

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, September 9, 2015
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 6:30 P.M. Public Hearing
7:00 P.M. Regular Meeting

PRESENT:

Bill West, Mayor
Steve M Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Dave Anderson, Ward Four

STAFF PRESENT:

Stephani Ballard, Town Solicitor
Angela Townsend, Town Clerk
Eugene S Dvornick, Jr, Town Manager
R L Hughes II, Chief of Police

6:30 P.M. PUBLIC HEARING

37 & 39 THE CIRCLE CAPITAL IMPROVEMENT PROJECT

Town Manager presented Council and the public with an overview of the Capital Improvement Project.

Mike Wyatt, 703 East Market St, asked a variety of questions in reference to: Water proofing the brick façade, type of heating & air systems, the cost of just renovating 37 The Circle, and the breakdown of the \$1,925,000 between the two buildings.

Councilperson Lecates was in favor of the project. "I think that we the Town Council and residents of the Town of Georgetown have an obligation to preserve our history. It's very important as you can see from this building; it's an important structure to the Town, not only to the Circle but to the entire character of the Town. It's our due diligence to preserve this and bring it up to par so we have it for many, many years to come. I think the conditions that have happened are deplorable and it's time for us to step up to the plate and really make the Circle, with these two areas right here they are going to make the Circle and it's our job to do that for the Town of Georgetown."

Councilperson Hartstein agreed with Councilperson Lecates and added "It effects (not audible)".

Mayor West stated "If we don't do something with this building it's going to deteriorate more and more and it's going to cost us more and more. So I think it's time to step up like Councilperson Lecates said and let's fix this building, preserve the history and make the people of Georgetown proud.

Public Hearing closed at 7:07pm.

7:07 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

2. INVOCATION

Councilperson Lecates led the invocation.

3. ADOPTION OF THE AGENDA

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Anderson, to adopt the agenda as presented. **APPROVED (unanimous).**

4. **APPROVAL OF AUGUST 26, 2015 TOWN COUNCIL MINUTES**
Motion by Councilperson Anderson, seconded by Councilperson Lecates, to approve the minutes as presented. **APPROVED (unanimous)**.
5. **DAR PROMOTES CONSTITUTION WEEK AWARENESS PROCLAMATION**
Mayor West presented Donna Horvath, DAR with a proclamation promoting Constitution Week Awareness.
6. **FIRE PREVENTION WEEK PROCLAMATION**
Mayor West presented Lewis Briggs, III, Georgetown Fire Company, a proclamation declaring October 4th thru October 10th Fire Prevention Week.
7. **RESOLUTION #2015-4 ORDERING A SPECIAL ELECTION (REFERENDUM)**
Based on Section 34 of the Town Charter, the Town passed the 1st Resolution (August 26, 2015) setting forth their intent to borrow and to hold a public hearing with due notice provided of such public hearing. The Public Hearing was held earlier this evening. The Council is required to adopt a 2nd resolution ordering a special election which must be held not less than 30 nor more than 60 days after the public hearing with due notice provided for the election. Referendum will be scheduled for Monday, October 12th from 12:00 pm until 7:00 pm.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adopt Resolution #2015-4 Ordering a Special Election (Referendum). **APPROVED (unanimous)**.
“Resolution #2015-4 is incorporated as part of the minutes.”
8. **BOARD OF SPECIAL ELECTIONS APPOINTMENT**
The Special Election shall be conducted by a Board of Elections consisting of Judy Basara, Sue Barlow, Anita Burney, Linda Dennis, and Barbara Holston.

