TOWN MANAGER'S WEEKLY REPORT

UPCOMING MEETINGS & EVENTS …

- ✓ **Town Council Meeting:** Wednesday, October 28th, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Sussex County Association of Towns:** Wednesday, November 4th, 6:00 PM, Millsboro Town Center, hosted by Town of Millsboro
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, November 6th, 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Tuesday, November 10th, 7:00 PM, Regular Meeting, Town Hall – ***Rescheduled due to holiday on November 11th***
- ✓ **Town Offices Closed:** Tuesday, November 11th, in observation of Veterans Day

UPDATES FROM DEPARTMENTS …

Finance

- As of October 22nd, the Town has collected $371,765 (39.5%) of the October 2015 Utility Billing ($939,353)
- As of October 22nd, the Town has collected $1,476,967 (97.7%) of the FY 2016 Tax Billing ($1,511,679)

Wastewater

- Lagoon depths: Large Lagoon is 4.0 feet and Small Lagoon is 4.50 feet
- Georgetown Plaza pump station wet well was cleaned out with our jetter and vacuum truck to remove grease build up
- Pumps #2 and #3 at Georgetown Plaza pump station removed to diagnose pump issues – both cleared of debris and reinstalled
- Diesel Doctor installed new fuel pump on the Main Station generator – now running properly
- One section of pond liner was repaired last Friday (10/16/15) – final repairs on second section should be completed this week

Police

- Significant Incident Reports and Press Releases distributed as prepared
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)

- Two officers completed week long Homicide Conference (Forensic photography, blood spatter examination, and mass casualty are just a few of the informative topics covered during the 5 day training)
- One of our Detective's continues to provide instruction for the Delaware Tech Citizen's Police Academy – course ends in two weeks
- One of our officers was recognized for outstanding testimony in a robbery trial

Public Works

- Helped with Town clean up day
- Assisted with set up and tear down for 30th Anniversary of Back to the Future Event (see photo 2)
- Street sweeper was out on major roads
- Obtained quote from Tri-State Grouting for video and cleaning of storm water pipe (rear of Georgetown Middle/Elementary School)

Planning

- Tenant fit-out Permit for Chilmole (21 East Market Street) issued on October 16th
- Planning Commission:
    - Historic Review – 36 The Circle (Sign) ***– Approved***
    - Site Plan Review – Lot 9 Shops of College Park ***– Approved (Preliminary)***
    - Site Plan Review – Georgetown Crossing ***– Approved (Preliminary)***
- Burger King demolition complete – site grading underway (see photo 1)

