

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, February 24th, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, February 25th, 6:00 PM, Duncan Center (Dover)
- ✓ **Sussex County Association of Towns:** Wednesday, March 2nd, 6:00 PM, Hosted by Ocean View

UPDATES FROM DEPARTMENTS ...

Finance

- As of February 19th, the Town has collected \$791,431 (91%) of the January 2016 Utility Billing (\$866,261)
- Budget vs. Actual Report – January 2016 is completed and posted to website
- Town received \$13,340.37 franchise fee from Chesapeake Utilities (\$908.07 increase from last year)

Wastewater

- Lagoon depths: Large Lagoon is 12.25 feet and Small Lagoon is 5.75 feet
- Responded to 5 East Laurel Street for sewer complaint, after inspection determined it was not on the town
- Replaced supernatant pump at Cedar Lane
- Changed gear oil in rotating screen at the Main Station
- Remove air blower #2 and sent back to Hills electric for repair

Public Works

- Received the new dump truck/snow plow (see Photo 1)
- New street lights have been installed on South Race street (see Photo 2)
- Police Station remodeling continues

Police

- Significant Incident Reports and Press Releases distributed as prepared
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Held Swearing In Ceremony for three (3) newest officers (see Photo 3)

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Planning

- Predevelopment Meetings scheduled:
 - Boulevard Ford parking expansion – February 22nd
 - Gingerberry (Lynch Lane) – February 23rd
- Georgetown Marketplace – Meeting with developer held on February 17th
- Primeros Pasos – investigating potential amendments to the existing site plan
- Non-renewed In-Town Business Licenses turned over to Code Enforcement (total of 39)
- Planning Commission:
 - Historic Review – 11 North Race Street (Exterior Renovations) – **Approved**
 - Sign Review – 832 East Market Street – **Approved**

TOWN MANAGER'S UPDATE ...

- Addressed sewer pipe concerns for Shops of College Park – Lot 9
- Drafted Food Vendor Ordinance – 1st reading at February 24th Town Council Meeting (Gene Dvornick, Jocelyn Godwin)
- Prepared a Proclamation from the Town of Georgetown recognizing FFA Week (February 21st – 27th)
- Attended the Swearing In Ceremony for our three (3) newest officers
- Finalized Town Negotiation Team minutes and discussion points for FOP contract negotiations
- Coordinated with Sussex Conservation District technical assistance with the storm water management pond along Burger King Road
- Met with representatives of La Esperanza to discuss return of the Hispanic Festival to Georgetown (Gene Dvornick, Bill West)
- Contacted Sussex Conservation District regarding lead for implementation of the conceptual design of improvements along the Georgetown-Vaughn Tax Ditch – extending from Teal Court to US Route 113
- Continued efforts on Burger King Road dedication to the Town of Georgetown
- Attended Water Infrastructure Advisory Council Meeting
- Filled in for Planning Administrator at the Planning Commission Meeting
- Completed FY 2017 Budget review (expenses) with staff (Gene Dvornick, Laura Givens, Olga Holm)
- Participated in webinar regarding Verizon Network Fleet (Vehicle monitoring solution) (Gene Dvornick, Laura Givens, Olga Holm)
- Completed initial draft of Registered Compassion Center Ordinance for zoning code modification (Gene Dvornick, Jocelyn Godwin)

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Photo 1 – New Dump Truck/Snow Plow



Photo 2 - South Race Street - New Lights

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Photo 3 - Swearing In of Newest Georgetown Police Officers

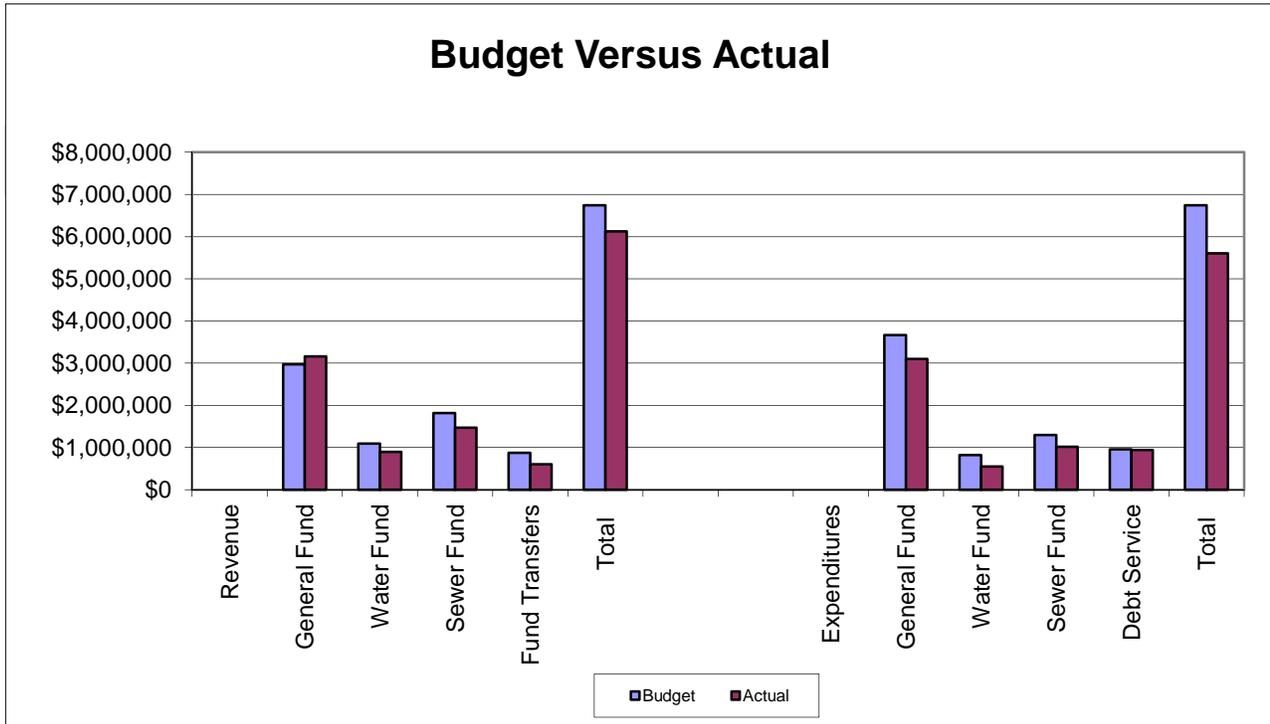
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

**Town of Georgetown
Budget Versus Actual (Operating)
As of January 31, 2015**

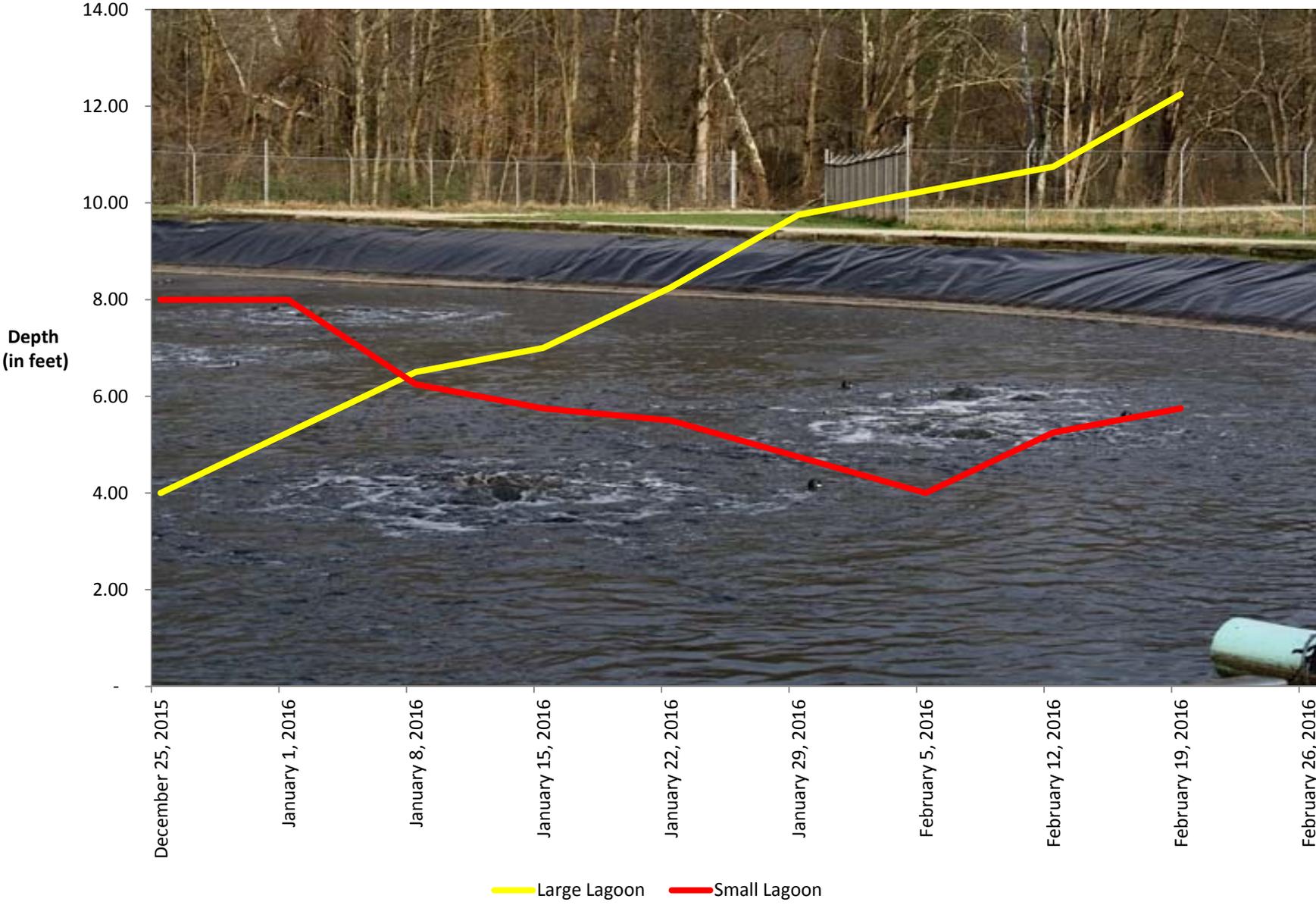
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.75% Percent of Budget</u>
<u>Revenue</u>				
General Fund	\$2,969,005	\$3,159,579	(\$190,574)	106%
Water Fund	\$1,088,500	\$895,346	\$193,154	82%
Sewer Fund	\$1,815,543	\$1,467,835	\$347,708	81%
Fund Transfers	\$870,656	\$603,357	\$267,299	69%
Total	<u>\$6,743,704</u>	<u>\$6,126,117</u>	<u>\$617,587</u>	<u>91%</u>

<u>Expenditures</u>				
General Fund	\$3,666,213	\$3,099,783	\$566,430	85%
Water Fund	\$823,241	\$546,149	\$277,092	66%
Sewer Fund	\$1,296,851	\$1,018,748	\$278,103	79%
Debt Service	\$957,399	\$940,193	\$17,206	98%
Total	<u>\$6,743,704</u>	<u>\$5,604,873</u>	<u>\$1,138,831</u>	<u>83%</u>

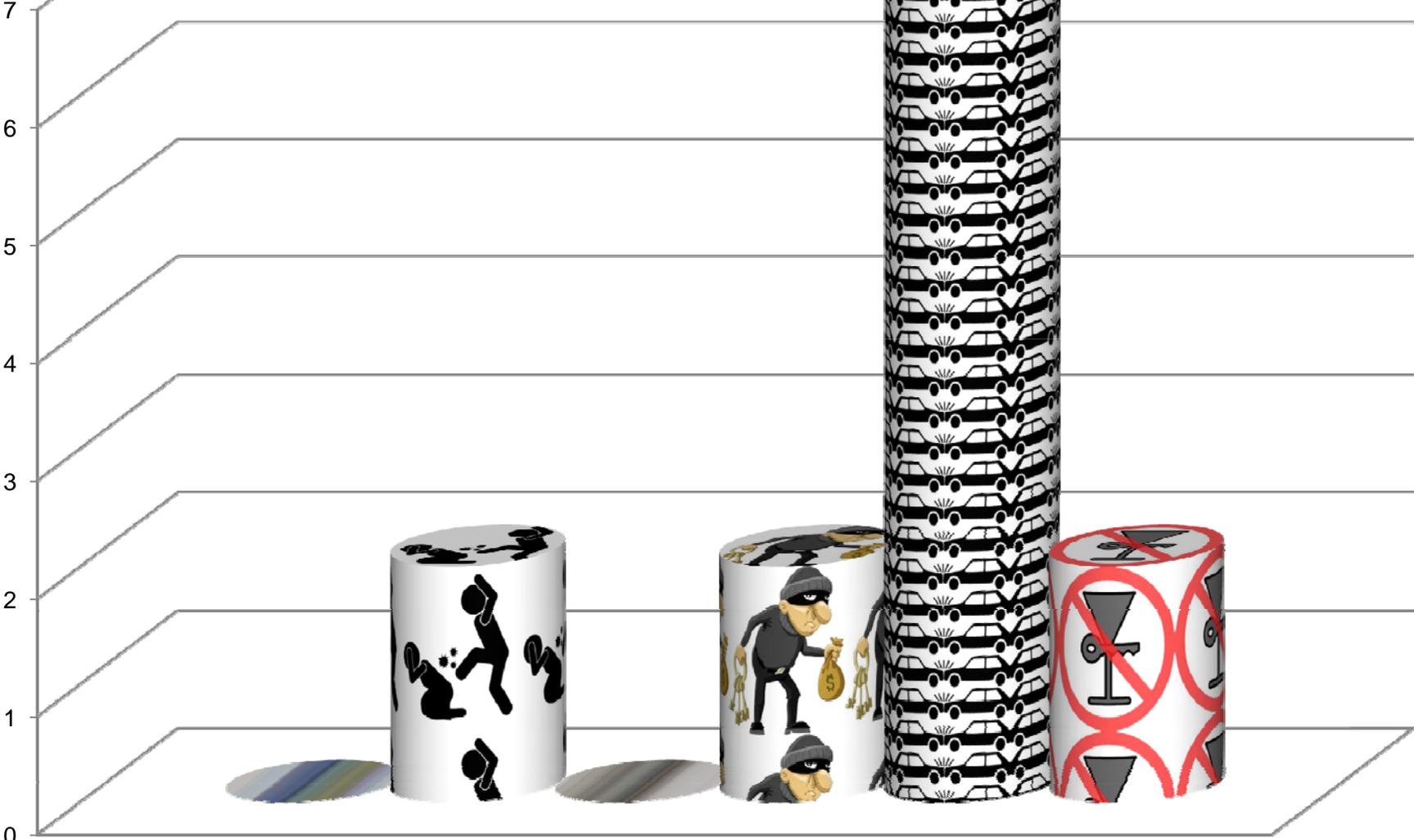
* Line item detail available upon request.



