

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, July 20, 6:00 PM, Town Hall
  1. BOA – 1 New Street (Rear yard setback variance)
  2. Historic Review – 21 East Market Street (Sign)
- ✓ **Town Council Meeting:** Wednesday, July 27, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Board of Adjustment:** Wednesday, August 3, 5:00 PM, Town Hall
  1. Workshop – Education Session
  2. 1 New Street – Rear yard setback variance
- ✓ **Town Council Meeting:** Wednesday, August 10, 7:00 PM, Regular Meeting, Town Hall

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of July 15, the Town has collected \$1,465,718 (96%) of the FY 2017 Property Tax Billing (\$1,533,832)
- As of July 15, the Town has collected \$263,475 (28%) of the July 2016 Utility Billing (\$926,959)
- Monthly Key Revenue Items Report (June 2016) – Copy Attached
- Real Estate Transfer Tax Summary (May 2016)

	May 2016		May 2015	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$28,022	\$28,022	\$9,992	\$9,992

- Real Estate Transfer Tax Summary (June 2016)

	June 2016		June 2015	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$21,247	\$49,269	\$69,132	\$79,124

### **Police**

- Significant Incident Reports and Press Releases distributed as prepared
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)

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## **Wastewater**

- Lagoon depths: Large Lagoon is 9.75 feet and Small Lagoon is 5.00 feet
- Pump 2 at Cinderberry pump station was pulled and the impeller cleared of debris causing the pump to overheat and trip the soft starter
- Continued to cut around the risers in the large side hay field to trim areas left behind from the crop harvest
- Replaced a section of split tubing on the Field 3 irrigation rig that controls the end gun shutoff operation

## **Public Works**

- Repaired water leak on North Railroad Avenue
- Installed red lights on The Circle – In Tribute to Fallen Firefighter Tim McClanahan
- Continued mowing of Town owned properties

## **Planning**

- VA Clinic – Building permit issued on July 14
- Biden Avenue Utility Plan – Comments to applicant on July 14
- 21 East Market Street – CO issued on July 13
- Two Farms Retail – Comment to applicant on July 11

## TOWN MANAGER'S UPDATE ...

- Represented Town of Georgetown at Unemployment Appeal (Gene Dvornick, Chief Hughes)
- Met with Sussex Conservation District regarding drainage projects – Georgetown-Vaughn Tax Ditch (Teal Court to DuPont Boulevard) and stormwater pond along Burger King Road (Gene Dvornick, Jeff Ward)
- Discussed audit services with Zelenkofske Axelrod LLC (Gene Dvornick, Laura Givens)
- Participated in webinar to outline iCompass (automated agenda) implementation steps and timeline (Kristen Dabrowski, Gene Dvornick, Laura Givens, Jocelyn Godwin)
- Finalized Town Council Workshop Presentation – to be rescheduled at a future date
- Addressed several FY 2016 Audit questions
- Supplied Arnett Muldrow & Associates information for design of a Return Day banner for use along East Market Street

