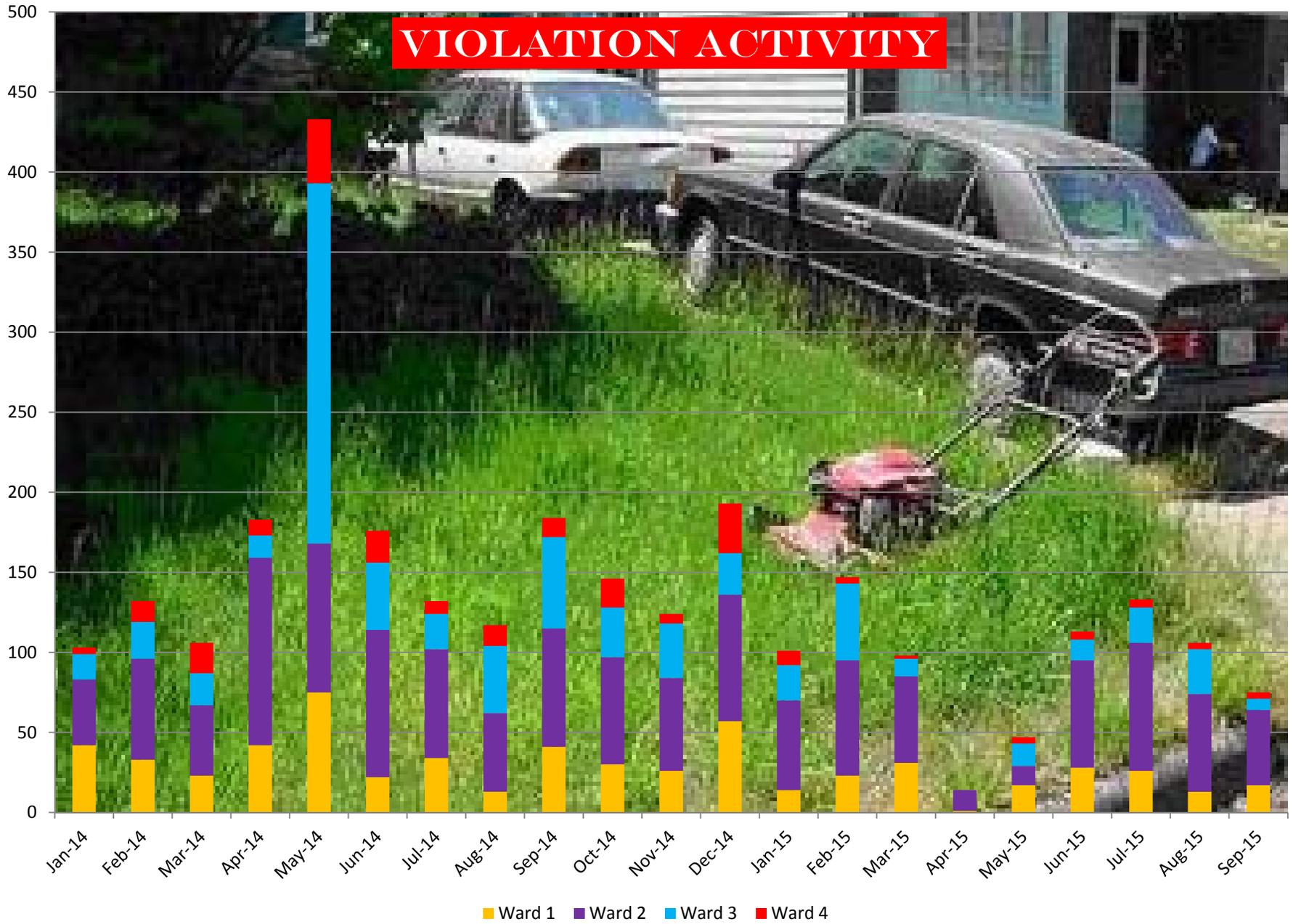
Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
New Cases		2	2
Closed Cases		2	2
Open Cases at start of period	1	1	2
Open Cases at end of period	1	1	2

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
Growth of weeds		1	1
Holiday Lighting		1	1
Signs General Regulations		1	1
Windows, Doors & Frames		1	1
Totals		4	4

VIOLATION ACTIVITY





Destination: Town of Georgetown

To be renamed "Hill Valley" by special Proclamation!

Back to the Future Day:

MONTH	DAY	YEAR	PM	HOUR	MIN
OCT	28	2015		04:30	

*** DeLorean "Time Machine" * BTF Trivia ***

Back to the Future I Red Carpet Movie Screening-Piping Hot Perfect PopCorn

Back to the Future 16 Mile Brew * DJ "Doc Brown" (aka Sky Brady)

Back to the Future Dress Up Like the Main Characters

FOR MORE BACK TO THE FUTURE DAY INFORMATION CALL 302-856-1544