TOWN MANAGER'S UPDATE …

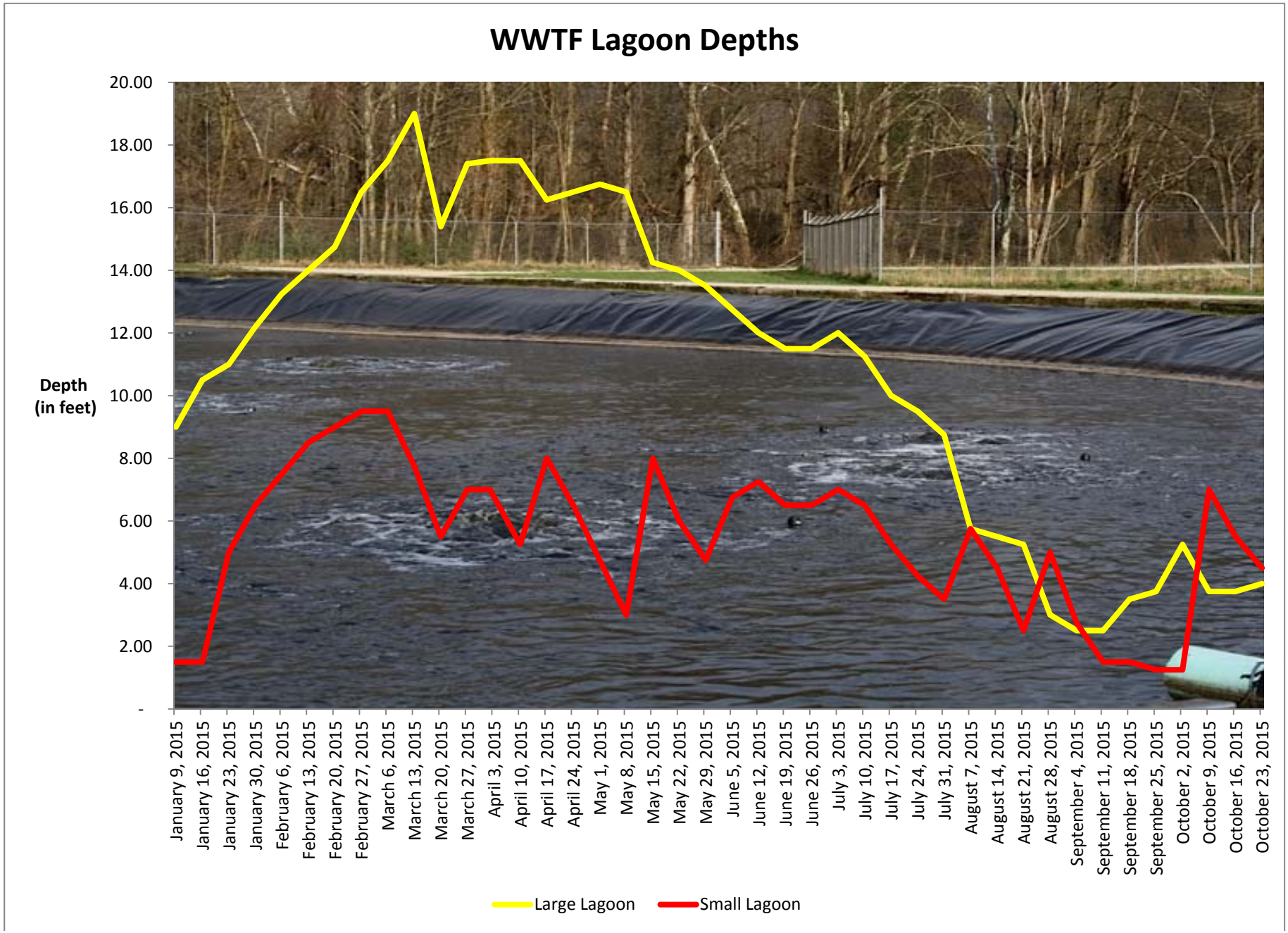
- Followed up on final punch list items related to South Railroad Avenue Well & Treatment Project
- Addressed church signage request (this is not covered in Town Code)
- Reviewed and finalized, with the Georgetown Chamber of Commerce, Town support for the *Back to the Future* Event on October 21st (Gene Dvornick, RL Hughes, Angie Townsend)
- Participated in Town Clean Up Day with Sussex Academy Students – Coordinated by Councilperson Lecates
- Confirmed traffic count request and requirements for Bridgeville Road at North Bedford Street
- Annual Benefit Committee met to review Town's Health Care Plan (Gene Dvornick, Bobby Fletcher, Laura Givens, Jocelyn Godwin, Mark Rogers, Kenny Wilson)

