

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Sussex County Association of Towns:** Wednesday, May 4<sup>th</sup>, 6:00 PM, Hosted by Town of Dewey Beach
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, May 6<sup>th</sup>, at 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, May 11<sup>th</sup>, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Town Council Meeting:** Wednesday, May 25<sup>th</sup>, **CANCELED**

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of April 29<sup>th</sup>, 2016, the Town has collected \$520,910 (60%) of the April 2016 Utility Billing (\$868,608)
- Audit walkthrough held on April 18<sup>th</sup> and 27<sup>th</sup> – observed payroll process, receipt of customer payments, deposits, and check cutting for the upcoming FY 2016 audit
- Budget vs. Actual Report – March 2016 is completed and posted to website

### **Wastewater**

- Lagoon depths: Large Lagoon is 10.75 feet and Small Lagoon is 5.50 feet
- Synagro finished hauling sludge to Baxter Farms, total hauled was just over 1,000,000 gallons
- Responded to sewer issue on South Race Street, pulled manhole lids and checked main, everything was good on the Town side
- Tightened cable on the traveling rake
- Met with Beacon Engineering to review plan for the new flow meter at the Del-Tech Pump Station

### **Public Works**

- Street Sweeper has been out town-wide
- Weed spraying along sidewalks underway
- King Street Water Treatment Plant Upgrade Project planned to begin Monday, May 16<sup>th</sup>
- Catch basin repair underway

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## Police

- Significant Incident Reports and Press Releases distributed as prepared
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)

## Planning

- Shops of College Park (VA Clinic) – Final site plan and DelDOT Record Plan approved and signed on April 27<sup>th</sup>
- College Park (University Drive) – Pump Station as built plans received and verified by DBF
- Two Farms Retail Pad #938 (Gordy Street) – Comments to applicant on April 26<sup>th</sup>
- Primeros Pasos – Draft of revisions submitted and approved on April 25<sup>th</sup>

## TOWN MANAGER'S UPDATE ...

- Submitted Senate Confirmation Questionnaire for reappointment to the Water Infrastructure Advisory Council (WIAC)
- Sent out request for Letter of Support for our Downtown Development District Application to key stakeholders
- Addressed resident concerns over occupancy of a property
- Finalized budgetary update to Victim Services Advocate Grant in eGrants
- Met with Sussex County to review and discuss inflow and infiltration issues at the airport and industrial park – formulated plan to address the issue (Bill Bradley, Gene Dvornick, Laura Givens)
- Supplied property information (ownership, outstanding amounts due the Town) to local realtor
- Held bid opening for Asbestos Remediation at 37 and 39 The Circle – apparent successful bidder was ASTEC, Inc. (funded through USDA as part of the Town Hall and Annex Renovations) – anticipated start date is Monday, May 9<sup>th</sup>
- Addressed realtor and resident concerns over a property currently active with Code Enforcement
- Represented the Town at Delaware League of Local Governments. Presenter was Secretary Bernice Whaley, Delaware Economic Development Office. Discussion included: skill and wage advantage of Delaware, efforts to make the State more competitive, and focus on downtown redevelopment

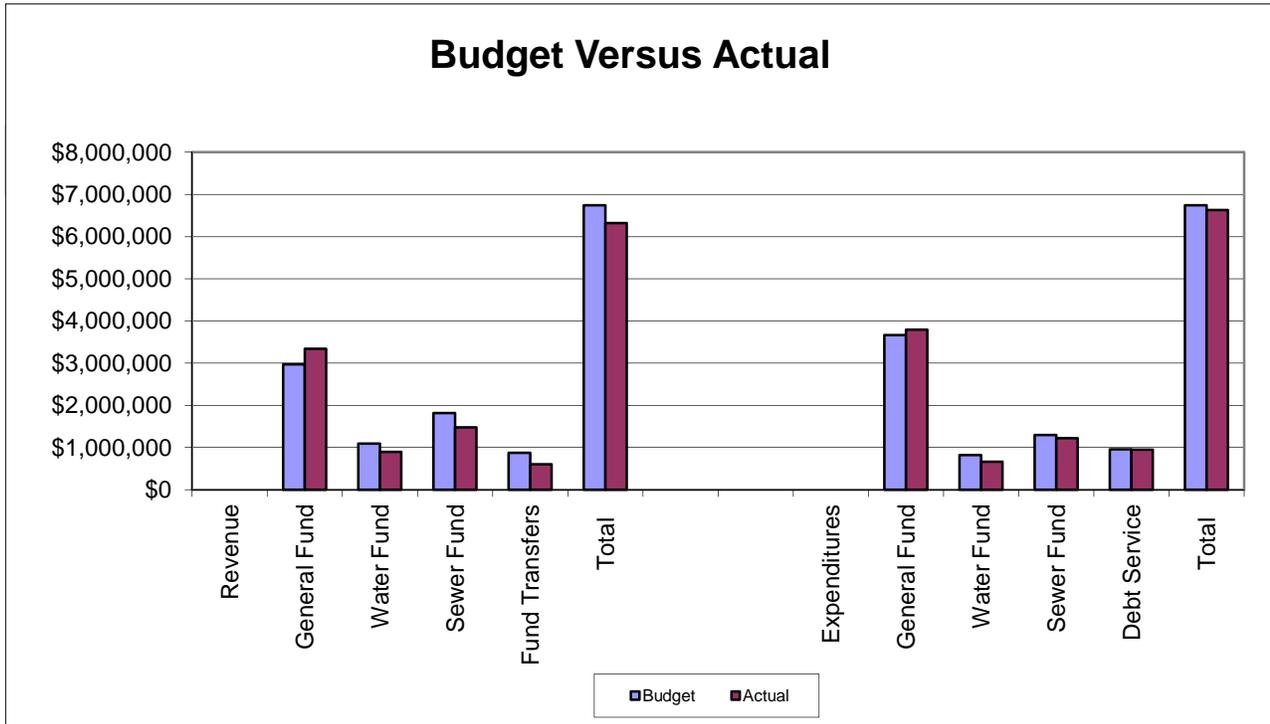
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

