

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, August 12, 2015
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Bill West, Mayor
Steve M Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Dave Anderson, Ward Four

STAFF PRESENT:

Stephani Ballard, Town Solicitor
Angela Townsend, Town Clerk
Eugene S Dvornick, Jr, Town Manager
Bill Bradley, Dir of Public Works

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

2. INVOCATION

Councilperson Lecates led the invocation.

3. ADOPTION OF THE AGENDA

Motion by Councilperson Anderson, seconded by Councilperson Johnson-Dennis, to adopt the agenda as presented. **APPROVED (unanimous).**

4. APPROVAL OF JULY 22, 2015 TOWN COUNCIL MINUTES

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to approve the minutes as presented. **APPROVED (unanimous).**

5. INFORMATIONAL ITEM ON PROPOSED REFERENDUM FOR 37 & 39 THE CIRCLE

Town Manager presented Council with an overview of the proposed referendum for 37 & 39 The Circle. Topics discussed were the existing building, studies previously conducted, property acquisition, planning efforts, and the alternatives. The borrowing is not to exceed \$2,000,000.00.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to approve **APPROVED (unanimous).**

6. BID AWARDS FOR STREET IMPROVEMENTS

A. WEST LAUREL STREET

An Invitation to Bid was posted. The bid opening took place on July 20, 2015 at 3:00pm.

The following bids were received:

- C & J Paving, Inc \$122,959.00
- Del-Mar-Va Paving Co, Inc \$104,711.00
- Jerry's Paving, Inc. \$119,493.00

The apparent low bidder is Del-Mar-Va Paving Co, Inc.

A recommendation from Jeff Ward, Construction Coordinator is to award the bid to Del-Mar-Va Paving Co, Inc.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to award the bid to Del-Mar-Va Paving Co, Inc in the amount of \$104,711.00 **APPROVED (unanimous).**

B. NORTH RACE STREET

An Invitation to Bid was posted. The bid opening took place on August 3, 2015 at 3:00pm.

The following bids were received:

- George & Lynch \$226,000.00
- Del-Mar-Va Paving Co, Inc \$183,798.00
- Jerry's Paving \$173,862.00

The apparent low bidder is Jerry's Paving.

A recommendation from Jeff Ward, Construction Coordinator is to award the bid to Jerry's Paving

Motion by Councilperson Hartstein, seconded by Councilperson Johnson-Dennis, to award the bid to Jerry's Paving in the amount of \$173,862.00. **APPROVED (unanimous).**

7. REQUEST PERMISSION FOR PLACEMENT OF A FOOD TRUCK AT COLLEGE PARK RETAIL PARKING LOT

The applicant Mike Workman presented Council with an overview of his food truck business. The food truck will be placed near the Redner's Gas Pumps. The cart is self contained, no electrical hookup, will be removed every night, all trash will be collected every day.

Councilperson Anderson was in favor of the food truck. Mayor West voiced concerns with competing with the restaurants already established there. The applicant is willing to work with the restaurants already established there. The applicant will be applying for a Town of Georgetown business license next week.

Motion by Councilperson Anderson, seconded by Councilperson Lecates, to allow the food truck to be placed at College Park Retail Center Parking Lot.

APPROVED (unanimous).

8. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

FOP Contract Negotiations

I have received notification from the Georgetown Police Department FOP indicating the desire to begin negotiations on a new contract - the current contract expires April 30, 2016.

After consultation with Mayor West, it is suggested the Town's Bargaining Team comprise the following: Bill West – Mayor; Steve Hartstein – Ward 1 Councilperson, Gene Dvornick – Town Manager and Stephani Ballard – Town Solicitor. Additionally, Chief Hughes for expertise as needed.

Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis, to approve the Mayor's Appointment to the Town's Bargaining Team as recommended. **APPROVED (unanimous)**.

DFIT Return of Premium

Our Workers Compensation policy year July 1, 2013 – June 30, 2014 has been closed and the plan had a total return of premium of \$877,000. The Trustees voted to retain \$500,000 in the Trust and distribute the remaining \$377,000 to the plan participants. For the Town of Georgetown, we received \$20,713.44 – these funds are being set aside in a reserve account so they will be available in the event of a premium assessment in the future.

DelTech Pump Station Flow Meter

The Town has received a proposal from Beacon Engineering for Engineering Services for the design of the DelTech Pump Station Flow Meter installation. The anticipated cost is \$5,800.00 and installation of the flow meter is to meet compliance with DNREC permit requirements.

Motion by Councilperson Hartstein, seconded by Councilperson Anderson, to authorize the Town Manager to sign the Beacon Engineering Proposal. **APPROVED (unanimous)**.

Miscellaneous

- Upcoming Events:
 - Sussex County Symposium on Housing Resources for Homeless Veterans, Thursday, August 13, 2015 at Delaware Tech

B. BILL BRADLEY – DIRECTOR OF PUBLIC WORKS

Mayor West and Council congratulated Bill Bradley on 30 years of service with the Town of Georgetown.

The Infiltration project is ahead of schedule most of the work is complete and has reduced flow and run times on the pumps. This has stopped the town from treating ground water that we have to treat and dispose of at the sewer plant. We are scheduling to start the college area soon. The maintenance shop has been painted and it looks great. The guys have completed the renovations on the evidence room at the Police station. We are starting the counter top and receptionist renovations here at Town-hall at this time. The water plant is flowing an average of 700,000 gpd. to supply the Town. We have a preliminary design for the King Street water plant. So hopefully we can get that out to Bid and get that project started soon. So with the every-day schedules inspections, print reviews, grass cutting, weed spraying, signs, potholes etc. and street paving projects we are busy

9. PUBLIC COMMENT

Councilperson Anderson updated Council on the 5 remaining All-Star Teams that will be recognized at the Concerts on Thursdays for the remaining Concert season.

Mayor West was approached by Terry Megee for permission to place a tent and a car at the August 20th Concert and give away 100 back packs to all the children and also buy ice cream for everyone attending the Concert that night.

Mayor West wants to bring fireworks back to Georgetown again. Hosting the event possibly at 16 Mile Brewery. The cost would be approximately \$20,000.00

Town Manager and Mayor Bill west attended the bill signing transferring the Richard Allen School from the Boys & Girls club to the Richard Allen Coalition. The event was well attended by the community as well as Rep Ruth Briggs-King, Senator Pettyjohn, and Governor Jack Markell. The Governor had very good comments about the Town of Georgetown.

10. ADJOURNMENT

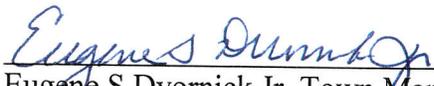
Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adjourn at 7:21p.m. **APPROVED (unanimous).**

APPROVED:



Steve M Hartstein, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager