

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, March 9th, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Planning Commission:** Wednesday, March 16th, 6:00 PM, Town Hall
 1. Public Hearing – Registered Compassion Centers
 - Addition to §230-5 Definitions
 - Addition to §230-104 Permitted Uses (HC)
 - Addition to §230-110 Permitted Uses (LI-1)
- ✓ **Sussex County Association of Towns – Legislative Breakfast:** Friday, March 18th; 9:00 AM, Georgetown CHEER Center
- ✓ **Town Council Meeting:** Wednesday, March 23rd, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Town Offices Closed:** Friday, March 25th, in observance of Good Friday

UPDATES FROM DEPARTMENTS ...

Finance

- As of March 3rd, the Town has collected \$834,863 (96%) of the January 2016 Utility Billing (\$866,261)
- 2015 Delaware River Basin Commission (DRBC) Water Audit Report submitted
- Real Estate Transfer Tax Summary (February 2016)

	February 2016		February 2015	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$17,773	\$235,304	\$8,040	\$171,078

Wastewater

- Lagoon depths: Large Lagoon is 12 feet and Small Lagoon is 6 feet
- Took delivery of new F-150 from Winner Ford – under Enterprise Fleet Management Program (see Photo 1)
- Started reviewing draft copy of the new spray effluent permit

Public Works

- Police Station remodeling continues
- Provided information for yearly water reports
- Repaired trash can lids town-wide

TOWN MANAGER'S WEEKLY REPORT



Police

- Significant Incident Reports and Press Releases distributed as prepared
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Code Enforcement Report – February 2016 issued and posted to website (copy attached)

Planning

- No report this week

TOWN MANAGER'S UPDATE ...

- Façade work at 101 East Market Street started (see photos 2 through 5)
- Facilitated Code Enforcement training session (reviewed Town Code, process, and case entry) (Gene Dvornick, David Hume, RL Hughes)
- Held Downtown Development District Plan – Taskforce Meeting #4. Focus on priorities and incentives
- Finalized SCAT Legislative Breakfast arrangements (venue and menu)
- Represented the Town at the Georgetown COC Economic Development Council lunch meeting. Presentation by Indian River School District on their “Career Technical Education” Program
- Held our first Progress Meeting regarding 37 & 39 The Circle. Architectural plans, interest rate for USDA loan, and asbestos abatement were major items discussed (Gene Dvornick, Laura Givens, Olga Holm)
- Attended Sussex County Association of Town’s dinner meeting – presentation by Broad Valley Micro Fiber Networks on broadband availability and expansion in Sussex County (Gene Dvornick, Steve Hartstein, Chris Lecates, Bill West)
- Answered local resident questions regarding foreclosed properties and Sherriff Sale process (Gene Dvornick, Laura Givens)
- Attended SCAT Steering Committee (Gene Dvornick, Bill West) – Reviewed and finalized Legislative Breakfast presentation outline and potential speakers
- Prepared a Proclamation from the Town of Georgetown recognizing Arlene Littleton on her retirement from CHEER

TOWN MANAGER'S WEEKLY REPORT



Photo 1 - New F-150 Pick Up (WWTF)

TOWN MANAGER'S WEEKLY REPORT



101 East Market Street



Photo 2 - Monday, February 29, 2016

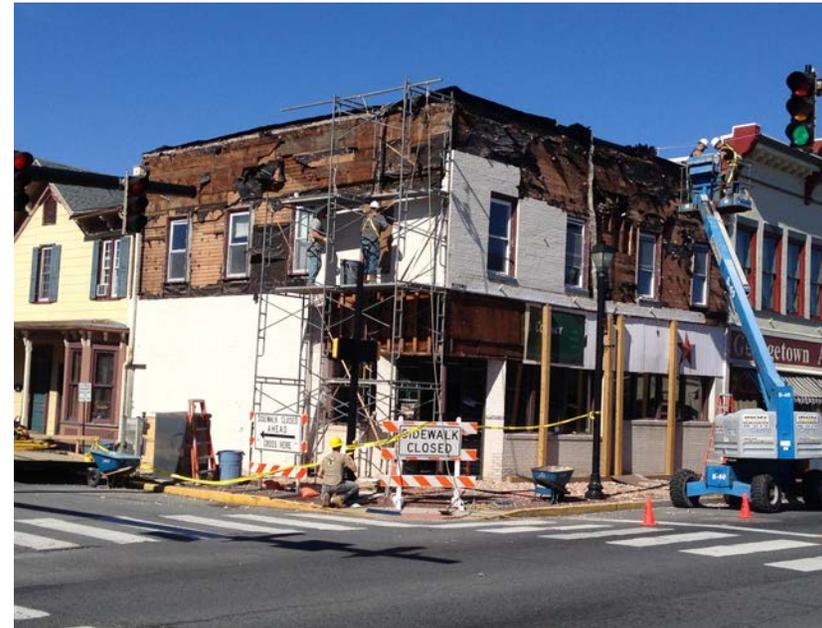


Photo 3 - Tuesday, March 1, 2016

TOWN MANAGER'S WEEKLY REPORT



101 East Market Street



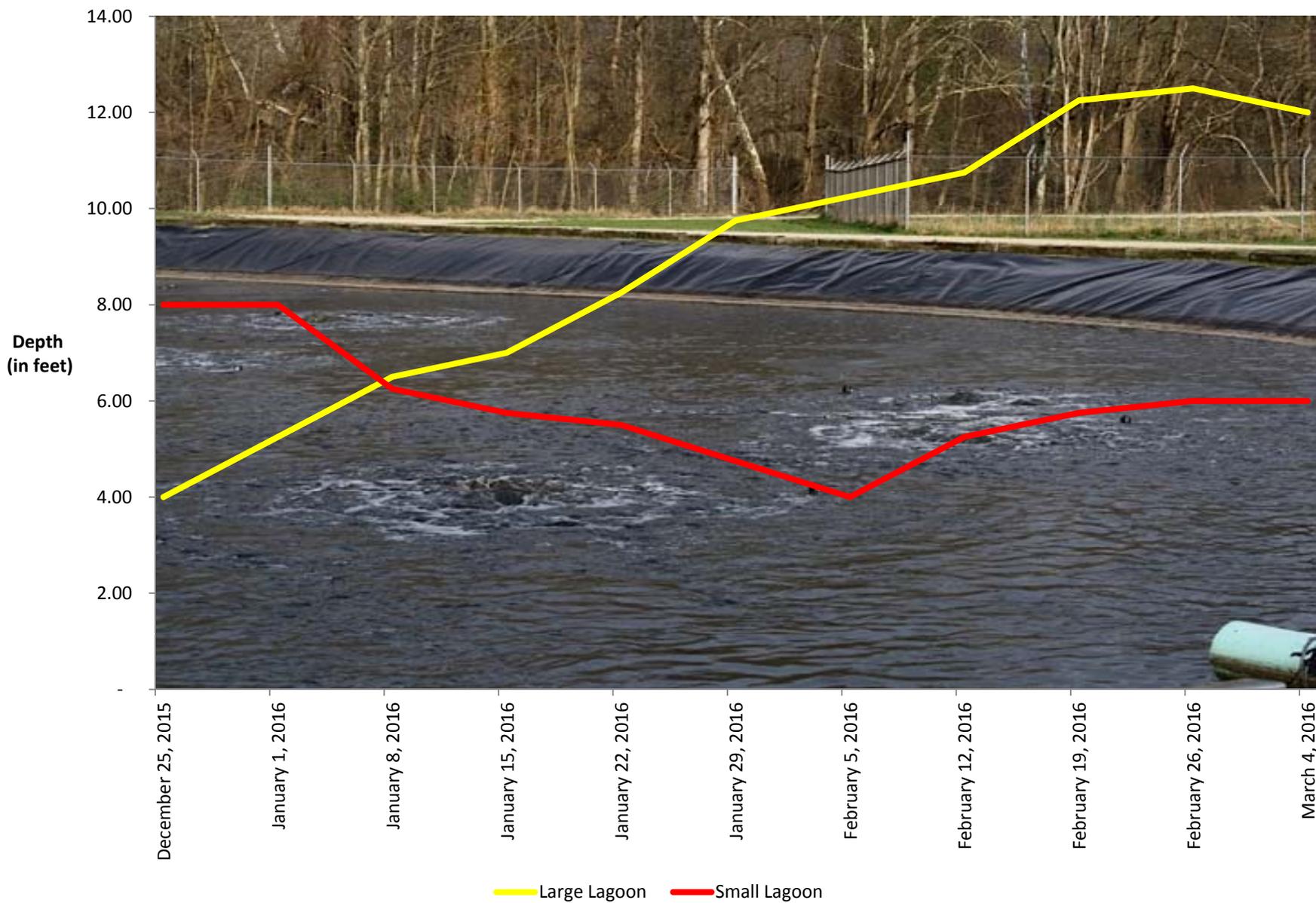
Photo 4 - Wednesday, March 2, 2016



Photo 5 - Thursday, March 3, 2016

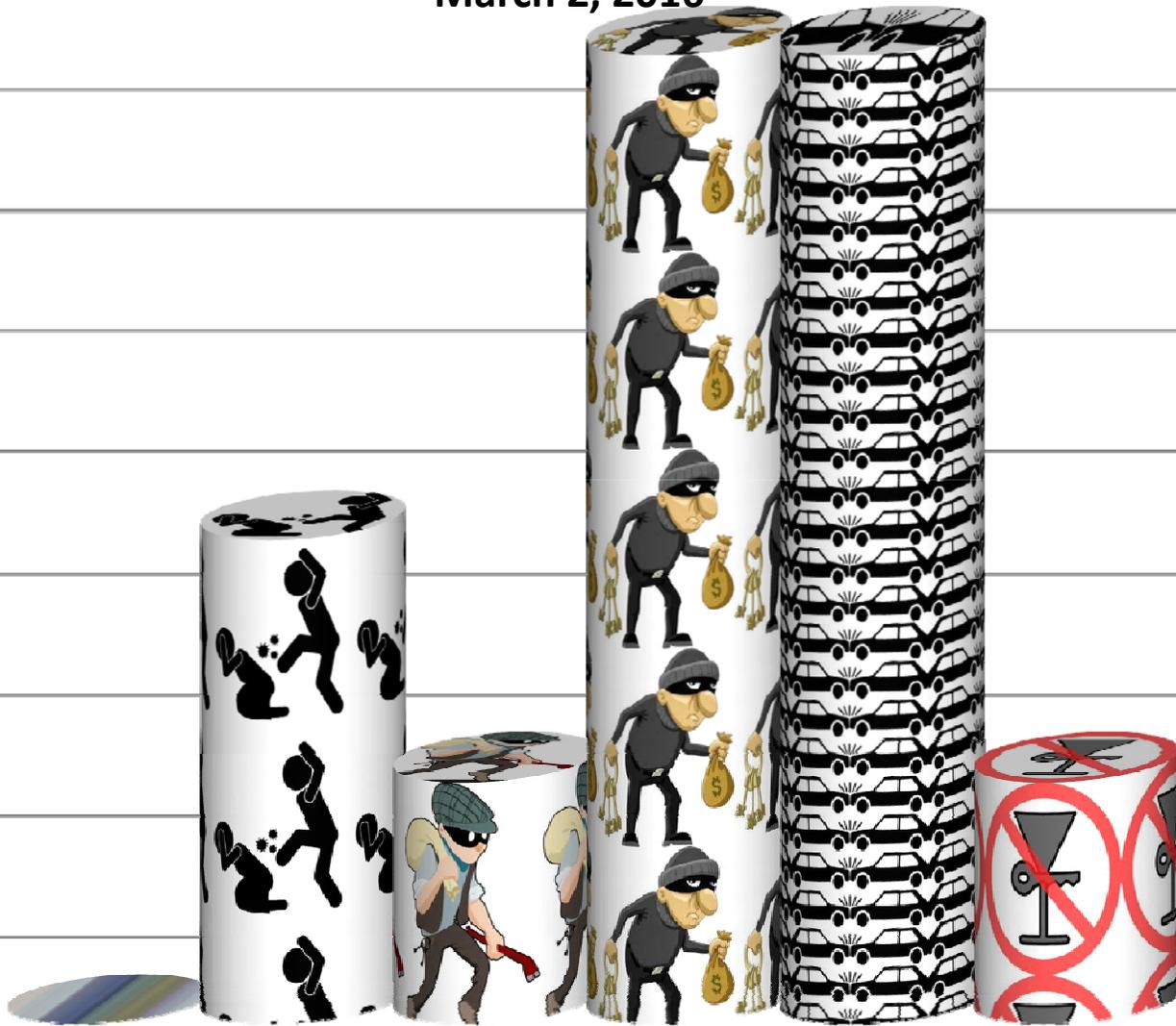
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UNLESS OTHERWISE REQUESTED***

WWTF Lagoon Depths



March 2, 2016

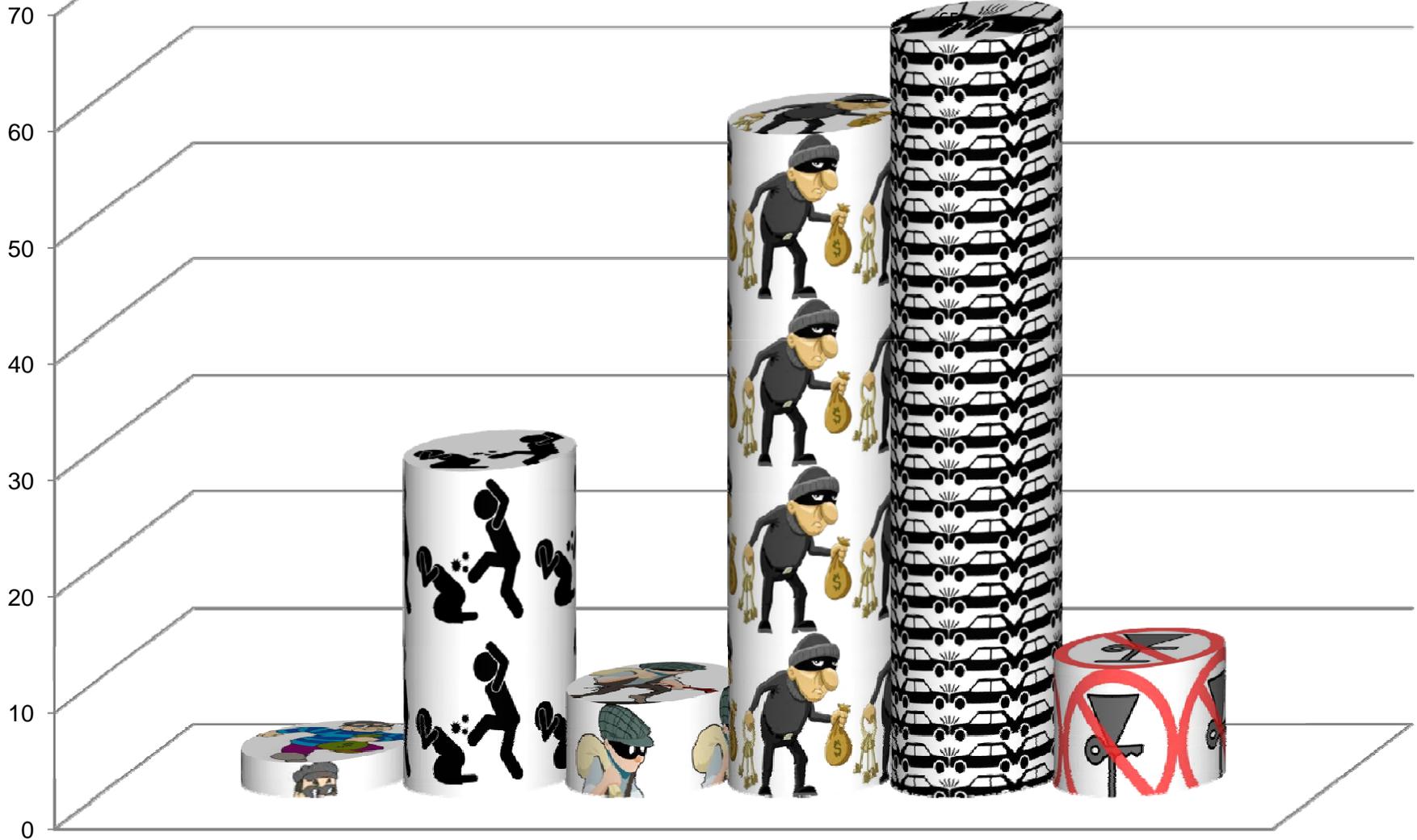
4
3.5
3
2.5
2
1.5
1
0.5
0



Weekly

Robbery Assault Buglary Thefts Collision DUI

March 2, 2016



Year to Date

Robbery Assault Buglary Thefts Collision DUI



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
All	All	02/01/2016	02/29/2016

Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
New Cases		105	105
Closed Cases		88	88
Open Cases at start of period	1	17	18
Open Cases at end of period	1	34	35

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
Accessory Structures		6	6
Additional remedy (Property Maintenance)		1	1
Addressing of buildings		1	1
Condemnation		1	1
Condition of premises.		1	1
Depositing garbage prohibited		3	3
Detrimental Objects		47	47
Dumpsters Screening and Pad		1	1
Dumpsters Size and Use		1	1
Exterior Surfaces		2	2
Floors, Bathroom and Kitchen		1	1
Foundation Walls		1	1
Holiday Lighting		17	17
Indoor Furniture/Outside		9	9
Insect & Rat Control		1	1
Lead-based paint		4	4
Maintenance of trees and other vegetation.		5	5
Overcrowding		1	1
Parking - Certain other parking prohibited		3	3
Parking and occupancy of trailers		1	1
Rental/Business License		24	24

Roofs	1	1
Running at large prohibited Amended 4-27-2011	1	1
Running at large prohibited.	2	2
Signs General Regulations	1	1
Spaces prohibited for sleeping purposes	1	1
Stairs & Porches	1	1
Standing water	1	1
Trash, Collection	7	7
Vehicles wrecked, dismantled, inoperable or unregistered on private property	2	2
Windows, Doors & Frames	1	1
Totals	149	149



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	1	02/01/2016	02/29/2016

Case Activity:

	<i>Hume, David</i>	<i>Total</i>
New Cases	16	16
Closed Cases	11	11
Open Cases at start of period	3	3
Open Cases at end of period	8	8

Violation Activity

<i>New Violations Cited</i>	<i>Hume, David</i>	<i>Total</i>
Accessory Structures	1	1
Detrimental Objects	4	4
Holiday Lighting	2	2
Indoor Furniture/Outside	1	1
Maintenance of trees and other vegetation.	1	1
Overcrowding	1	1
Parking - Certain other parking prohibited	1	1
Rental/Business License	7	7
Roofs	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	1	1
Totals	20	20



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	2	02/01/2016	02/29/2016

Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
New Cases		51	51
Closed Cases		46	46
Open Cases at start of period	1	11	12
Open Cases at end of period	1	16	17

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Total</i>
Accessory Structures		4	4
Additional remedy (Property Maintenance)		1	1
Condemnation		1	1
Detrimental Objects		24	24
Dumpsters Screening and Pad		1	1
Exterior Surfaces		2	2
Foundation Walls		1	1
Holiday Lighting		11	11
Indoor Furniture/Outside		6	6
Lead-based paint		4	4
Maintenance of trees and other vegetation.		1	1
Parking - Certain other parking prohibited		1	1
Parking and occupancy of trailers		1	1
Rental/Business License		3	3
Signs General Regulations		1	1
Spaces prohibited for sleeping purposes		1	1
Stairs & Porches		1	1
Standing water		1	1
Trash, Collection		7	7
Vehicles wrecked, dismantled, inoperable or unregistered on private property		1	1
Windows, Doors & Frames		1	1

Totals

74 74



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	3	02/01/2016	02/29/2016

Case Activity:

	<i>Hume, David</i>	<i>Total</i>
New Cases	30	30
Closed Cases	25	25
Open Cases at start of period	3	3
Open Cases at end of period	8	8

Violation Activity

<i>New Violations Cited</i>	<i>Hume, David</i>	<i>Total</i>
Accessory Structures	1	1
Addressing of buildings	1	1
Condition of premises.	1	1
Depositing garbage prohibited	3	3
Detrimental Objects	15	15
Dumpsters Size and Use	1	1
Floors, Bathroom and Kitchen	1	1
Holiday Lighting	4	4
Indoor Furniture/Outside	1	1
Insect & Rat Control	1	1
Maintenance of trees and other vegetation.	2	2
Parking - Certain other parking prohibited	1	1
Rental/Business License	10	10
Running at large prohibited Amended 4-27-2011	1	1
Running at large prohibited.	2	2
Totals	45	45



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	4	02/01/2016	02/29/2016

Case Activity:

	<i>Hume, David</i>	<i>Total</i>
New Cases	8	8
Closed Cases	6	6
Open Cases at start of period		0
Open Cases at end of period	2	2

Violation Activity

<i>New Violations Cited</i>	<i>Hume, David</i>	<i>Total</i>
Detrimental Objects	4	4
Indoor Furniture/Outside	1	1
Maintenance of trees and other vegetation.	1	1
Rental/Business License	4	4
Totals	10	10

VIOLATION ACTIVITY