**Town of Georgetown  
Budget Versus Actual (Operating)  
As of March 31, 2016**

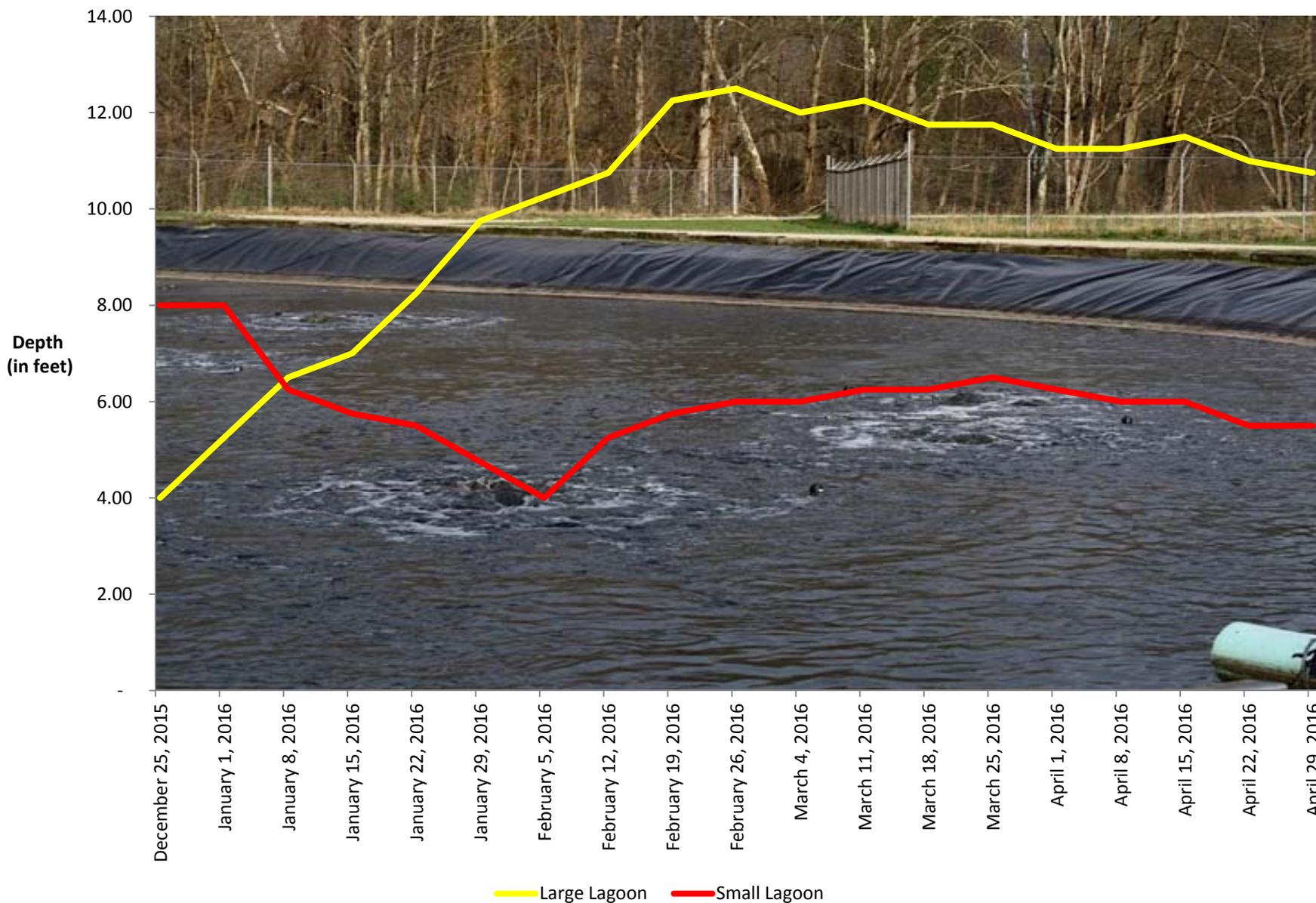
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.92% Percent of Budget</u>
<b><u>Revenue</u></b>				
General Fund	\$2,969,005	\$3,343,421	(\$374,416)	113%
Water Fund	\$1,088,500	\$899,218	\$189,282	83%
Sewer Fund	\$1,815,543	\$1,473,392	\$342,151	81%
Fund Transfers	\$870,656	\$603,357	\$267,299	69%
Total	<u>\$6,743,704</u>	<u>\$6,319,389</u>	<u>\$424,315</u>	<u>94%</u>

<b><u>Expenditures</u></b>				
General Fund	\$3,666,213	\$3,796,369	(\$130,156)	104%
Water Fund	\$823,241	\$664,257	\$158,984	81%
Sewer Fund	\$1,296,851	\$1,220,498	\$76,353	94%
Debt Service	\$957,399	\$951,384	\$6,015	99%
Total	<u>\$6,743,704</u>	<u>\$6,632,508</u>	<u>\$111,196</u>	<u>98%</u>

\* Line item detail available upon request.

