

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, May 13, 2015
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Bill West, Mayor
Steve M Hartstein, Ward One
Chris Lecates, Ward Three
Dave Anderson, Ward Four

STAFF PRESENT:

Eugene S Dvornick, Jr Town Manager
Angela Townsend, Town Clerk
Bill Bradley, Dir of Public Works

ABSENT:

Sue H Barlow, Ward Two
Stephani Ballard, Town Solicitor

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

2. INVOCATION

Councilperson Lecates led the invocation.

3. ADOPTION OF THE AGENDA

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adopt the agenda as presented. **APPROVED (unanimous).**

4. APPROVAL OF APRIL 22, 2015 TOWN COUNCIL MINUTES

Motion by Councilperson Anderson, seconded by Councilperson Lecates, to approve the minutes as presented. **APPROVED (unanimous).**

5. PROCLAMATION – NATIONAL COMMUNITY ACTION MONTH

Mayor West presented Kaneisha Trott, First State Community Action Agency, with a proclamation honoring National Community Action Month.

6. ZONING AMENDMENT APPLICATION—SUSSEX ACADEMY FOUNDATION – CASE #2015-05

An application by George, Miles & Buhr, LLC. on behalf of Sussex Academy Foundation, Inc., for an official zoning map amendment from Urban Residential (UR1) to Education District (ED). The properties are located at 804 & 806 East Market Street, Georgetown, DE identified as Sussex County Tax District 135 Map 15.00 Parcel 129.00 & 132.01.

The Planning Commission recommended approval to the Town Council, a Public Hearing was held April 22, 2015 with no oral or written comments.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to approve the Zoning Amendment for Sussex Academy Foundation – Case #2015-05. **APPROVED (unanimous).**

“Ordinance #2015-11 Sussex Academy Foundation Zoning Amendment was incorporated as part of the minutes.”

7. BID UR ENERGY

Town Manager presented Council with an overview of a renewal proposal from BID UR Energy for the Fixed Electric Supply Pricing. Five suppliers were contacted with the recommended offer being with Constellation at \$0.07355 per kWh, with an estimated savings of \$8,692.08.

Motion Councilperson Hartstein, seconded by Councilperson Lecates, to accept Constellation's 36-month term at \$0.07355 per kWh. **APPROVED** (unanimous)

8. AFFIRMATION OF FY16 INSURANCE

The Town Manager updated the public with the process of renewing the Town's insurance coverage. A Request for Proposals was prepared with two responses received, one being the Insurance Market and one being Williams Insurance. Councilperson Hartstein was not involved with any of the review process or the ultimate decision. The RFP outlined six (6) criteria, with corresponding numeric values (totaling 50 points), for evaluating the proposals. Both RFP's were reviewed and ranked resulting in a total average score of 47.5 for Insurance Market and 31.5 for Williams Insurance.

Motion by Councilperson Lecates, seconded by Councilperson Anderson to affirm FY16 Insurance to the Insurance Market. **APPROVED** (unanimous).
Abstained: Hartstein

9. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

Sussex County One-Time Grants

Thanks to Sussex County Council, each municipality was awarded one-time funding which included \$10,000 for Economic Development and \$10,000 for Local Law Enforcement. Below is a breakdown of the grants and how the funds have been spent to date:

ED Grant: \$ 10,000.00

<u>Date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Balance</u>
03/18/15	Keystone Ridge Designs (Downtown Trash Receptacles)	\$ 5,804.00	\$ 4,196.00

PD Grant: \$ 10,000.00

<u>Date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Balance</u>
04/29/15	Safeware	\$ 2,113.44	\$ 7,886.56
04/29/15	Safeware (Detour Signage)	\$ 1,117.72	\$ 6,768.84

Additional funds from the Economic Development Grant for event signage are being considered. Councilperson Lecates updated Council on the proposed highway (RT113) signage.

Meeting with Governor Markell

Earlier today, municipal representatives (including Georgetown) had the opportunity to meet with Governor Markell and DelDOT Secretary Cohan to discuss Funding for the Transportation Trust Fund.