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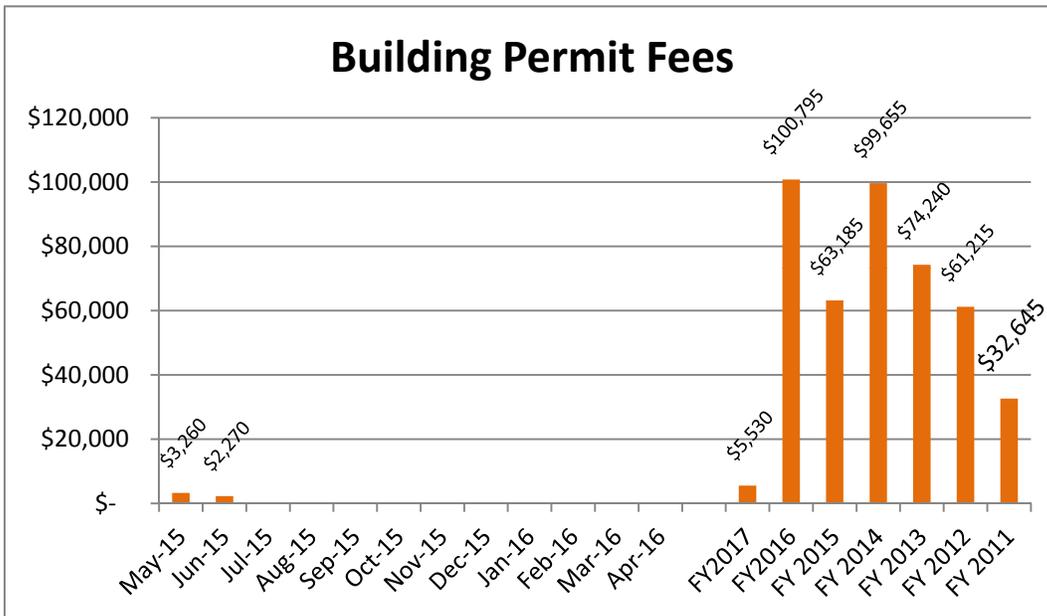
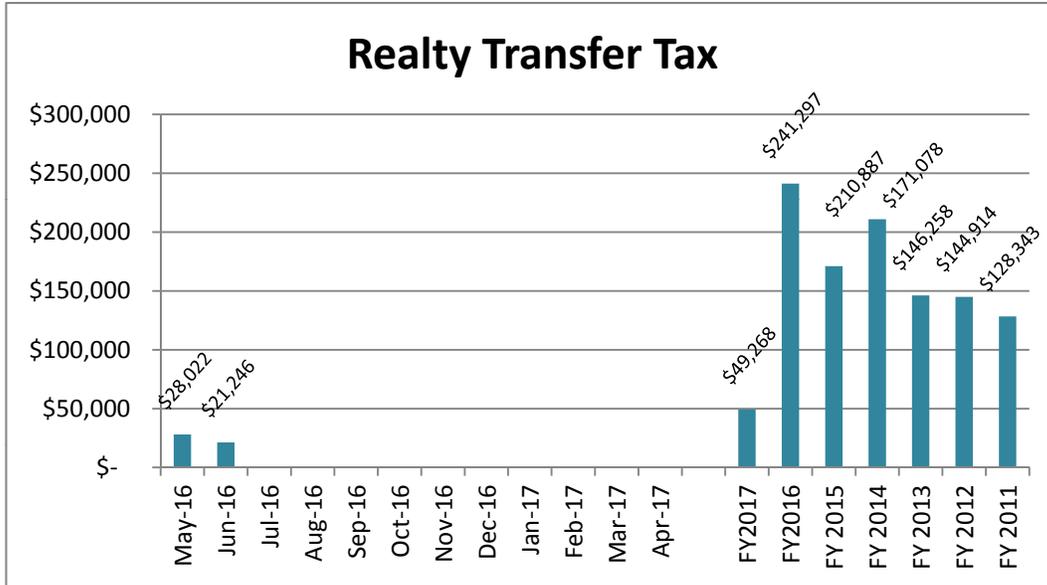
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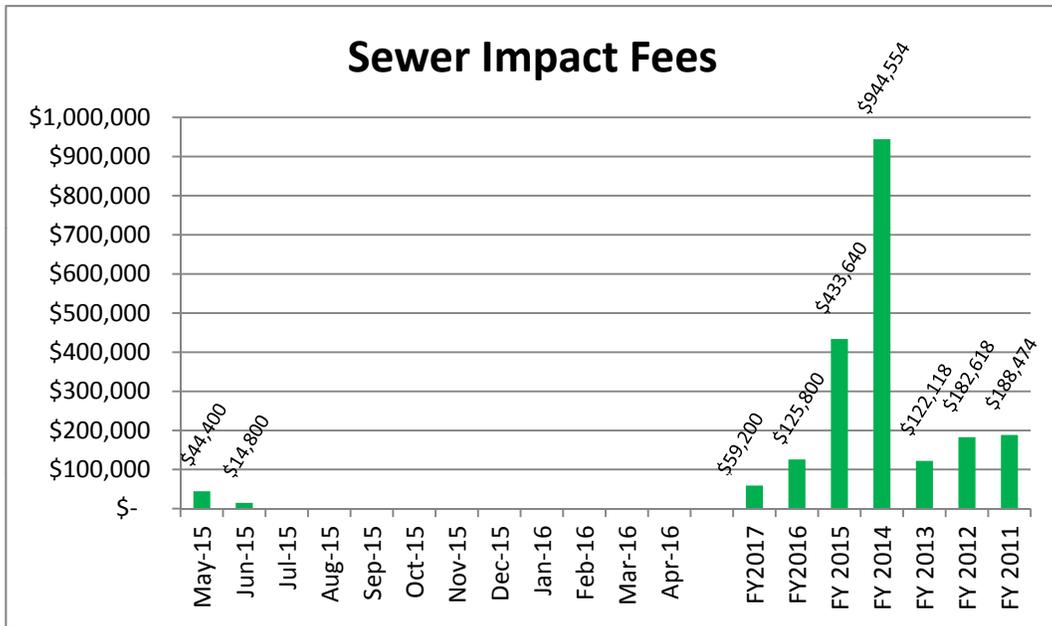
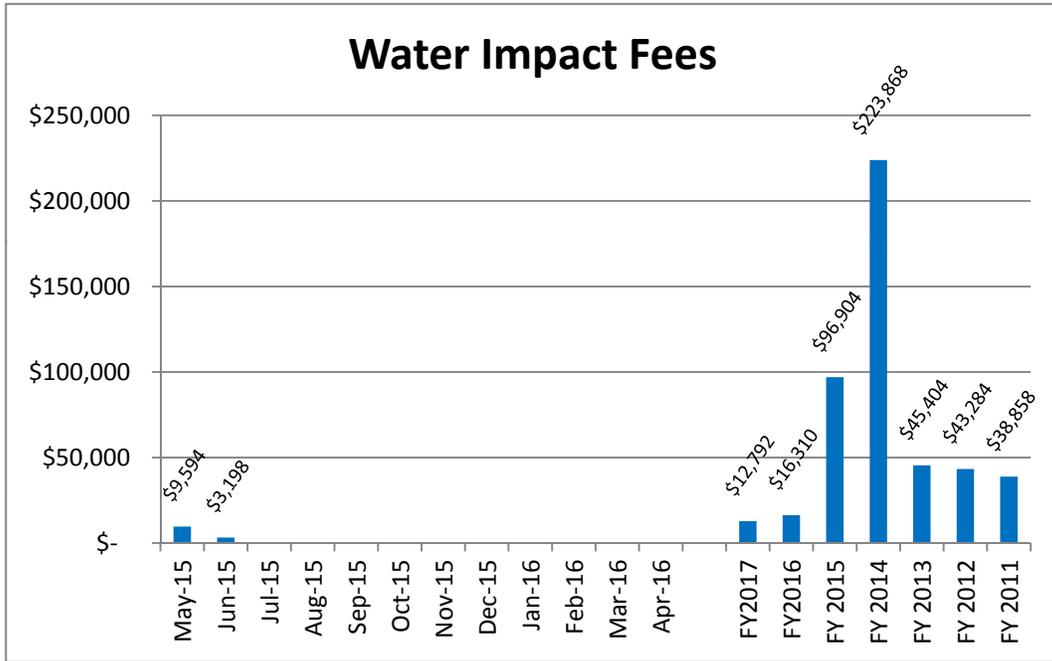
- Handled numerous Code Enforcement issues (new cases & follow up)