WWTF Lagoon Depths



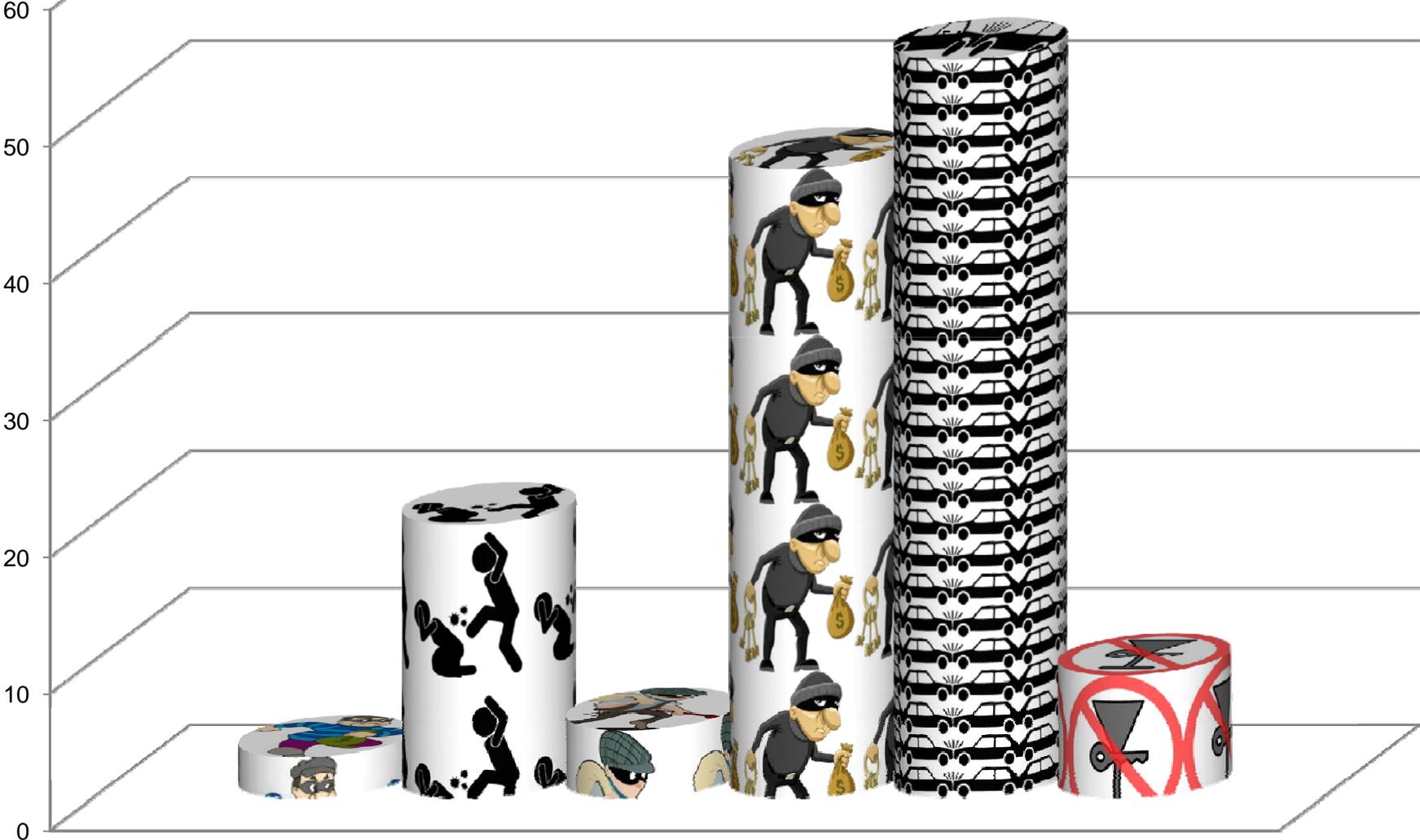
February 17, 2016



Weekly

Robbery Assault Buglary Thefts Collision DUI

February 17, 2016



Year to Date

Robbery Assault Buglary Thefts Collision DUI