

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, January 28, 2015
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Bill West, Mayor
Steve M Hartstein, Ward One
Sue H Barlow, Ward Two
Chris Lecates, Ward Three
Dave Anderson, Ward Four

STAFF PRESENT:

Eugene S Dvornick, Jr Town Manager
Angela Townsend, Town Clerk
Stephani Ballard, Town Solicitor

7:00 P.M. Regular Meeting

1. PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

2. INVOCATION

Mayor West led the Invocation.

3. ADOPTION OF THE AGENDA

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to adopt the agenda as presented. **APPROVED (unanimous).**

4. APPROVAL OF JANUARY 14, 2015 TOWN COUNCIL MINUTES

Motion by Councilperson Lecates, seconded by Councilperson Anderson, to approve the minutes as presented. **APPROVED(unanimous). Abstained: Barlow**

5. PRESENTATION OF FUNDING – EMERGENCY SERVICES FUND

A. GEORGETOWN AMBULANCE SERVICE – STATION 93

Deanna Loeb from the American Legion Ambulance Service-Station 93 was in attendance for the presentation of the check in the amount of \$9,713.11

B. GEORGETOWN VOLUNTEER FIRE DEPARTMENT - STATION 77

Charles Stevenson from the Georgetown Volunteer Fire Department-Station 77 was in attendance for the presentation of the check in the amount of \$9,713.11.

6. BOARD OF ADJUSTMENT APPOINTMENTS

Two seats are currently up for appointment. Letters of reappointment were received from Eric Evans and Ray Hopkins. The vacancy was advertised in the Sussex Countian, the Town's website, and posted in Town Hall.

Mayor West recommended the reappointment of Eric Evans and Ray Hopkins to the Board of Adjustment.

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to approve the Mayor's recommendation of Eric Evans and Ray Hopkins reappointment to the Board of Adjustment. **APPROVED (unanimous).**

7. **2ND READING & ADOPTION OF ORDINANCES**

A. ORDINANCE #2015-1 FLOOD DAMAGE REDUCTION

This Ordinance repeals Chapter 107 Flood Damage Prevention, to adopt a new Chapter 107 Flood Damage Reduction, to adopt flood Hazard Maps, to designate a floodplain Administrator, to adopt administrative procedures, and to adopt criteria for development in flood hazard areas, and other purposes to provide applicability, repealer and an effective date.

Motion by Councilperson Barlow, seconded by Councilperson Anderson, to adopt Ordinance #2015-1 Flood Damage Reduction. **APPROVED** (unanimous).

“Ordinance #2015-1 is incorporated as part of the minutes.”

B. ORDINANCE #2015-3 VACATION BUY BACK

Currently in the FOP contract, officers are able to request a vacation pay out of up to 40 hours, Administration would like to afford this opportunity to the general employees.

After much discussion Council agreed to deny adoption of Ordinance #2015-3.

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to deny adoption of Ordinance #2015-3 Vacation Buy Back. **APPROVED** (unanimous).

8. **DEPARTMENTAL REPORTS**

A. GENE DVORNICK – TOWN MANAGER

Primeros Pasos

Dave Baker has provided an updated financial summary (copy distributed) on the Primeros Pasos Project. Final plan approval was granted on November 26, 2014 and a building permit for concrete foundations (under the buildings) was issued on January 9, 2015.

Stevenson Lane – Voluntary Cleanup Program (VCP)

Our application for the entry of the Stevenson Lane Site into the DNREC Voluntary Cleanup Program has been completed. A deposit in the amount of \$5,000 to cover DNREC personnel oversight has been prepared and will be submitted on Thursday, January 29. On Monday, January 26th, our Environmental Consultant submitted the Conceptual Site Model and Site Summary, Health and Safety Plan, and Proposed Sampling and Analysis Plan. The Town completed and submitted the Monitoring Well Permit Application and it is anticipated site work will begin mid to late February, weather permitting.

New Street Light Request

The Town has received a request to install a new street light along West Pine Street to improve area lighting and security. A handout provided showed existing street lamps along the street as well as the suggested location of a new light on an existing pole (52924/04775).

Motion by Councilperson Anderson, seconded by Councilperson Barlow, to approve the installation of a new street light along West Pine St. **APPROVED** (unanimous).

2015 National Main Streets Conference

As a Main Street Affiliate community, the Town has been invited to send individuals to the 2015 National Main Streets Conference in Atlanta, Georgia being held March 30th – April 2nd. This year's conference has a focus on building Main Street capabilities that work with and support entrepreneurs to ensure the sustainability and excitement around downtown development and look at ways to support rural, suburban and urban districts through creative economies, technology, and small business development. The ultimate goals are to find real solutions to common problems and techniques to help position your Main Street Program and your community for success.

The Delaware Economic Development Office, using remaining USDA grant funds, has indicated a willingness to provide up to \$1,000 per person to help offset costs associated with attending. Suggested attendees would be Mayor West, Councilwoman Lecates, Town Manager Gene Dvornick, Planning Administrator Jocelyn Godwin, and Linda Dennis. Estimated cost to the Town would be \$600.00/per person (budget and conference schedule handed out).

Motion by Councilperson Barlow, seconded by Councilperson Anderson, to approve the request of attendees to attend the 2015 National Main Streets Conference. **APPROVED (unanimous)**.

Tree Damage – Georgetown Family Restaurant

The newly planted tree on East Market Street, near the entrance to the Georgetown Family Restaurant/Manlove Auto Parts parking lot has been hit at least four (4) times since being planted. Accordingly, the Town is investigating the installation of a steel tree guard to prevent further damage to the tree (see handout).

Miscellaneous

Upcoming Events:

- **Sussex County Association of Towns:** Wednesday, February 4th, 6:00 PM, Georgetown CHEER Center, Hosted by Town of Georgetown
- **Sussex County Association of Towns Steering Committee:** Friday, February 6th, at 9:00 AM, Arena's at the Airport
- Service Anniversaries:

<u>Employee</u>	<u>Department</u>	<u>Years</u>
Lawrence Grose	Police Department	16
Tommy Tyndall	Police Department	11
Jocelyn Godwin	Planning Department	6

9. PUBLIC COMMENT

No Public Comment.

9A. EXECUTIVE SESSION

The Town Council will meet in Executive Session for discussion of a personnel matter on which the name, competency and ability of an individual employee is discussed.

Motion by Councilperson Barlow, seconded by Councilperson Lecates, to adjourn to Executive Session at 7:20p.m.

Executive Session exited at 7:45p.m.

Motion by Councilperson Lecates, seconded by Councilperson Barlow to move forward with the agreement as discussed in Executive Session with anticipated final resolution by February 11, 2015. **APPROVED (unanimous).**

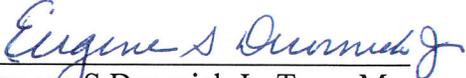
10. ADJOURNMENT

Motion by Councilperson Lecates, seconded by Councilperson Barlow, to adjourn at 7:46p.m. **APPROVED (unanimous).**

APPROVED:


Chris Lecates, Secretary

ATTEST:


Eugene S Dvornick Jr, Town Manager