

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, February 17<sup>th</sup>, 6:00 PM, Town Hall
  1. Historic Review – 11 North Race Street (Exterior Renovations)
  2. Sign Review – 832 East Market Street
- ✓ **Town Council Meeting:** Wednesday, February 24<sup>th</sup>, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, February 25<sup>th</sup>, 6:00 PM, Duncan Center (Dover)

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of February 12<sup>th</sup>, the Town has collected \$740,398 (85%) of the January 2016 Utility Billing (\$866,261)
- Reminder Notice for the January Utility Billing mailed – total of 364 notices sent out
- Property Tax Delinquent Notices mailed – total of 97 notices sent out

### **Wastewater**

- Lagoon depths: Large Lagoon is 10.75 feet and Small Lagoon is 5.25 feet
- Handled sewer problem on Franklin Street – Jetted line from clean out and cleared blockage
- Rebuilt inferred heater at Main Station Screen Room
- Installed plastic on windows of block buildings at 3 bar screen stations in anticipation of extreme cold weather
- Pulled end caps on lines in Pettyjohn Woods to drain water

### **Public Works**

- Police Station remodeling continues

### **Police**

- Significant Incident Reports and Press Releases distributed as prepared
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)

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## **Planning**

- Shops of College Park (Lot 9) – Final Plans signed
- Georgetown Marketplace – Meeting with developer scheduled for February 17<sup>th</sup>
- Building Permit Applications received for 38 and 40 Frankenberry (Village of Cinderberry)

## TOWN MANAGER'S UPDATE ...

- Began work on 2016 Urban and Community Forestry Grant applications for the Town of Georgetown and Georgetown Little League
- Prepared Request for Pricing for new trees related to grant application
- Answered questions regarding our Downtown Development District Plan and taskforce activities to date
- Secured Dick Beville (Broad Valley) as speaker for the March Sussex County Association of Towns Dinner
- Worked on easement and sign concerns related to Burger King Road
- Presented Abandonment of Broad Alley request for Town Council public hearing
- Met with property owner to discuss signage in the Highway Commercial zoning district, specifically billboards (Gene Dvornick, Jocelyn Godwin)
- Participated in lunch discussion regarding the Sussex County Family Court (Gene Dvornick, Bill West)
- Addressed trash collection issues and concerns with representative of Waste Industries (Gene Dvornick, Laura Givens)
- Represented the Town at the JD Shuckers Ground Breaking (Gene Dvornick, Steve Hartstein, Rebecca Johnson-Dennis, Chris Lecates, Bill West) – See photo 1
- Met with potential property purchaser to discuss zoning, setbacks, and buffering requirements (Gene Dvornick, Jocelyn Godwin)

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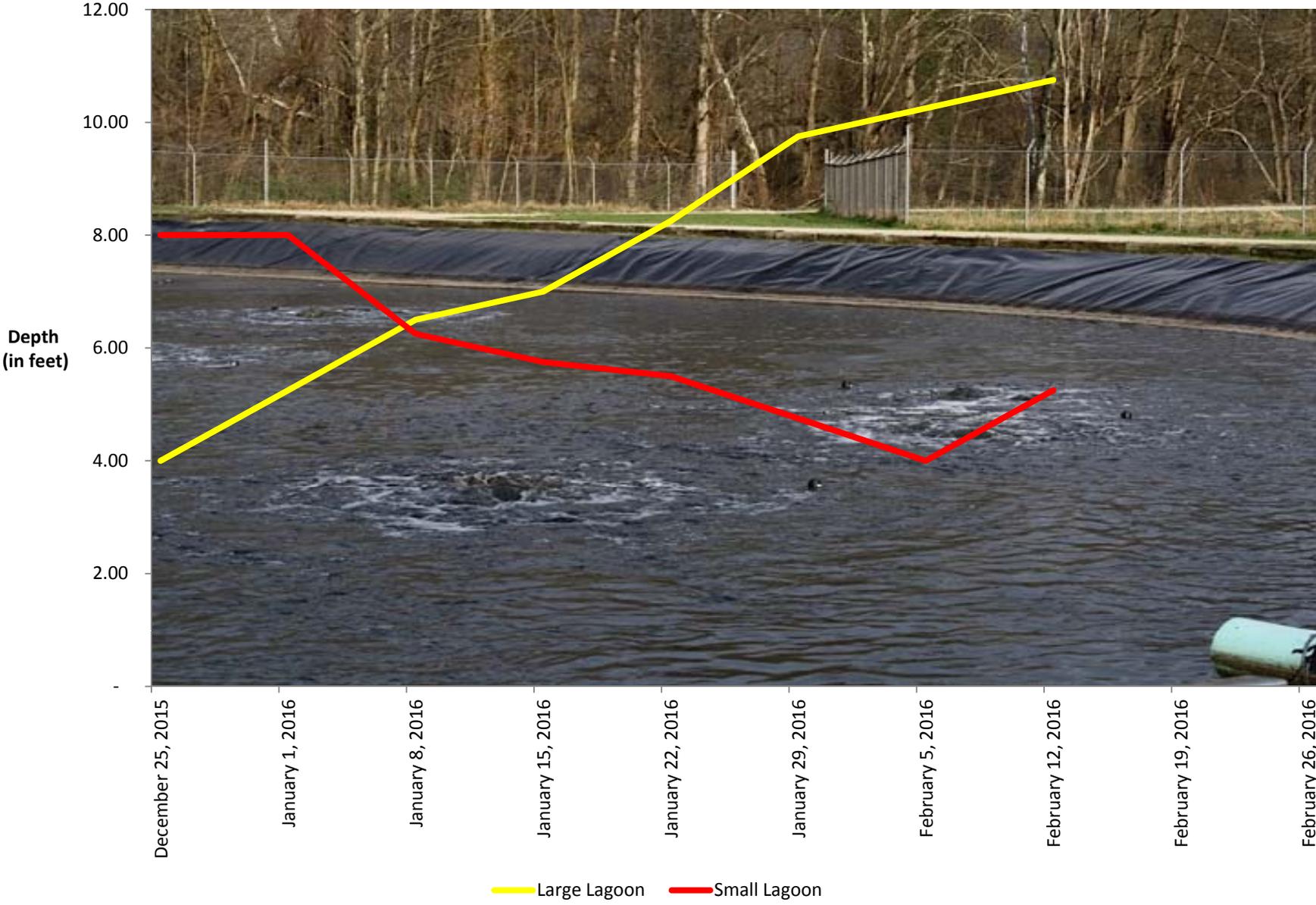
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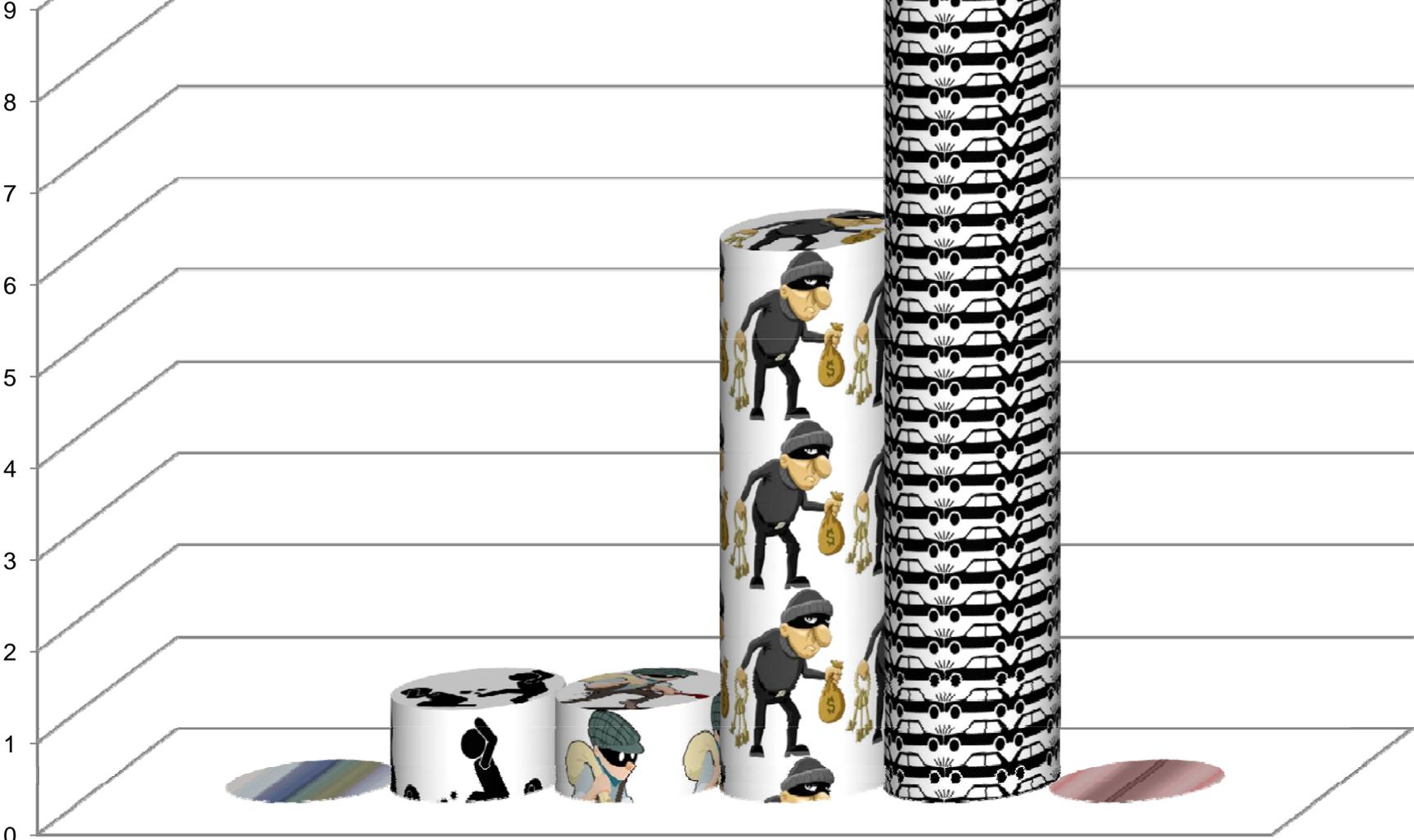
**Photo 1 - JD Shuckers Ground Breaking**

