

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, April 22, 2015  
**Location:** Town Hall, 39 The Circle, Georgetown, DE  
**Time:** 6:45 P.M. Public Hearing  
7:00 P.M. Regular Meeting

**PRESENT:**

Bill West, Mayor  
Sue H Barlow, Ward Two  
Chris Lecates, Ward Three  
Dave Anderson, Ward Four

**STAFF PRESENT:**

Eugene S Dvornick, Jr Town Manager  
Angela Townsend, Town Clerk  
Stephani Ballard, Town Solicitor

**ABSENT:**

Steve M Hartstein, Ward One

**6:45 P.M. PUBLIC HEARING - ZONING AMENDMENT APPLICATION—  
SUSSEX ACADEMY FOUNDATION – CASE #2015-05**

An application by George, Miles & Buhr, LLC. on behalf of Sussex Academy Foundation, Inc., for an official zoning map amendment from Urban Residential (UR1) to Education District (ED). The properties are located at 804 & 806 East Market Street, Georgetown, DE identified as Sussex County Tax District 135 Map 15.00 Parcel 129.00 & 132.01.

Judy Schwartz, George, Miles & Buhr, LLC, presented Council with an overview of the application. The Planning Commission recommended that Town Council approve the application.

In Favor: No one spoke.

Opposed: No one spoke.

The record will remain open 14 days for written comment. The application will be formally voted on at the May 13<sup>th</sup> Town Council Meeting.

Public Hearing Closed at 6:51p.m.

**7:00 P.M. REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Mayor West led the Pledge of Allegiance.

**2. INVOCATION**

Mayor West led the invocation.

**3. ADOPTION OF THE AGENDA**

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to adopt the agenda as presented. **APPROVED (unanimous).**

**4. APPROVAL OF MINUTES**

**A. APRIL 8, 2015 TOWN COUNCIL MEETING**

Motion by Councilperson Barlow, seconded by Councilperson Lecates, to approve the minutes as presented. **APPROVED (unanimous).**

**B. APRIL 17, 2015 TOWN COUNCIL SPECIAL MEETING**

Motion by Councilperson Anderson, seconded by Councilperson Barlow, to approve the minutes as presented. **APPROVED (unanimous).**

**5. PROCLAMATION – ARBOR DAY**

A Proclamation in recognition of the observance of Georgetown's Arbor Day which is part of a Tree City USA Qualification Event.

**6. ENTERPRISE FLEET MANAGEMENT**

A representative from Enterprise Fleet Management presented Council with an overview of the program.

**SITUATION**

**Current fleet age is negatively impacting the overall budget and fleet operations:**

- 59% of the light and medium duty fleet is currently 10 years or older.
- 11 years is the current average vehicle life cycle of the fleet.
- Older vehicles have higher fuel costs, maintenance costs and tend to be unreliable.
- Current vehicle replacement policy is reactive and creates unpredictable capital needs.

**OBJECTIVES**

**Identify an effective vehicle life cycle that maximizes potential equity at time of resale:**

Shorten the current vehicle life cycle from 14 years to 5 years over a 10 year span which will:

- Significantly reduce the overall fuel spend through more fuel efficient vehicles.
- Significantly reduce maintenance costs and downtime by adding newer vehicles.
- Allow the Town to leverage its buying power and capitalize on resale.
- Free up capital from the salvage value of its current fleet.
- Provide a lower sustainable fleet cost that is predictable year over year.
- Newer vehicles can increase employee morale and productivity.
- Newer vehicles are safer.

Leverage an open-ended lease to maximize cash flow opportunities and recognize equity.

**Promote Sustainability by reducing carbon emissions emitted through increased fuel efficiency:**

- 20%-40% or more potential improvement in the annual tons of carbon emissions emitted for a positive impact on the environment.

**Outsourced local fleet management services made available to support the Town:**

- Access to all fleet management services as applicable to the needs of the Town.
- Supports the Town's need for fleet evaluation on a quarterly basis assessing costs and reviewing best practices.
- Provide monthly reporting, tracking, and downloads providing real-time information.

7. **DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**2015 Municipal Election**

Given that only one (1) Certificate of Candidacy was submitted and certified on April 17, 2014 for Ward 1 and Ward 2, respectively, there will not be a municipal election this year.

**Temporary Street Closure Request**

The Town received a written request from El Mercado, for temporary closure of East Laurel Street between North Race Street and Layton Avenue on Saturday, May 2, 2015 from 10:00 AM to 3:00 PM for the businesses 10<sup>th</sup> annual celebration. A copy of the request has been provided for your review.