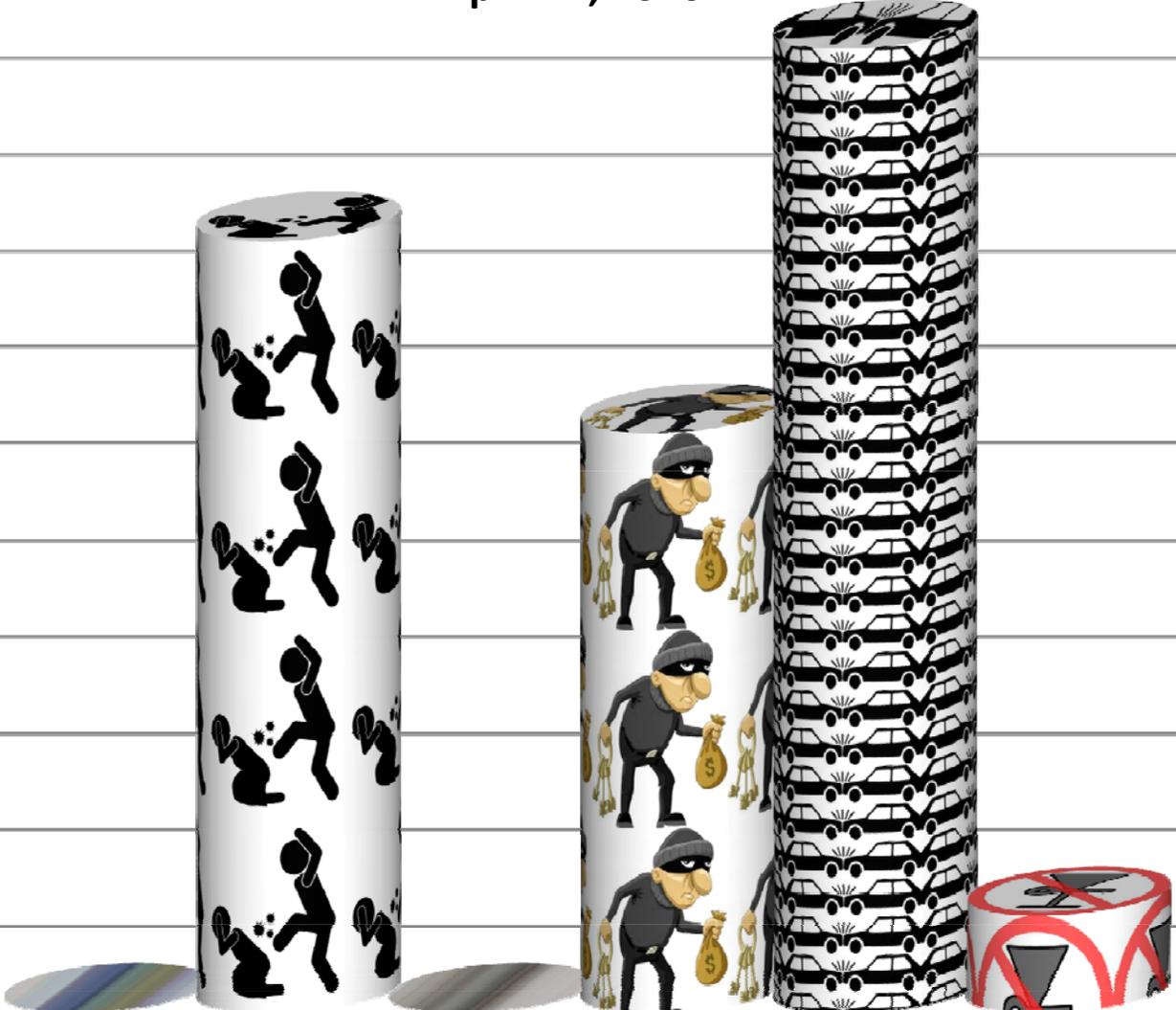


# WWTF Lagoon Depths



April 27, 2016

10  
9  
8  
7  
6  
5  
4  
3  
2  
1  
0

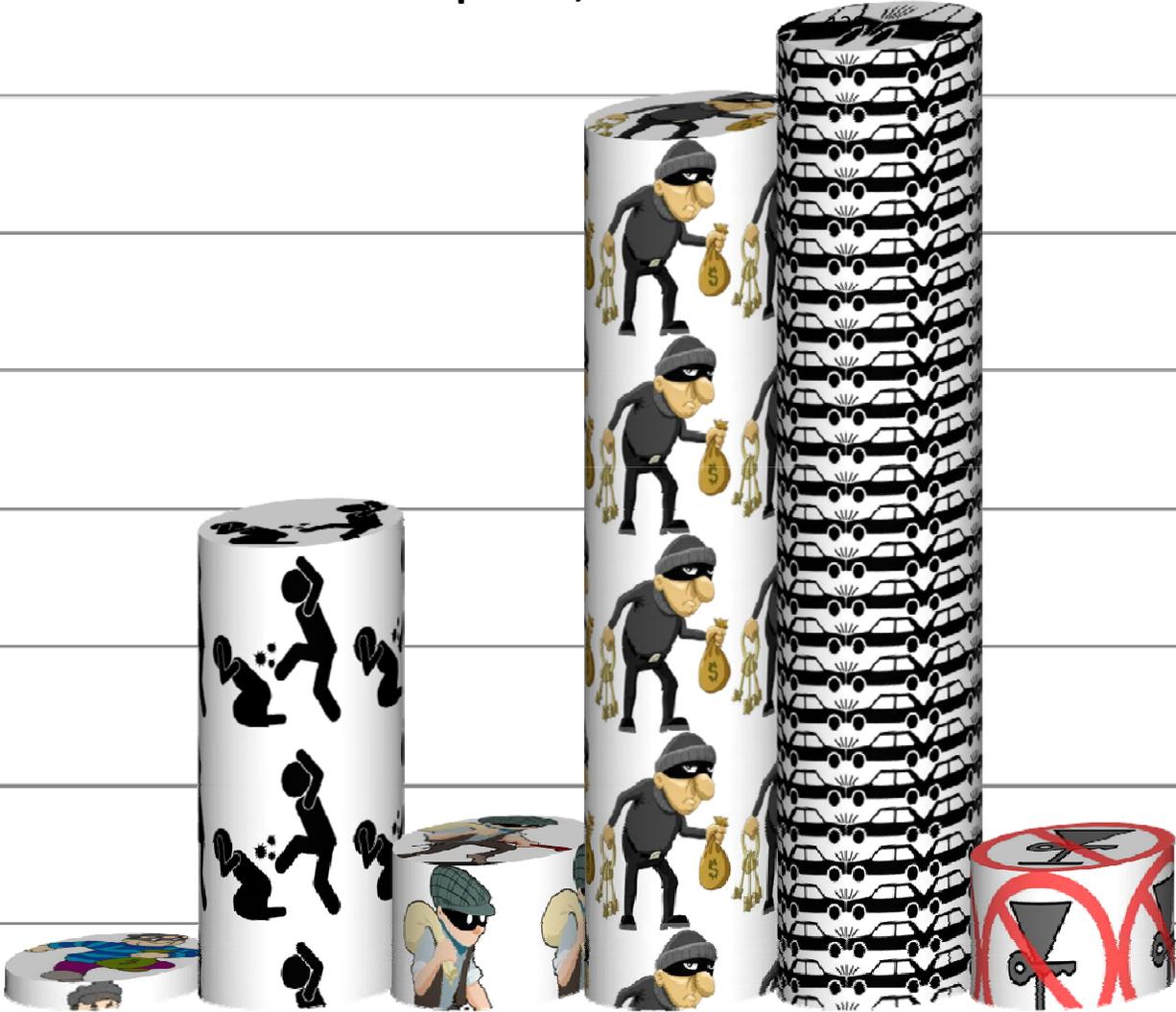


Weekly

Robbery Assault Buglary Thefts Collision DUI

April 27, 2016

140  
120  
100  
80  
60  
40  
20  
0



Year to Date

Robbery Assault Buglary Thefts Collision DUI