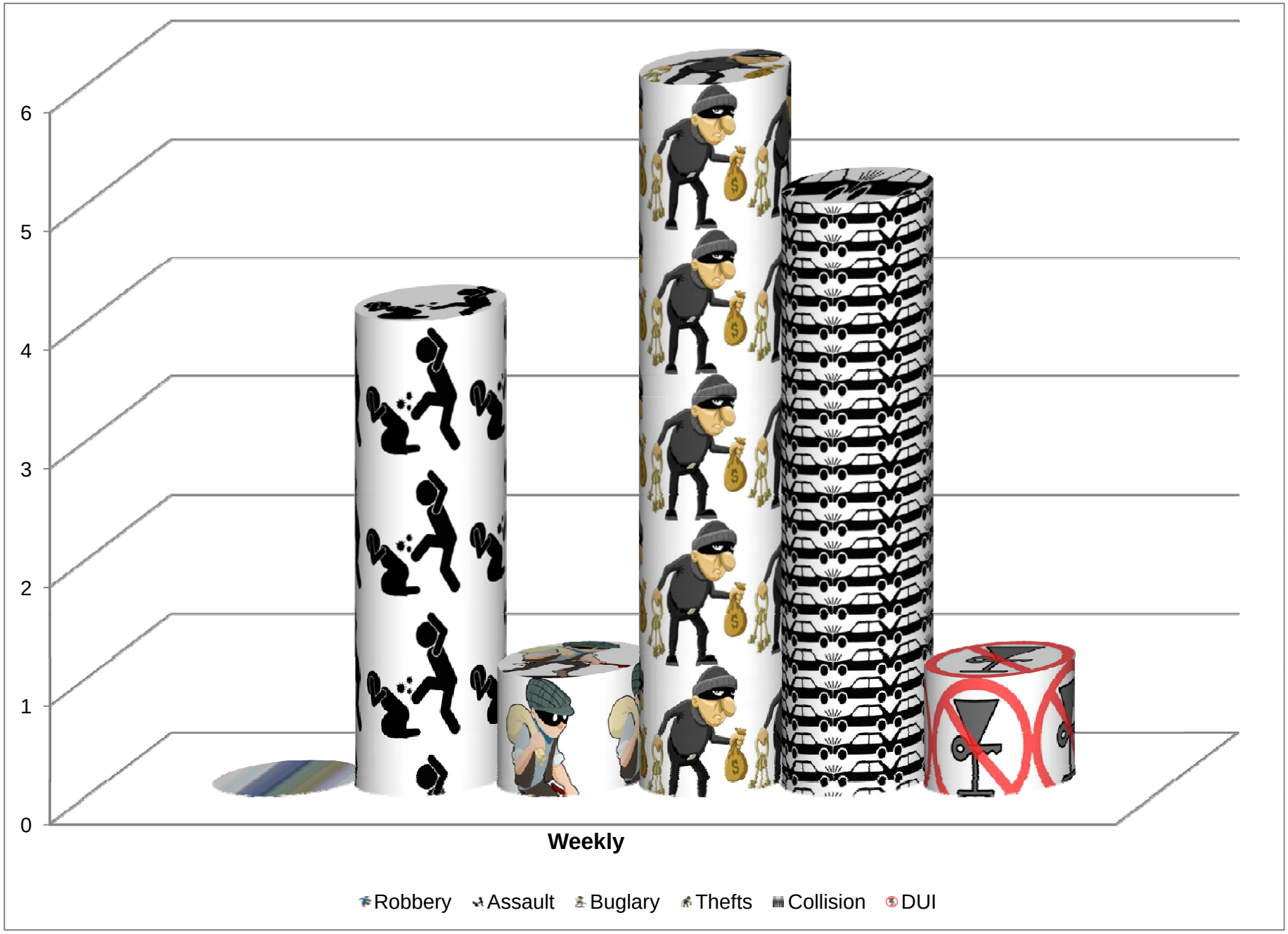
- Reviewed presentation for Downtown Development District stakeholder kick-off meeting (scheduled for October 26th)
- Held workgroup meeting to review and discuss online work order processing (Bill Bradley, Gene Dvornick, Laura Givens, Eric Rust, Bill West)
- Represented the Town at Delaware League of Local Governments. Presenter was James Collins, Delaware Department of Technology & Information. Discussion included:
  - ✓ Cyber Security
  - ✓ Delaware Broadband
  - ✓ FirstMap
  - ✓ State IT Contracts
- Attended University of Delaware, IPA's *Putting Data to Good Use* course. Focus on how to get community information useful for promoting our Town (Kristen Dabrowski, Gene Dvornick, Jocelyn Godwin)
- Addressed final question from auditor regarding the FY 2015 Audit