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to grant the request from El Mercado for temporary closure of East Laurel Street between North Race Street and Layton Avenue. **APPROVED (unanimous)**.

**Stevenson Lane**

The Voluntary Clean Up Program Agreement between the State of Delaware, Department of Natural Resources and Environmental Control and the Town of Georgetown regarding the Stevenson Lane Site has been finalized with input and review by both our Environmental Consultant and the Town Solicitor.

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to approve authorization for the Mayor to sign the VCP Agreement. **APPROVED (unanimous)**.

**East Market Street "Parklet"**

DelDOT has been contacted requesting approval for an Economic Development Pilot Project allowing the temporary conversion of a parallel parking space into a sidewalk extension for outdoor seating and/or dining. The pilot would run over five (5) months: May, June, July, August, and September; avoid holiday weekends; be limited to one week at a time; and placement would be in front of one of five businesses. A copy of the information sent to DelDOT has been distributed. A response from DelDOT is anticipated on/before Friday, April 24, 2015.

**Blueprint Communities**

The Blueprint Communities Team has ordered three (3) message centers: two (2) one-sided for The Circle and one (1) two-sided for the Chamber Office. Additionally, a request for Bids was sent out for five (5) street banner designs – a total of 50 banners are being ordered. Funding for this project is from a Federal Home Loan Bank – Pittsburgh Grant.

**FY 2016 Insurance Proposals**

The Town received two (2) Insurance proposals in response to our Request for Proposals (RFP). The staff is in the process of evaluating each proposal according to items in our RFP. Once the evaluation is completed, Council will receive an email with the results of the evaluation and a recommendation for approval.

**148<sup>th</sup> General Assembly**

There are a few pieces of legislation we have been actively engaged with and offering comment on:

<b>Bill</b>	<b>Description</b>	<b>Position</b>	<b>Status</b>	
HB 6	UD Charter clarification regarding exemption from zoning	Support	House Administration	
HB 16	Defines Restaurant for alcohol sales as seating for 12 versus 35	Support	Passed House	Passed Senate
HB 35	Tax Credit for Demolition Permit resulting from natural disaster	Neutral	Passed House	Finance
HB 37	Criminal History Reporting	Oppose	Judiciary (Tabled in Committee)	
HB 85	Tax Refund Intercept for Collection of Property Taxes	Support	House Education	
HB 86	Municipal election not to be subject to the State's Public Employment Relations Act	Support	Labor	
HB 87	Allows each municipality and each county to create right-to-work zones	Support	Labor	
HB 105	Constitution Amendment regarding Absentee Voting		House Administration	
SB 39	Minimum Wage	Neutral		Labor & Industrial Relations

<b><u>Watch List</u></b>				
	Clean Water			
	Collective Bargaining			
	Firearms			
	Gasoline Tax			
	PILOT – County Seat			
	Prevailing Wage			
	Workers Compensation			

**Miscellaneous**

Upcoming Events:

- **Delaware League of Local Governments:** Thursday, April 23<sup>rd</sup>, 6:00 PM, Duncan Center (Dover)
- **Sussex County Association of Towns:** Wednesday, May 6<sup>th</sup>, 6:00 PM, Bear Trap Dunes, Hosted by South Bethany
- **Sussex County Association of Towns Steering Committee:** Friday, May 8<sup>th</sup>, 9:00 AM, Arena's at the Airport
- Service Anniversaries:

<u>Employee</u>	<u>Department</u>	<u>Years</u>
Elaine Reynolds	Meter Attendant	7

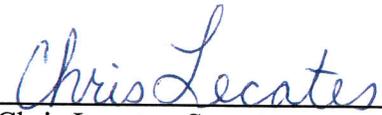
**8. PUBLIC COMMENT**

Correspondence was received from the Rehoboth Beach Volunteer Fire Company for the Town's support and contribution (the stage) to the success of the Hometown Christmas Parade.

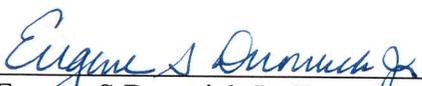
**9. ADJOURNMENT**

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to adjourn at 7:29p.m. **APPROVED (unanimous).**

APPROVED:

  
Chris Lecates, Secretary

ATTEST:

  
Eugene S Dvornick Jr, Town Manager