***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

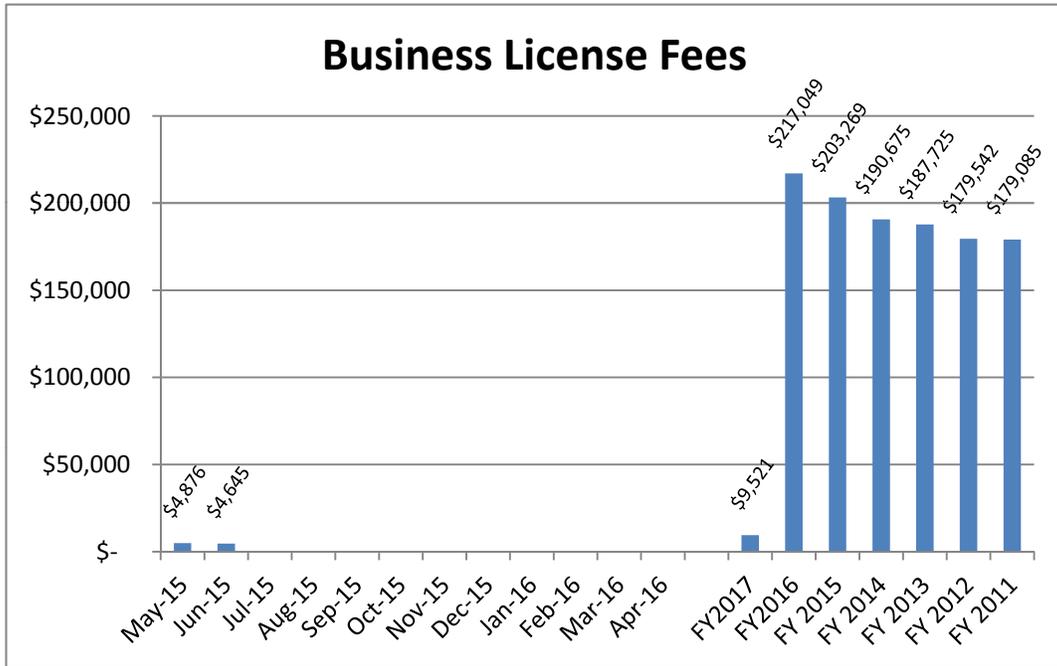
# Key Revenue Items



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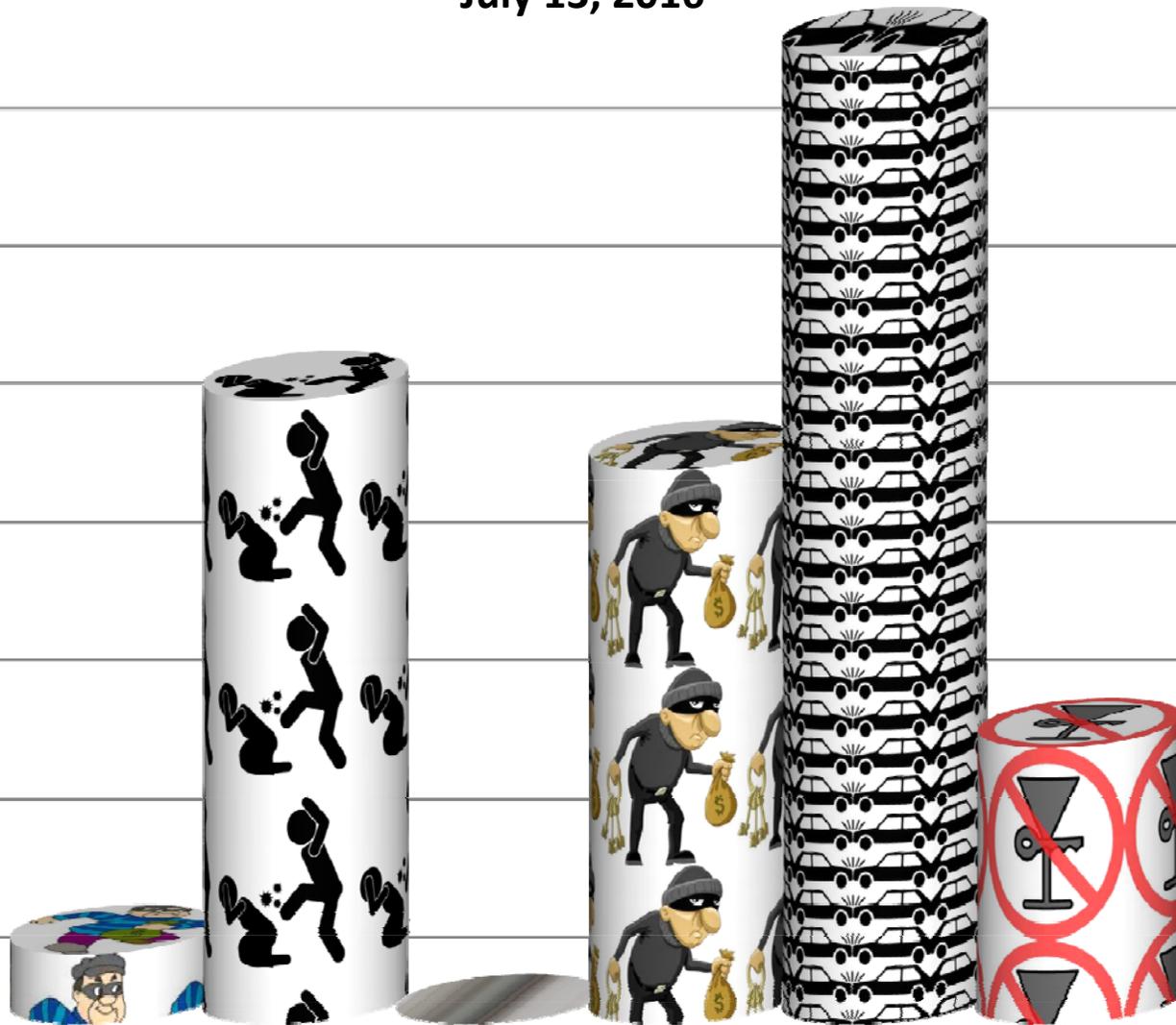