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Hartstein, to approve the Board of Elections appointments. **APPROVED (unanimous)**.
9. **1ST READING OF ORDINANCES**
 - A. **ORDINANCE #2015-13 HOTEL, MOTEL GUEST REGISTER**
The Supreme Court decision prohibits the Police from checking guest registries at motels and hotels at any hour of the day or night without a search warrant. This is the first reading, second reading will be October 14th Town Council meeting. No action at this time.
10. **DEPARTMENTAL REPORTS**
 - A. **GENE DVORNICK – TOWN MANAGER**
Stevenson Lane
On September 8, 2015, the Town received notice from DNREC they have approved the Remedial Investigation Report for the Stevenson Lane Site (DE-0224). DNREC will now prepare a Proposed Plan of Remedial Action outlining

an institutional control via an Environmental Covenant restricting the site to non-residential use and a requirement to use a DNREC-approved Contaminated Material Management Plan to guide any future removal of soil from the site.

Pavement Rehabilitation

Both West Laurel Street and North Race Street pavement rehabilitation has been completed. Public Works is in the process of obtaining estimates for South Railroad Avenue.

Code Enforcement

We have implemented the first step in our Code Enforcement Process changes with the introduction of our door hanger and documentation in a Notice of Deficiency. Next steps will be implemented after adoption of the new Violation & Penalties Chapter and necessary code modifications.

Miscellaneous

- Upcoming Events:
 - Sussex County Association of Towns Steering Committee: Friday, September 11th, at 9:00 AM, Arena's at the Airport
 - Delaware League of Local Governments: Thursday, September 24th, 6:00 PM, Duncan Center (Dover)
- Reminder: The September 23, 2015 Town Council Meeting has been CANCELLED
- September Service Anniversaries

<u>Employee</u>	<u>Department</u>	<u>Years</u>
Mike Betts	Wastewater	15
Laura Givens	Administration	14
Matt Barlow	Police Department	12
Joel Diaz	Police Department	12
Bradley Cordrey	Police Department	11
John Wilson	Police Department	10
Angie Townsend	Administration	10
Donald Robinson	Public Works	7

- August Service Anniversaries

<u>Employee</u>	<u>Department</u>	<u>Years</u>
Jamie Craddock	Planning	10
Rick Hudson	Water Department	17

B. R L HUGHES, II – CHIEF OF POLICE

Chief of Police presented Council with an overview of Police Statistics (types of crimes), traffic accidents, status of traffic enforcement on West Market and North Bedford Streets, the Department's willingness to enforce specific concerns within the Wards, 3 candidates will be starting at the Police Academy on Monday. The evident area is complete and wonderful, next phase would be the interview area, conference room and detention area starting in October and running into November. The Department was awarded the Edward Bryne Grant to help offset the cost of Cadet uniforms, a table, table cloth with the new town logo, and a tent, all which is crucial for perception of the department while

attending events. Foot patrols are walking at night due to the current hot temperatures. A grant was secured through the Indian River School District for a Resource Officer. The Department has filed for a Victim Advocate Services Grant hopefully which will be awarded in October. The Violent Crime fund for \$22,000 which will be used for 3 new portable radios and remaining funding for overtime for foot patrols. I feel it's very important for us to have interaction to develop relationships out in the community. Salle Grant and Local Law Enforcement Grant for \$12,000 to be used for overtime and drug testing. The Chad Spicer wreath laying ceremony was well attended, planning another one for Chief Harvey Gregg to recognize his years of service. I would also like to add one (1) more officer in the future.

11. PUBLIC COMMENT

Town Manager participated in one of the 1st Saturday Museum Tours. It was remarkable to see the amount of people not from Georgetown taking the tours and asking questions about the Town. The volunteers were very enthusiastic on the type of story they were telling, hopefully next year we'll see a greater turnout.

Councilperson Anderson thought the concerts went well. The concerts where the all-stars teams were recognized went well also, one of the two teams that were not able to attend is very excited about being recognized at our December meeting.

12. ADJOURNMENT

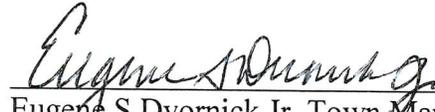
Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adjourn at 7:39 p.m. **APPROVED (unanimous).**

APPROVED:



Steve M Hartstein, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager