TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES

Meeting Date: Wednesday, October 28, 2015
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:
Bill West, Mayor
Steve M Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Dave Anderson, Ward Four

STAFF PRESENT:
Eugene S Dvornick, Jr, Town Manager
Angela Townsend, Town Clerk

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE
The Seaford Young Marines led the Pledge of Allegiance.

2. INVOCATION
Mayor West led the invocation.

3. ADOPTION OF THE AGENDA
ADDING ITEM#4A PROCLAMATION – RED RIBBON WEEK
Motion by Councilperson Lecates, seconded by Councilperson Anderson, to adopt the agenda as amended. **APPROVED (unanimous).**

4. APPROVAL OF OCTOBER 14, 2015 TOWN COUNCIL MINUTES
Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis, to approve the minutes as presented. **APPROVED (unanimous).**

4A. PROCLAMATION – RED RIBBON WEEK
Mayor West presented a proclamation to the Seaford Young Marines for Red Ribbon Week.

5. 1ST READING OF ORDINANCES
A. ORDINANCE #2015-17 OCCUPANCY LIMITATIONS
Modifications to Chapter 116 Housing standards dealing with occupancy limitations. No action at this time. This is the first reading; second reading is at the November 10th Council meeting.

6. 2ND READING & ADOPTION OF ORDINANCES
A. ORDINANCE #2015-14 DEFINITION OF HOME OCCUPATION
In the Zoning Code with respect to Home Occupations – two specific uses are excluded, beauty salons and barber shops. Planning Commission suggested adding a tattoo parlor and massage as exclusions, in addition to adding counseling/behavioral health as a professional office.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adopt Ordinance #2015-14 Definition of Home Occupation. **APPROVED (unanimous).**
"Ordinance #2015-14 is incorporated as part of the minutes."

B. ORDINANCE #2015-15 VIOLATIONS AND PENALTIES
New Chapter establishing fixed fines of $100 and $250, outlining the Code Enforcement Process, and revising numerous Code sections regarding violations & penalties.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adopt Ordinance #2015-15 Violations and Penalties. **APPROVED (unanimous).**
"Ordinance #2015-15 is incorporated as part of the minutes."

C. ORDINANCE #2015-16 REPLACEMENT LANGUAGE
With adoption of Ordinance #2015-15, numerous chapters in the code are updated with the new language.

Motion by Councilperson Lecates, seconded by Councilperson Anderson, to adopt Ordinance #2015-16 Replacement Language. **APPROVED (unanimous).**
"Ordinance #2015-16 is incorporated as part of the minutes."

7. GREAT FUND APPLICATION REQUEST FOR FUNDING – GEORGETOWN ARTS & FLOWERS
The Georgetown Arts & Flowers organization is seeking funds from the Georgetown Recreation Education and Arts Trust Fund to help offset costs related for Christmas pole decorations.

Timberland Garland with LED C7 Lights		
25' x 12", 30 LED Bulbs, $180.00 x 12	=	$2,160.00
18" red velour bows, $15.00 x 12	=	$ 180.00
		$2,340.00

The Georgetown Arts & Flowers organization is requesting $2,500.00 which will also cover shipping & handling.

Motion by Councilperson Hartstein, seconded by Councilperson Johnson-Dennis, to approve the draw of $2,500.00 from the GREAT Fund. **APPROVED (unanimous).**

8. DEPARTMENTAL REPORTS
A. GENE DVORNICK – TOWN MANAGER
Community Transportation Funds
We are currently working to get estimates for South Railroad Avenue so we can finalize the project cost estimate (pavement rehabilitation and ADA curb ramps). Additionally, the Town received a request from our local legislators to pursue pavement rehabilitation on Wagamon Avenue and Bramhall Street.

Mayor and Council agreed to move forward with Wagamon Avenue and Bramhall Street.

2015 Leaf Collection
As the Town no longer provides for yard waste pick up, several residents have requested the Town perform a leaf collection. A date would be selected with the Public Works Director. Residents would be requested to utilize the brown

recyclable 30 gallon lawn & leaf bags. The Town will collect the leaves and bear the cost of disposal with a yard waste hauler. Notice to residents will be done via a press release and posting on the Town website.

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Lecates, to move forward with the 2015 Leaf Collection. **APPROVED (unanimous).**

Invitation – Informative Breakfast

Members of Town Council are invited to attend an Informative Breakfast, hosted by Crisis House/Northport, being held for Legislators and County Council on Tuesday, November 3rd beginning at 8:30 AM. Councilperson Lecates is attending – this is an excellent opportunity to show community support for this organization.

November Town Council Meeting

Due to the Veterans Day holiday falling on the same day as our regular Town Council Meeting, the Wednesday, November 11th Meeting has been *rescheduled for Tuesday, November 10th.*

Stevenson Lane

The Proposed Plan of Remedial Action (PPRA) for the Stevenson Lane site is being reviewed by DNREC management now. As part of the PPRA, the placement of an Environmental Covenant on the property restricting Site use to non-residential uses and prohibiting the installation of residential drinking water wells have been selected as the best means to prevent potentially unacceptable future residential use risks. I would recommend the Environmental Covenant be applicable to the entire parcel. An alternative would be to have the restriction apply solely to the studied area.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, agreed to the Environmental Covenant is applicable to the entire parcel. **APPROVED (unanimous).**

Community Profile

At last week's Economic Development course, staff learned about various information sources available to help capture information regarding the community. Two samples of information have been provided (1) Georgetown Demographic Dashboard and (2) Primary Job Inflow/Outflow. If there are other information you might be interested in seeing, please let me know and we'll investigate locating the data to prepare similar handouts.

Miscellaneous

Upcoming Events:

- Sussex County Association of Towns: Wednesday, November 4th, at 6:00 PM, hosted by Millsboro
- Sussex County Association of Towns Steering Committee: Friday, November 6th, at 9:00 AM, Arena's at the Airport

- Town Offices will be closed on Wednesday, November 11th, in observance of Veteran's Day

9. PUBLIC COMMENT

Linda Dennis, 4 Huckleberry Dr, spoke in support of Ordinance #2015-17. Ms Dennis' letter was read into the record.

Sunny Gyani, South Bedford, asked how the Town would enforce the Code with the existing rental houses, outside of knocking on every door. There are a lot of places with overcrowding in Town, so you better have another place for these people to go or they'll be homeless. I will submit my letter of concerns to the Town Clerk.

Town Manager had received several pieces of correspondence:
Sussex Academy students participated in a clean-up day which generated 1.58tons (3,160lbs) of trash. Close to 200 students participated.
Warren Jones, DVFA, thanked the Town for use of the stage and to the Public Works Department for their cooperation and attention to detail. They would like to reserve the stage once again in 2016.
GGCOC thanked the Town for all their efforts and hard work in making BTTF such a success.

Mayor West thanked the people involved with the scare crows, they look fantastic.

10. ADJOURNMENT

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adjourn at 7:22p.m. **APPROVED (unanimous).**

APPROVED:

Steve M Hartstein, Secretary

ATTEST:

Eugene S Dvornick Jr, Town Manager