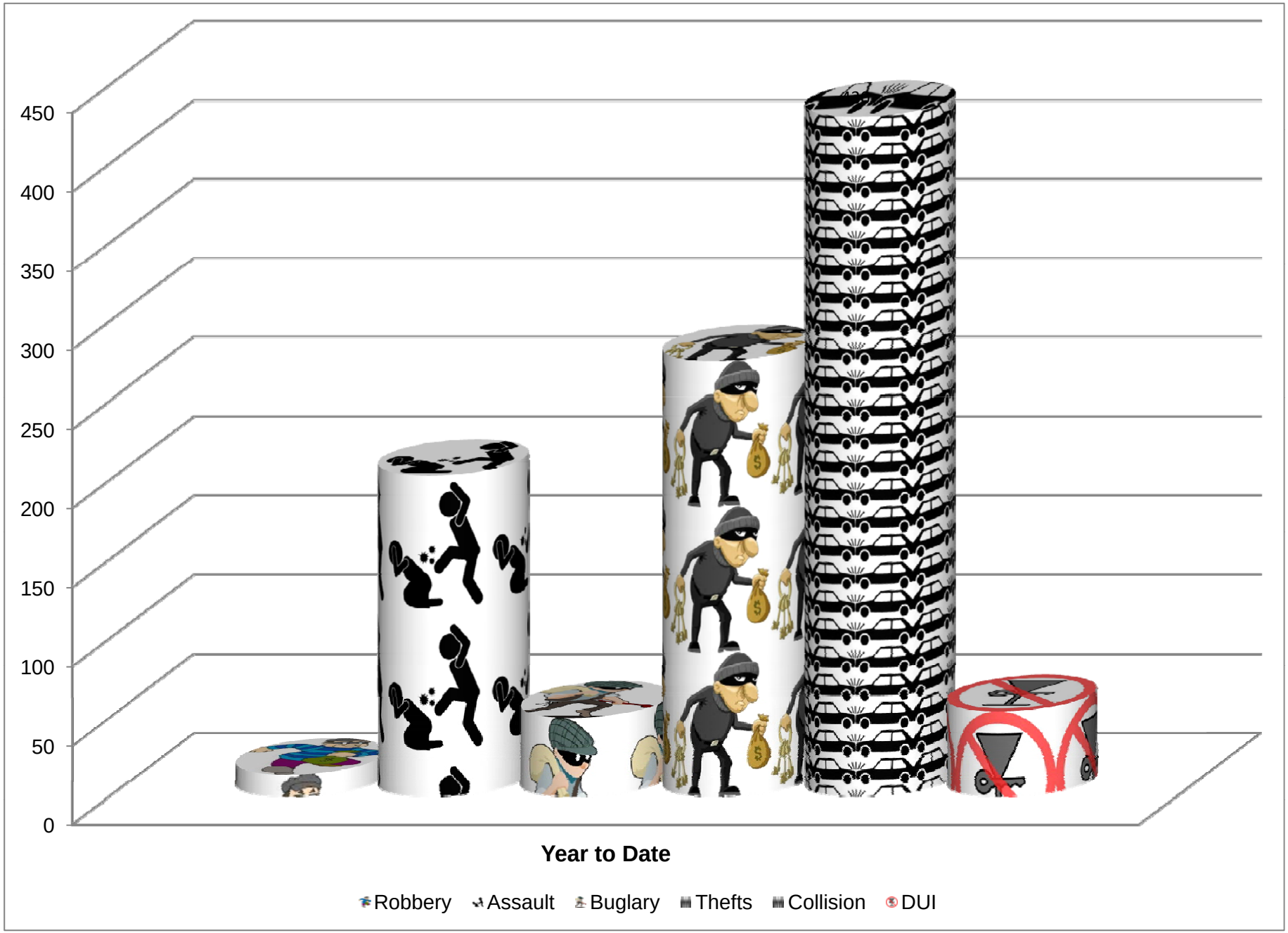
Photo 1 - Burger King Site

Photo 2 - Back to the Future Event

THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT ELECTRONICALLY UNLESS OTHERWISE REQUESTED


WWTF Lagoon Depths
Depth (in feet)
20.00
18.00
16.00
14.00
12.00
10.00
8.00
6.00
4.00
2.00
-
January 9, 2015
January 16, 2015
January 23, 2015
January 30, 2015
February 6, 2015
February 13, 2015
February 20, 2015
February 27, 2015
March 6, 2015
March 13, 2015
March 20, 2015
March 27, 2015
April 3, 2015
April 10, 2015
April 17, 2015
April 24, 2015
May 1, 2015
May 8, 2015
May 15, 2015
May 22, 2015
May 29, 2015
June 5, 2015
June 12, 2015
June 19, 2015
June 26, 2015
July 3, 2015
July 10, 2015
July 17, 2015
July 24, 2015
July 31, 2015
August 7, 2015
August 14, 2015
August 21, 2015
August 28, 2015
September 4, 2015
September 11, 2015
September 18, 2015
September 25, 2015
October 2, 2015
October 9, 2015
October 16, 2015
October 23, 2015
Large Lagoon
Small Lagoon


6
5
4
3
2
1
0
Weekly
Robbery
Assault
Buglary
Thefts
Collision
DUI


450
400
350
300
250
200
150
100
50
0
Year to Date
Robbery
Assault
Buglary
Thefts
Collision
DUI