***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

# WWTF Lagoon Depths



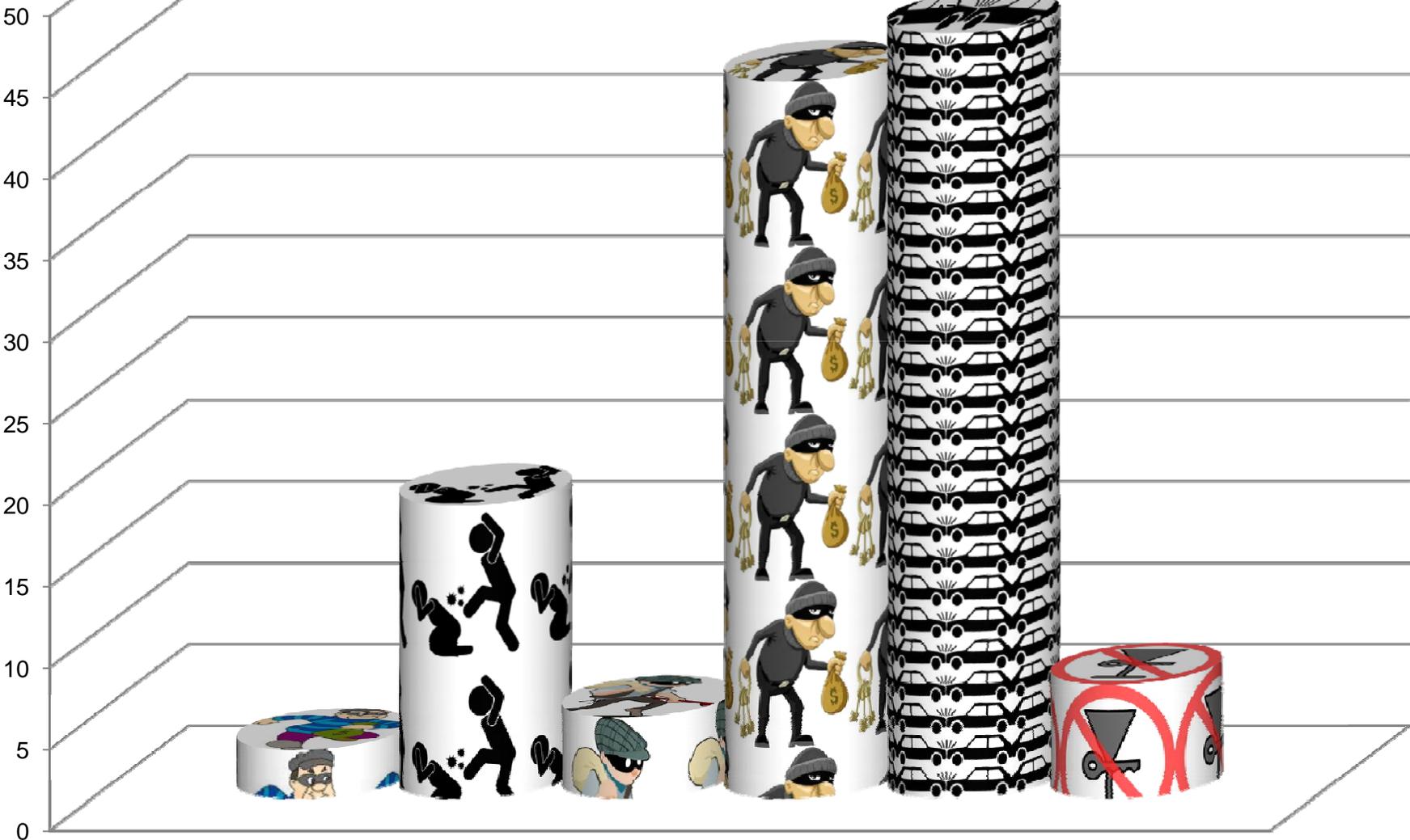
February 10, 2016



Weekly

Robbery Assault Buglary Thefts Collision DUI

February 10, 2016



Year to Date

Robbery Assault Buglary Thefts Collision DUI

**ABANDONMENT OF  
BROAD ALLEY**

**FEBRUARY 10, 2016**



**TOWN OF  
GEORGETOWN**

**BROAD ALLEY**



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Google earth

## BROAD ALLEY

From East Laurel  
(Looking North)



From Cedar Street  
(Looking South)



## PROPERTY OWNERS

<u>Parcel</u>	<u>Address</u>	<u>Owner</u>
1-35 14.20 290.00	308 Cedar Street	Barlow
1-35 14.20 291.00	306 Cedar Street	Barlow
1-35 15.17 1.00	106 North King Street	Jim Lee, Inc.
1-35 15.17 2.00	102 North King Street	Swift
1-35 15.17 4.01	301 East Laurel Street	Morales/Perez
1-35 15.17 8.00	109 Albury Avenue	Rowley

## ACTIONS TO DATE

- Request for consideration by Town Council (01/13/16)
- Public Notice regarding Intent to Abandon (01/21/16)
- Written Notice to Property Owners (01/21/16)
- Initiated Survey – John B. Roach Engineering (01/27/16)
  - Survey, Metes & Bounds, Property Allocation
- Public Hearing (02/10/16)
  - Record Open for 14 Days
- Formal Action (02/24/16)

## CONSIDERATIONS

- Easement for 8" Town Sewer Line
  - Extends down Broad Alley from Cedar Street to East Laurel Street

<p><b>ABANDONMENT OF BROAD ALLEY</b></p> <p><b>FEBRUARY 10, 2016</b></p>	 <p><b>TOWN OF GEORGETOWN</b></p>
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