

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, April 8, 2015
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Bill West, Mayor
Steve M Hartstein, Ward One
Sue H Barlow, Ward Two
Chris Lecates, Ward Three
Dave Anderson, Ward Four

STAFF PRESENT:

Eugene S Dvornick, Jr Town Manager
Angela Townsend, Town Clerk
Stephani Ballard, Town Solicitor
Eric Rust, Superintendent of Wastewater
Reclamation Facility

7:00 P.M. Regular Meeting

1. PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

2. INVOCATION

Mayor West led the invocation.

3. ADOPTION OF THE AGENDA

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to adopt the agenda as presented. **APPROVED (unanimous)**.

4. APPROVAL OF MARCH 25, 2015 TOWN COUNCIL MINUTES

Motion by Councilperson Lecates, seconded by Councilperson Anderson, to approve the minutes as presented. **APPROVED (unanimous)**.

5. LEAD360 FINALISTS – JEFFERSON AWARDS

Michele Fidance, National Director, Jefferson Awards and Alison Wade, Program Manager, Jefferson Awards Delaware, with Lead360 presented Council with an overview of the Jefferson Awards/Lead360 program in addition to recognizing the top three projects.

6. BOY SCOUT FUNDING REQUEST

Louise Rathfon, Committee Chairperson, Troop 95, and Ben Ables, Pack 95 presented the Council with an overview of anticipated expenses for the Cub Scouts and Boy Scout Troop. The Scouts make an annual request for funding from the Trust Fund Administered by the Town. The fund was established from the proceeds of the sale of the property and building that now houses the Possum Point Players. Each year, a total of \$5,000 is distributed equally between the Boy and Girl Scout units in Georgetown. Earned interest for FY2015 as of 02/28/2015 is \$11.40. Account balance as of 02/28/2015 is \$5,229.93.

Motion by Councilperson Anderson, seconded by Councilperson Lecates, to approve the disbursement of the remaining \$5,229.93 in the amount of \$2,614.96 to the Boy Scouts and \$2,614.96 to the Girl Scouts. **APPROVED (unanimous)**.

7. **BROAD VALLEY – GEORGETOWN FIBER OPTIC RING**

Peter D Aquino, President and CEO and Ken Savell of Broad Valley presented Council with an overview of the fiber optic ring network recently contracted by Sussex County.

8. **BOARD OF ELECTIONS APPOINTMENTS**

The annual Municipal election shall be conducted by a Board of Elections consisting of Margaret Bradley, Jane Hovington, Anita Burney, Barb Holston, and Joan Messick. Alternate: Shirley Hitchens.

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to approve the Board of Elections Appointments. **APPROVED (unanimous)**.

9. **2ND READING & ADOPTION OF ORDINANCES**

A. **ORDINANCE #2015-7 DEBT SERVICE FEE**

Modification of § 98-5. Utility services, adding an additional category of Debt Service Fee of \$2.35 per quarter, per sewer account.

Motion by Councilperson Barlow, seconded by Councilperson Lecates, to adopt Ordinance #2015-7 Debt Service Fee. **APPROVED (unanimous)**.

“Ordinance #2015-7 is incorporated as part of the minutes”.

B. **ORDINANCE #2015-8 ANNEXATION PROCEDURES**

This is a new ordinance establishing annexation procedures. This outlines the petition for annexation, the application criteria, the requirements for the plan of services, review of the application to annex, the ordinance annexing the territory, and the effects of the annexation.

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to adopt Ordinance #2015-8 Annexation Procedures. **APPROVED (unanimous)**.

“Ordinance #2015-8 is incorporated as part of the minutes”.

10. **DEPARTMENTAL REPORTS**

A. **GENE DVORNICK – TOWN MANAGER**

2015 Municipal Election

REMINDER: Certificates of Candidacy are available. The seats for Ward 1 and Ward 2 are up for election. The Annual Municipal Election will be held on Saturday, May 9th (if needed). New voter registration deadline is Friday, April 24th at 4:30 pm.

Tree City USA – 2014

In recognition of our re-certification as a Tree City for the 2014 year, the Delaware Forest Service has been able to secure a tree for each Delaware Tree City. The tree is a River Birch and it is hoped we will plant it during our 2015 celebration of Arbor Day (April 24th, 2015). The tree is available for pick up and is suitable for planting in Wilson Park or at the Wastewater Treatment Facility.