# Key Revenue Items



July 13, 2016

14  
12  
10  
8  
6  
4  
2  
0

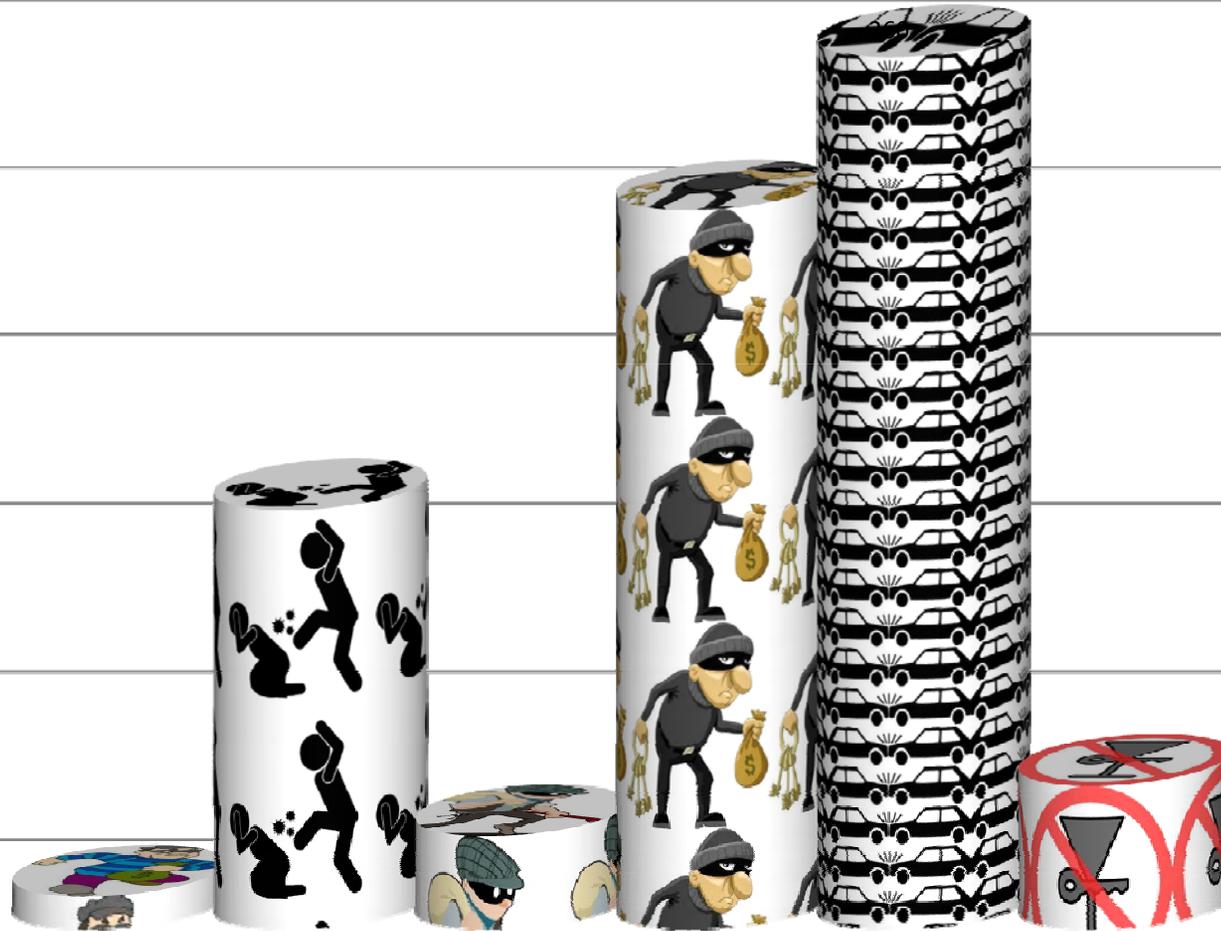


Weekly

☒ Robbery   ☒ Assault   ☒ Buglary   ☒ Thefts   ☒ Collision   ☒ DUI

July 13, 2016

300  
250  
200  
150  
100  
50  
0



Year to Date

☛ Robbery   ☛ Assault   ☛ Buglary   ☛ Thefts   ☛ Collision   ☛ DUI

# WWTF Lagoon Depths