The focus of the meeting was to share information on proposed changes to Document Fees and DMV Fees estimated to raise an additional \$25 Million in revenue. We were provided with a schedule outlining the distribution of Municipal Street Aid at the \$3 Million level versus the \$5 Million level and the impact on each municipality – for Georgetown this is a \$57,624.10 *reduction*. Also provided was the Proposed FY16 to FY21 Capital Transportation Program (projects).

Bottom line, the Governor was seeking our support for the Fee increases (HB 140) and a possible \$0.05 gas tax increase. This would provide DelDOT with \$50 Million which could be leveraged with debt to get projects moving and completed. The top three places indicated for funding included: Municipal Street Aid (MSA) (back to \$5 Million); Legislative Community Transportation Funds (CTF) restored to \$16,750,000; and pavement rehabilitation projects.

Should we, as a municipality, decide to support these measures, there needs to be a comprehensive approach which includes the following:

- Assurances the funds raised would be set aside and used for transportation infrastructure;
- Minimization of budgetary fluctuations in MSA and CTF funding; and
- Revision of the Prevailing Wage thresholds.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, in support of the proposed measures. **APPROVED (unanimous)**.

148th General Assembly

There are a few pieces of legislation we have been actively engaged with and offering comment on:

<u>Bill</u>	<u>Description</u>	<u>Position</u>	<u>Status</u>	
HB 6	UD Charter clarification regarding exemption from zoning	Support	House Administration	
HB 16	Defines Restaurant for alcohol sales as seating for 12 versus 35	Support	Signed by Governor	
HB 35	Tax Credit for Demolition Permit resulting from natural disaster	Neutral	Passed House	Finance
HB 37	Criminal History Reporting	Oppose	Judiciary (Tabled in Committee)	
HB 85	Tax Refund Intercept for Collection of Property Taxes	Support	House Education	
HB 86	Municipal election not to be subject to the State's Public Employment Relations Act	Support	Labor	
HB 87	Allows each municipality and each county to create	Support	Labor (Tabled in	

	right-to-work zones		Committee)	
HB 105	Constitution Amendment regarding Absentee Voting	Neutral	House Administration (Out of Committee)	
HB 140	Document and DMV Fee Increases	Under Review	Revenue & Finance (Out of Committee)	
HB 145	Prevailing Wage	Oppose	Labor	
SB 39	Minimum Wage	Neutral		Labor & Industrial Relations

Watch List

- | | |
|-----------------------|-----------------------|
| Clean Water | Gasoline Tax |
| Collective Bargaining | PILOT-County Seat |
| Firearms | Worker's Compensation |

Miscellaneous

Upcoming Events:

- o **Delaware League of Local Governments:** Thursday, May 21st, 6:00 PM, Duncan Center (Dover)
- o **Georgetown Memorial Day Service:** Sunday, May 24th, 1:30 PM, The Circle

B. BILL BRADLEY – DIRECTOR OF PUBLIC WORKS

The Town is averaging 700,000 gallons of water per day with the pump run times about 10 hours per day. Public Works have started cutting grass and park maintenance and the street sweeper has been out cleaning the streets. The stage has been completed and is ready for the events to start. The infiltration project has started and we are seeing a great reduction of ground water running into the sewer system. We have started painting the parking spaces for the parking meters one block radius of the circle and have striped the police station's parking lot.

Mayor West thanked Bill Bradley and his employees for all their hard work during the winter months and with the work involved with the upcoming warm weather.

Councilperson Lecates commented on all the work that was done by the Public Works Department in Wilson Park.

Erik Retzlaff, Town Engineer, DBF, updated Council on the status of the King Street Project.

10. PUBLIC COMMENT

The Town received from the Delaware Forest Service and Arbor Day Society year #2 as Tree City USA. It included stickers for the Tree City signage as you enter the Town limits and a wooden display with designated plaques to be displayed in Town Hall.

Angela Townsend, Town Clerk, thanked Mayor & Council and the Town for their consideration and patience with her time off and missed days while her Dad was ill. It was appreciated very much.

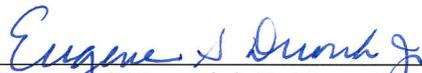
11. ADJOURNMENT

Motion by Councilperson Lecates, seconded by Councilperson Anderson, to adjourn at 7:25p.m. **APPROVED (unanimous).**

APPROVED:


Chris Lecates, Secretary

ATTEST:


Eugene S Dvornick Jr, Town Manager