Town-wide Spring Clean Up

The Town-wide Spring Clean Up took place Monday, March 23rd through Saturday, March 28th. In total, 14.64 tons (29,280 pounds) of material was collected. On Saturday, March 28th, we had 22 volunteers from the Sussex Academy (18 kids, 4 parents), 1 volunteer from St. Thomas More, and 23 volunteers from Delaware State University join the Mayor and members of Council, along with Town Hall and Public Works staff clean up selected areas – in total in just over 3 hours, over 100 bags of trash were collected. A breakdown of the tipping fees is provided below:

<u>Date</u>	<u>Qty</u>	<u>Tip Fee</u>	<u>Total</u>
03/23/15	2.43	\$ 79.00	\$ 191.97
03/25/15	3.30	\$ 79.00	\$ 260.70
03/25/15	3.85	\$ 79.00	\$ 304.15
03/30/15	4.59	\$ 79.00	\$ 362.61
03/31/15	0.47	\$ 79.00	\$ 37.13
	<u>14.64</u>		<u>\$ 1,156.56</u>

Waste Industries

The Town has received notice from Waste Industries there will be a rate increase of three percent (3%) effective July 1st, 2015. There is no impact to our rates as increases were programmed into the fee we charge. The current contract with Waste Industries expires in July 2016. It is anticipated an RFP for this service will go out during the 1st quarter of 2016.

Police Chief Vacancy

The vacancy announcement for Chief of Police closed on March 16, 2015. A total of 22 applicants responded, 17 were complete with all information supplied, 5 were contacted to submit additional information, and we ended up with 20 for consideration. On-site interviews for 5 candidates are tentatively scheduled for Thursday, April 23rd, 2015 – all applicants have been advised of their status.

148th General Assembly

There are a few pieces of legislation we have been actively engaged with and offering comment on:

<u>Bill</u>	<u>Description</u>	<u>Position</u>	<u>Status</u>	
HB 6	UD Charter clarification regarding exemption from zoning	Support	House Administration	
HB 16	Defines Restaurant for alcohol sales as seating for 12 versus 35	Support	Passed House	Passed Senate
HB 35	Tax Credit for Demolition Permit resulting from natural disaster	Neutral	Passed House	Finance
HB 37	Criminal History Reporting	Oppose	Judiciary (Tabled in Committee)	
HB 85	Tax Refund Intercept for Collection of Property Taxes	Support	House Education	

SB 39	Minimum Wage	Neutral		Labor & Industrial Relations
Watch List				
	Clean Water			
	Collective Bargaining			
	Firearms			
	Gasoline Tax			
	PILOT – County Seat			
	Prevailing Wage			
	Workers Compensation			

Miscellaneous

Upcoming Events:

- o **Sussex County Association of Towns Steering Committee:**
Friday, April 10th, at 9:00 AM, Arena’s at the Airport
- o **Special Town Council Meeting:** Friday, April 17th, at 5:01 PM,
Certification of Candidates, Town Hall

B. ERIC RUST – SUPERINTENDENT OF WASTEWATER RECLAMATION FACILITY

1) Flows

<u>Influent Flow January – March 2014:</u>	93.1348 mg
Gallons Sprayed Town’s field	15.9023 mg
Gallons Sprayed Baxter’s fields	2.1402 mg
Gallons Sprayed Pettyjohn’s woods	22.3798 mg

Lagoon Depths – **75mg, 17.25’** **15mg, 5.75’**

- 2) A.C. Shultze removed irrigation pump C, took it back to their shop, and rebuild it. They reinstalled it on March 12th. That is one, of the two big pumps that we used to spray Baxter Farms and Pettyjohn Woods.
- 3) Updated Council on repairs at Pettyjohn Woods.

11. PUBLIC COMMENT

Mayor West was given a picture that was photographed in 1955 of the interior of Town Hall when it was a bank. Mayor West’s mother-in-law, Bernice Collins, was a teller at the time the picture was taken. Mayor West asked that the picture be hung in Town Hall.

12. EXECUTIVE SESSION

The Town Council will meet in Executive Session for discussion of:

- A. A personnel matter on which the name, competency and ability of an individual employee is discussed.
- B. Possible land acquisition.

Motion by Councilperson Barlow, seconded by Councilperson Hartstein, to adjourn to Executive Session at 7:56P.M.

Executive Session exited at 8:50p.m.

13. ADJOURNMENT

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to adjourn at 8:51p.m. **APPROVED (unanimous).**

APPROVED:



Chris Lecates, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager